

# Ross Valley Fire Department

## 2012-2013 Adopted Budget

	2011-12			2012-13
	Approved Budget	Revised Budget	Actual	Adopted Budget
<b>Beginning Balance</b>	753,241	753,241	769,881	632,728
<b>Revenue</b>				
Member Contributions	5,739,163	5,739,163	5,739,163	7,737,481
Outside Revenues	419,130	419,130	459,116	478,630
Other Revenues			2,656,934	
<b>Total Revenue</b>	<b>6,158,293</b>	<b>6,158,293</b>	<b>8,855,213</b>	<b>8,216,110</b>
<b>Total Resources</b>	<b>6,911,534</b>	<b>6,911,534</b>	<b>9,625,094</b>	<b>8,848,838</b>
<b>Expenses</b>				
Salaries:	2,799,132	2,799,132	2,781,011	3,547,717
Benefits:	1,910,457	1,910,457	4,366,845	1,833,154
Reimbursable Costs:	42,900	42,900	39,695	94,379
Overtime:	386,256	386,256	328,127	570,077
Volunteers:	21,625	21,625	14,039	23,900
Retirees:	358,844	358,844	358,844	452,110
Insurance:	240,692	240,692	236,290	375,149
Vehicle Maintenance:	88,700	88,700	97,104	116,000
Maintenance:	16,700	16,700	14,703	20,875
Contract Services:	253,518	253,518	302,341	268,734
Utilities:	36,440	36,440	36,801	47,140
Office Expenses:	17,900	17,900	17,323	22,600
Other Services & Supplies:	106,200	102,800	86,049	125,250
Capital Outlay:	56,716	56,716	45,086	68,426
Debt Service	86,261	86,261	88,383	620,940
<b>Sub Total Expenses</b>	<b>6,422,340</b>	<b>6,418,940</b>	<b>8,812,640</b>	<b>8,186,450</b>
<b>Reserves</b>				
Budget Contingency:	10,000	10,000	0	30,000
Retired S/L Comp Contingency	30,000	0	0	86,660
<b>Total Exp, Res</b>				
<b>Total Expenses</b>	<b>6,462,340</b>	<b>6,428,940</b>	<b>8,812,640</b>	<b>8,303,110</b>
<b>Ending Balance</b>	<b>449,194</b>	<b>482,594</b>	<b>812,454</b>	<b>395,728</b>
Compensated Absences	126,298	160,000	160,000	73,000
Fire Hazard Abatement	28,500	0	0	0
Apparatus Replacement	73,844	73,844	73,844	0
Unassigned	220,552	248,750	578,610	0
Fairfax				130,297
San Anselmo				226,735
Sleepy Hollow				71,578
Prior Authority Apparatus Replacement				73,844

**ROSS VALLEY FIRE DEPARTMENT**

**FY 2012-13 Adopted Budget**

	Adopted Budget	2011-12 Revised Budget	Estimated Actual	2012-13 Adopted Budget
<b>REVENUE:</b>				
<b>Member Contributions:</b>				
3030 - Fairfax	\$ 1,709,928	\$ 1,709,928	\$ 1,709,928	\$ 1,553,525
3035 - Ross				1,557,525
3040 - San Anselmo	2,975,500	2,975,500	\$ 2,975,500	2,703,000
3042 - Sleepy Hollow	939,336	939,336	\$ 939,336	853,438
3043 - Ross Apprentice Program				207,880
3044 - Prior Authority Side Fund Payment				534,768
3047 - Prior Authority Compensated Absences				50,000
3046 - Town of Ross - Battalion Chief	26,016	26,016	\$ 26,016	-
3048 - Prior Authority Retiree Health				150,768
3049 - Prior Authority MERA Bond				38,194
3054 - Debt Service Contributions	88,383	88,383	88,383	88,383
Total	<u>5,739,163</u>	<u>5,739,163</u>	<u>5,739,163</u>	<u>7,737,481</u>
<b>Outside Revenues:</b>				
3045 - County of Marin	129,003	129,003	\$ 129,003	127,043
3058 - RVPA Reimb. - Medic Program	179,445	179,445	172,834	193,393
3070 - LAIF Interest	1,000	1,000	2,181	2,000
3093 - RVPA EMS Trng/Supply Reimb.	43,182	43,182	43,562	47,494
3095 - Plan Checking Fees	55,000	55,000	78,630	68,000
3096 - Re-sale Inspection Fees	7,000	7,000	9,450	7,700
3100 - Miscellaneous Income	2,500	2,500	2,591	2,500
3101 - Workers Comp Reimbursement	-	-	9,705	
3115 - MLFT Training Reimbursement	2,000	2,000	11,160	5,000
3064 - RVPA Rental	-	-	-	25,500
Total	<u>419,130</u>	<u>419,130</u>	<u>459,116</u>	<u>478,630</u>
Total Income	<u>6,158,293</u>	<u>6,158,293</u>	<u>6,198,279</u>	<u>8,216,110</u>
<b>EXPENSES:</b>				
<b>Salaries:</b>				
5010 - Regular Salaries	2,618,751	2,618,751	2,607,426	3,307,707
5011 - Holiday	119,881	119,881	118,537	155,169
5012 - S/L Buyback	17,500	17,500	13,583	19,500
5013 - Retired S/L Compensation	38,000	38,000	40,721	50,340
5016 - Temporary Hire	5,000	5,000	745	15,000
Total	<u>2,799,132</u>	<u>2,799,132</u>	<u>2,781,011</u>	<u>3,547,717</u>
<b>Benefits:</b>				
5020 - Retirement	1,370,549	1,370,549	3,830,357	1,085,506
5021 - Cafeteria Health Plan	464,304	464,304	464,261	646,041
5022 - Housing Allowance	38,604	38,604	35,952	47,004
5023 - Medicare/FICA	35,000	35,000	34,056	52,103
5024 - PERS Admin. Fee	2,000	2,000	2,219	2,500
Total	<u>1,910,457</u>	<u>1,910,457</u>	<u>4,366,845</u>	<u>1,833,154</u>

