



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>
Email: lhoude@rossvalleyfire.org

**ROSS VALLEY FIRE DEPARTMENT
BOARD OF DIRECTORS AGENDA
Wednesday, May 14, 2025**

**San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo,
CA 94960, and via Zoom.**

<https://us06web.zoom.us/j/83558540888>

Or Telephone: +1 669 900 6833 | **Webinar ID:** 835 5854 0888

For callers *9 to raise your hand *6 to mute/unmute

Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.

6:30 pm RVFD Board Meeting

1. **Call to order – 6:30 pm.**
2. Chief Report – Verbal update by Fire Chief Mahoney
3. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
4. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge Check Register issued during April

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Item 4a – Check Register

b) Receive Current Budget Report

Item 4b – Budget Report

c) Receive Call Report and Out of Jurisdiction reports for April

Item 4c(i) – Call Report

Item 4c(ii) – Out of Jurisdiction Report

d) Approve Minutes of the April 9, 2025, Board meeting

Item 4d – Minutes April 9, 2025

5. Authorize the Board President to execute a Professional Services Agreement with the Town of San Anselmo that includes renewing the 2020 financial services agreement with an expanded scope and adding a human resources function.

Item 5 – Staff Report for Professional Services Agreement with the Town of San Anselmo

Item 5 – Attachment #1 - Professional Services Agreement with Town of San Anselmo for fiscal and human resource services

6. Review Fiscal Year 2025-2026 Proposed Budget & Five-Year Budget Projection – Finance Director Jeff Zuba

Item 6 – Staff Report for Fiscal Year 2025-2026 Proposed Budget & Five-Year Budget Projection

Item 6 – Attachment #1 – FY 2025-26 Proposed Budget

Item 6 – Attachment #2 – Five-Year Financial Forecast

7. Approve Side Letter with the International Association of Firefighters Local 1775 and the Ross Valley Fire Department, increasing staffing to Minimum Emergency Response Force from 9 to 10 firefighters daily.

Item 7 - Staff Report - Increase Staffing to Minimum Emergency Response Force

Item 7 - Attachment #1- Staff Report October 11, 2023 - Consider

Recommendation from Labor Management Subcommittee Relating to Increased Staffing

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Item 7 - Attachment #2 - Approved Side Letter dated June 12, 2024: Creation of Firefighter Paramedic Position Between Ross Valley Fire Department and IAFF Local 1775

Item 7 - Attachment #3 - Side Letter: Increase Staffing to Minimum Emergency Response Force between Ross Valley Fire Department and Ross Valley Firefighters' Association IAFF Local 1775

8. Announce Adjournment to Closed Session:

Convene in Closed Session:

a) Conference with Labor Negotiators (Government Code 54957.6)

- i) Agency Designated Representative: Dave Donery
Employee Organization: Ross Valley Fire Chief Officers Association and
The Ross Valley Firefighters Association
Regarding: Labor Negotiations

9. Announce Action in Closed Session, if any.

10. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.

11. Adjourn

The next meeting is scheduled for Wednesday, June 11, 2025, in person at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

Lauren Houde

s/Lauren Houde, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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