

Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>

Email: sstettler@rossvalleyfire.org

ROSS VALLEY FIRE DEPARTMENT

BOARD OF DIRECTORS AGENDA

Wednesday, September 13, 2023

San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via Zoom.

<https://us06web.zoom.us/j/88987343255>

Or Telephone: +1 669 900 6833 | Webinar ID: 889 8734 3255

For callers *9 to raise your hand *6 to mute/unmute

Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.

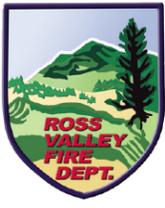
6:30 pm RVFD Board Meeting

1. **Call to order – 6:30 pm.**
2. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
3. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
4. Chief Report – Verbal update by Interim Fire Chief Mahoney
5. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge check register issued during July & August

[Item 5a – Check Register](#)

Committed to the protection of life, property, and environment.

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Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

- b) Receive call report and out of jurisdiction report for July & August

[Item 5b – Call & Out of Jurisdiction Reports](#)

- c) Receive current budget report

[Item 5c – Budget Report](#)

- d) Approve Minutes of the July 19, 2023, Board Meeting

[Item 5d – Minutes July 19, 2023](#)

- e) Receive and Approve Responses to the Grand Jury Findings (F7) and Recommendations (R4) in regards to the 2022-2023 Marin County Civil Grand Jury Report: Build More ADU's - An Rx to Increase Marins Housing Supply.

[Item 5e – Staff Report for Grand Jury](#)

[Item 5e – Response Transmittal Letter to Grand Jury - Attachment #1](#)

[Item 5e – Response to Grand Jury Report Findings and Recommendations - Attachment #2](#)

[Item 5e – Grand Jury Report: 2022-2023 Marin County Civil Grand Jury \(Build More ADUs - An Rx to Increase Marins Housing Supply\) - Attachment #3](#)

- f) Authorize the Board President to Renew the Subcontract for Advanced Life Support Services (ALS) between the Ross Valley Fire Department (RVFD) and the Ross Valley Paramedic Authority (RVPA) from July 1, 2023, to June 30, 2027.

[Item 5f – Staff Report for RVFD/RVPA Subcontract](#)

[Item 5f – RVFD/RVPA Subcontract - Attachment #1](#)

6. Receive Verbal Emergency Preparedness Presentation – Emergency Preparedness Coordinator Miranda Miller

[Item 6 – Emergency Preparedness Presentation](#)

7. Appoint One Board Member from Ross to Fill the Town of Ross's Vacancy on the Labor-Management Subcommittee. - Interim Fire Chief Mahoney

[Item 7 – Staff Report for Labor-Management Subcommittee](#)

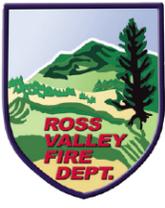
[Item 7 – 2022 Staffing/Deployment Side Letter - Attachment #1](#)

8. Receive Recommendation from Undesignated Reserve Subcommittee and Provide Direction to Staff as Necessary. – Interim Fire Chief Mahoney

[Item 8 – Staff Report for Undesignated Reserve Subcommittee](#)

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9. Receive Future Board of Directors Agenda Items and Provide Direction to Staff as Necessary.
– Interim Fire Chief Mahoney

[Item 9 – Staff Report for Future Board of Directors Agenda Items](#)

10. Adjourn

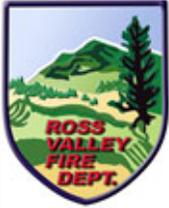
The next meeting is scheduled for Wednesday, October 11, 2023, in person at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