**ROSS VALLEY FIRE DEPARTMENT**

**FY 2012-13 Adopted Budget**

		Adopted Budget	2011-12 Revised Budget	Estimated Actual	2012-13 Adopted Budget
<b><u>Reimbursable Costs:</u></b>					
5040 - Uniform		16,200	16,200	16,138	24,840
5041 - Education		20,100	20,100	17,957	61,539
5043 - Board Member Stipend		6,600	6,600	5,600	8,000
	Total	<u>42,900</u>	<u>42,900</u>	<u>39,695</u>	<u>94,379</u>
<b><u>Overtime:</u></b>					
5050 - Regular/Standby		230,000	230,000	186,228	375,000
5051 - FLSA		59,756	59,756	67,037	81,577
5052 - Hourly Overtime		48,000	48,000	34,448	49,000
5053 - Shift Differential		20,500	20,500	18,454	24,500
5054 - Reimbursed Overtime		18,000	18,000	14,017	20,000
5056 - OT - Training		10,000	10,000	7,942	20,000
	Total	<u>386,256</u>	<u>386,256</u>	<u>328,127</u>	<u>570,077</u>
<b><u>Volunteers:</u></b>					
5060 - Response/Standby		4,000	4,000	2,680	4,000
5061 - CSFA Dues/Insurance		3,125	3,125	3,050	4,100
5062 - Supplies		1,000	1,000	211	1,200
5063 - Drills		3,500	3,500	2,580	4,600
5064 - Vol. Length of Service		5,600	5,600	4,200	5,600
5065 - Explorer Post		4,400	4,400	1,318	4,400
		<u>21,625</u>	<u>21,625</u>	<u>14,039</u>	<u>23,900</u>
<b><u>Retirees':</u></b>					
5070 - Health Insurance		358,844	358,844	358,844	452,110
	Total	<u>358,844</u>	<u>358,844</u>	<u>358,844</u>	<u>452,110</u>
<b><u>Insurance:</u></b>					
6005 - Workers Comp Claims		300	300	-	300
6006 - Worker's Comp Insurance		219,403	219,403	215,301	349,249
6007 - Liability Insurance		20,989	20,989	20,989	25,600
	Total	<u>240,692</u>	<u>240,692</u>	<u>236,290</u>	<u>375,149</u>
<b><u>Vehicle Maintenance:</u></b>					
6010 - Fuel		25,500	25,500	26,366	32,800
6011 - Parts		3,200	3,200	228	3,200
6012 - Repairs		60,000	60,000	70,510	80,000
	Total	<u>88,700</u>	<u>88,700</u>	<u>97,104</u>	<u>116,000</u>
<b><u>Maintenance:</u></b>					
6020 - Equipment		3,200	3,200	3,326	4,275
6026 - Building and Landscaping		2,000	2,000	4,624	4,000
6028 - General Maintenance Supplies		2,000	2,000	676	2,600
6029 - Hydrant Maintenance		5,500	5,500	5,810	6,000
94040 - Burn Trailer Maintenance		4,000	4,000	266	4,000
	Total	<u>16,700</u>	<u>16,700</u>	<u>14,703</u>	<u>20,875</u>
<b><u>Contract Services:</u></b>					
6040 - Dispatch		127,157	127,157	117,476	129,999
6041 - Radio Repair		3,000	3,000	2,628	4,000
6042 - Hazardous Material Removal		1,000	1,000	18	1,000
6043 - Audit and Bookkeeping services		23,000	23,000	23,322	19,000

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**FY 2012-13 Adopted Budget**

		Adopted Budget	2011-12 Revised Budget	Estimated Actual	2012-13 Adopted Budget
6044 - Payroll Service Fees		4,500	4,500	2,600	4,000
6045 - Other Contract Services		17,600	17,600	15,879	25,593
6046 - Executive Officer		3,600	3,600	3,600	3,600
6047 - Attorney/Legal Fees		3,000	3,000	6,187	3,000
6048 - Hazardous Material Contract		5,917	5,917	5,903	6,717
6049 - MERA Bond Payment -Prior Authority		38,194	38,194	38,194	38,194
6050 - MERA Operating Expense		26,550	26,550	26,533	33,631
6051 - Cost of Issunacne				60,000	
	Total	<u>253,518</u>	<u>253,518</u>	<u>302,341</u>	<u>268,734</u>
<b><u>Utilities:</u></b>					
6060 - Gas & Electric		15,250	15,250	15,790	22,750
6061 - Telephone		17,000	17,000	16,915	19,000
6062 - Water		2,650	2,650	2,820	3,850
6063 - Sewer		1,540	1,540	1,276	1,540
	Total	<u>36,440</u>	<u>36,440</u>	<u>36,801</u>	<u>47,140</u>
<b><u>Office Expenses:</u></b>					
6070 - Publications & Dues		1,800	1,800	1,845	2,400
6072 - Computer Software/Support		9,000	9,000	8,234	12,000
6075 - Web Page Design and Maint.		3,100	3,100	3,249	3,100
6080 - Office Supplies		3,500	3,500	3,374	4,500
6081 - Postage		500	500	620	600
	Total	<u>17,900</u>	<u>17,900</u>	<u>17,323</u>	<u>22,600</u>
<b><u>Other Services &amp; Supplies:</u></b>					
6090 - General Department Supplies		14,000	14,000	13,971	18,000
6091 - Emergency Response Supplies		3,000	3,000	2,297	4,000
6092 - Paramedic Response Supplies		12,000	12,000	11,592	12,000
6093 - Physicals		4,200	4,200	1,146	4,500
6094 - New Hire		3,350	3,350	1,455	3,350
6100 - Emergency Medical Supply		6,500	6,500	6,985	7,500
6111 - Fire Prevention		3,500	3,500	3,008	4,500
6112 - Training and Education		24,000	24,000	20,388	35,500
6119 - Breathing Apparatus - Supplies		4,500	4,500	3,920	5,800
6121 - Breathing App. - Maint Contract		4,900	4,900	4,971	6,100
6130 - Protective Clothing		6,100	6,100	5,132	6,500
6150 - Tools/Equipment		5,000	5,000	4,250	6,500
6180 - Community Education & Preparedness		11,750	11,750	6,933	11,000
	Total	<u>106,200</u>	<u>102,800</u>	<u>86,049</u>	<u>125,250</u>
<b><u>Contingency:</u></b>					
6201 - Budget Contingency		10,000	10,000	-	30,000
6210 - Retired S/L Comp Contingency		30,000	-	-	86,660
		<u>40,000</u>	<u>10,000</u>	<u>-</u>	<u>116,660</u>

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**FY 2012-13 Adopted Budget**

	<b>Adopted Budget</b>	<b>2011-12 Revised Budget</b>	<b>Estimated Actual</b>	<b>2012-13 Adopted Budget</b>
<b><u>Capital Outlay:</u></b>				
7012 - Appliances	1,500	1,500	121	2,000
7013 - Furnishings	2,000	2,000	387	2,500
7014 - Office Equipment	7,000	7,000	4,849	8,000
7030 - Apparatus and Equipment	15,000	15,000	7,908	15,000
7040 - Hydrants	10,500	10,500	10,835	13,600
7050 - Communications Equipment	10,128	10,128	9,531	10,000
7055 - Exercise Equipment	1,200	1,200	-	1,600
7060- Turnout Gear	9,388	9,388	11,457	15,726
	<u>56,716</u>	<u>56,716</u>	<u>45,086</u>	<u>68,426</u>
<b><u>Debt Service</u></b>				
8010 - Principal Payments - Fire Engine	75,030	75,030	78,627	78,166
8020 - Interest Expense - Fire Engine	11,231	11,231	9,756	8,006
8011 - Principal - Prior Authority Pension Bond				460,216
8021 - Interest - Prior Authority Pension Bond				73,352
8030 - Fees - Prior Authority Pension Bond	-	-	-	1,200
	<u>86,261</u>	<u>86,261</u>	<u>88,383</u>	<u>620,940</u>
<b>Total Expenses</b>				
	<u>6,462,340</u>		<u>8,812,640</u>	<u>8,303,110</u>