s/Samantha Stettler, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01326	AMAZON.COM SERVICES LLC	07/06/2023	Regular	0.00	249.00	23224
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
16PM-YQ6J-6GDF	Invoice	06/30/2023	04.27.2023 - WATER FILTERS - QTY 4 - APR	0.00	209.72	
	01.05.62200.00		GENERAL DEPARTMENT S		209.72	
1PVH-6K7T-43WF	Invoice	06/30/2023	05.11.2023 - DESK TOP CALENDAR - QTY 3	0.00	39.28	
	01.05.62200.00		GENERAL DEPARTMENT S		39.28	
01017	Fairfax Lumber	07/06/2023	Regular	0.00	21.16	23225
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
267087	Invoice	07/06/2023	07.03.2023 - MISC HARDWARE - SUPPLIES	0.00	21.16	
	01.14.61500.00		BUILDING MAINTENANCE		21.16	
01200	Kronos Inc	07/06/2023	Regular	0.00	9,120.00	23226
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12057978	Invoice	07/06/2023	04.09.2023 - SUBSCRIPTION SOFTWARE -	0.00	9,120.00	
	01.05.61121.00		COMPUTER SOFTWARE/S		9,120.00	
01276	Municipal Emergency Services, Inc	07/06/2023	Regular	0.00	3,080.84	23227
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IN1897578	Invoice	06/30/2023	06.28.2023 - SCBA FLOW TESTS - SUPPLIE	0.00	3,080.84	
	01.10.62211.00		BREATHING APPARATUS-C		3,080.84	
01266	Southern Marin Fire District	07/06/2023	Regular	0.00	8,420.43	23228
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
22-23-48	Invoice	06/30/2023	12.27.2023 - TABLET COMMAND - ROSS V	0.00	8,420.43	
	01.10.61100.00		DISPATCH		8,420.43	
01339	WATTCO	07/06/2023	Regular	0.00	10,814.66	23229
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
61391	Invoice	06/30/2023	06.30.2023 - WATERPROOF CIRCUIT BREA	0.00	10,814.66	
	01.25.61600.00		FLEET MAINTENANCE/RE		10,814.66	
01468	RICHARD HILL	07/06/2023	Regular	0.00	1,100.00	23230
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
398	Invoice	07/06/2023	07.02.2023 - BACKGROUND INVESTIGATIO	0.00	1,100.00	
	01.05.61129.00		HIRING EXPENSES		1,100.00	
01326	AMAZON.COM SERVICES LLC	07/10/2023	Regular	0.00	274.41	23231
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1NRQ-NKH9-94C	Invoice	06/30/2023	05.23.2023 - AUTOMOTIVE GREASE REM	0.00	121.47	
	01.25.61411.00		BURN TRAILER MAINTEN		121.47	
1QQP-WGLG-9YD	Invoice	07/10/2023	07.05.2023 - CANVAS WALL ART - SUPPLIE	0.00	152.94	
	01.05.62200.00		GENERAL DEPARTMENT S		152.94	
01272	Diesel Direct West Inc	07/10/2023	Regular	0.00	757.78	23232

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
85245038	Invoice	07/10/2023	07.06.2023 - ULSD CLEAR - 147 GAL - 07.0	0.00	757.78	
	01.25.62988.00	FUEL	07.06.2023 - ULSD CLEAR - 147		757.78	
01469	FAIRA California Bank & Trust	07/10/2023	Regular	0.00	60,250.00	23233
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
PREM 2024-64	Invoice	07/10/2023	06.22.2023 - PROPERTY & LIABILITY - FY2	0.00	60,250.00	
	01.00.61115.00	LIABILITY INSURANCE	06.22.2023 - PROPERTY & LIABI		60,250.00	
01003	Fire Districts Assoc of California	07/10/2023	Regular	0.00	350.00	23234
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
300001200	Invoice	07/10/2023	07.03.2023 - TIER 2-3 - MEMBERSHIP - RE	0.00	350.00	
	01.05.61300.00	PUBLICATIONS AND DUES	07.03.2023 - TIER 2-3 - MEMBE		350.00	
01035	Marin County Sheriff's Office	07/10/2023	Regular	0.00	-56,334.46	23235
01035	Marin County Sheriff's Office	07/10/2023	Regular	0.00	56,334.46	23235
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12267-07072023	Invoice	07/10/2023	07.07.2023 - MDC SUUPPORT - Q1 -JULY T	0.00	56,334.46	
	01.10.61100.00	DISPATCH	07.07.2023 - MDC SUUPPORT - Q		56,334.46	
01020	PG&E	07/10/2023	Regular	0.00	1,200.69	23236
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
758-06282023	Invoice	06/30/2023	06.28.2023 - UTILITIES - 05.18.2023 - 06.1	0.00	1,200.69	
	01.14.61702.00	GAS AND ELECTRIC	06.28.2023 - UTILITIES - 05.18.2		1,200.69	
01419	PSTrax	07/10/2023	Regular	0.00	5,400.00	23237
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4868	Invoice	07/10/2023	06.05.2023 - VEHICLES MODULE - ANNUA	0.00	5,400.00	
	01.05.61105.00	OTHER CONTRACT SERVI	06.05.2023 - VEHICLES MODULE		5,400.00	
01010	Redwood Security Systems Inc	07/10/2023	Regular	0.00	495.00	23238
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4126892	Invoice	07/10/2023	07.01.2023 - FIRE MONITORING - JULY TH	0.00	495.00	
	01.05.61105.00	OTHER CONTRACT SERVI	07.01.2023 - FIRE MONITORING		495.00	
01098	Verizon Wireless	07/10/2023	Regular	0.00	683.42	23239
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9938033373	Invoice	06/30/2023	06.23.2023 - WIRELESS - 05.24.2023 - 06.	0.00	683.42	
	01.14.61705.00	TELEPHONE	06.23.2023 - WIRELESS - 05.24.2		683.42	
01058	Able Tire & Brake	07/17/2023	Regular	0.00	1,766.13	23240
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
671984	Invoice	07/17/2023	07.14.2023 - TIRE REPLACEMENT - REPAIR	0.00	1,766.13	
	01.25.62989.00	FLEET PARTS	07.14.2023 - TIRE REPLACEMEN		1,766.13	
01137	Adam T. Van Dyke	07/17/2023	Regular	0.00	150.00	23241
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
392393	Invoice	06/30/2023	06.20.2023 - REIMBURSEMENT- MEDICAL	0.00	150.00	
	01.05.61127.00	HEALTH AND WELLNESS	06.20.2023 - REIMBURSEMENT-		150.00	
01326	AMAZON.COM SERVICES LLC	07/17/2023	Regular	0.00	68.44	23242

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1LWL-QTRV-9KGV	Invoice	07/17/2023	07.15.2023 - ADAPTER/CHARGER - STRIP	0.00	19.64	
	01.14.63042.00		EXERCISE EQUIPMENT		19.64	
1TWV-P3NJ-KFLX	Invoice	07/17/2023	07.13.2023 - SCREEN PROTECTOR - SUPPL	0.00	48.80	
	01.05.61121.00		COMPUTER SOFTWARE/S		48.80	
01026	AT&T Calnet	07/17/2023	Regular	0.00	707.56	23243
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000020210030	Invoice	06/30/2023	07.10.2023 - WIRELESS - 06.10.2023 - 07.	0.00	707.56	
	01.14.61705.00		TELEPHONE		707.56	
01059	AT&T Mobility	07/17/2023	Regular	0.00	1,038.69	23244
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
287301083016X0	Invoice	06/30/2023	07.02.2023 - WIRELESS - 06.03.2023 - 07.	0.00	1,038.69	
	01.14.61705.00		TELEPHONE		1,038.69	
01054	BoundTree Medical	07/17/2023	Regular	0.00	1,161.60	23245
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
85010594	Invoice	07/17/2023	07.03.2023 - ALBUTEROL - MEDICAL SUPP	0.00	10.79	
	01.10.62204.00		PARAMEDIC RESPONSE S		10.79	
85011526	Invoice	07/17/2023	07.04.2023 - ALBUTEROL - MEDICAL SUPP	0.00	21.58	
	01.10.62204.00		PARAMEDIC RESPONSE S		21.58	
85014396	Invoice	07/17/2023	07.06.2023 - CURAPLEX - MEDICAL SUPPL	0.00	1,129.23	
	01.10.62204.00		PARAMEDIC RESPONSE S		1,129.23	
01017	Fairfax Lumber	07/17/2023	Regular	0.00	217.66	23246
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
261281	Invoice	06/30/2023	03.14.2023 - TAPE MEASURE - MISC SUPP	0.00	50.99	
	01.14.61500.21		BUILDING MAINTENANCE		50.99	
267337	Invoice	07/17/2023	07.08.2023 - FILTERS - MISC SUPPLIES - JU	0.00	92.58	
	01.14.61500.21		BUILDING MAINTENANCE		92.58	
267361	Invoice	07/17/2023	07.09.2023 - COUPLE - MISC SUPPLIES - J	0.00	13.31	
	01.14.61500.21		BUILDING MAINTENANCE		13.31	
267616	Invoice	07/17/2023	07.13.2023 - BROOM HEAD - MISC SUPPLI	0.00	60.78	
	01.05.62200.00		GENERAL DEPARTMENT S		60.78	
01049	Fishman Supply Company	07/17/2023	Regular	0.00	1,194.38	23247
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1409259	Invoice	07/17/2023	07.14.2023 - CLEANER - JANITORIAL SUPP	0.00	1,194.38	
	01.14.62206.00		JANITORIAL MAINTENAN		1,194.38	
01050	Golden State Emergency Veh Svc	07/17/2023	Regular	0.00	1,966.50	23248
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
750046	Invoice	07/17/2023	07.13.2023 - GRAPHICS - DOORS, BUMPE	0.00	1,966.50	
	01.25.61600.00		FLEET MAINTENANCE/RE		1,966.50	
01028	L. N. Curtis and Sons	07/17/2023	Regular	0.00	1,129.10	23249
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
PINV823432	Invoice	07/17/2023	07.13.2023 - COME ALONG - 3 TON - JULY	0.00	1,129.10	
	01.25.61411.00		BURN TRAILER MAINTEN		1,129.10	

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01037	Marin Municipal Water District	07/17/2023	Regular	0.00	257.82	23250
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
135-07102023	Invoice	06/30/2023	135 - WATER UTILITIES - 05.03.2023 - 07.0	0.00	155.93	
	01.14.61703.00		WATER		155.93	
263-07102023	Invoice	06/30/2023	263 - WATER UTILITIES - 05.03.2023 - 07.0	0.00	101.89	
	01.14.61703.00		WATER		101.89	
01009	MERA	07/17/2023	Regular	0.00	72,647.00	23251
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2023-18	Invoice	07/17/2023	07.01.2023 - OPERATING FUND- CONTRIB	0.00	72,647.00	
	01.10.61110.00		MERA OPERATING EXPEN		72,647.00	
01426	Quest UCCS	07/17/2023	Regular	0.00	349.05	23252
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
126825	Invoice	07/17/2023	07.09.2023 - WARRANTY - PHONE SYSTE	0.00	349.05	
	01.10.63150.00		COMMUNICATIONS EQUI		349.05	
01255	TIAA Commercial Bank Inc.	07/17/2023	Regular	0.00	465.81	23253
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
9603950	Invoice	07/17/2023	07.05.2023 - COPIER LEASE - PAYMENT - J	0.00	465.81	
	01.05.61105.00		OTHER CONTRACT SERVI		465.81	
01441	Mariana Gonzalez Rojas	07/18/2023	Regular	0.00	2,297.50	23254
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0005831	Invoice	07/18/2023	07.01.23-07.15.23 - ADMINISTRATIVE SER	0.00	2,297.50	
	01.00.60010.00		TEMPORARY HIRE		2,297.50	
01073	U.S. Bank (CalCARD)	07/26/2023	Regular	0.00	9,829.38	23255
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0005860	Invoice	06/22/2023	05.27.2023 - MAHONEY - MAILCHIMP - C	0.00	26.50	
	01.15.61903.00		MWPA Local Projects		26.50	
INV0005861	Invoice	06/22/2023	05.30.2023 - MAHONEY - REDWOOD CAF	0.00	35.71	
	01.05.62200.00		GENERAL DEPARTMENT S		35.71	
INV0005862	Invoice	06/22/2023	06.06.2023 - MAHONEY - ZOOM - SUBSCR	0.00	43.32	
	01.05.61121.00		COMPUTER SOFTWARE/S		43.32	
INV0005863	Invoice	06/22/2023	06.21.2023 - MAHONEY - MICHAELS SAN	0.00	153.67	
	01.10.61000.00		TRAINING AND EDUCATIO		153.67	
INV0005864	Invoice	06/22/2023	06.15.2023 - GALLI - GOTHAM ENTERPRIS	0.00	75.74	
	01.05.62200.00		GENERAL DEPARTMENT S		75.74	
INV0005865	Invoice	06/22/2023	06.17.2023 - GALLI - RES PSRK SFO - SUPP	0.00	90.31	
	01.05.62200.00		GENERAL DEPARTMENT S		90.31	
INV0005866	Invoice	06/22/2023	06.19.2023 - BARONA - PROHOE MANUFA	0.00	150.95	
	15.00.63154.00		VEHICLE PURCHASE		150.95	
INV0005867	Invoice	06/22/2023	06.19.2023 - HERBERTSON - SP KENETREK	0.00	880.00	
	01.10.62213.00		PERSONAL PROTECTIVE E		880.00	
INV0005868	Invoice	06/22/2023	06.07.2023 - POPPE - MARIN AUTOMOTIV	0.00	1,295.28	
	01.25.61600.00		FLEET MAINTENANCE/RE		1,295.28	
INV0005869	Invoice	06/22/2023	06.01.2023 - HOGGAN - ZORO TOOLS - TO	0.00	198.14	
	01.05.62200.00		GENERAL DEPARTMENT S		198.14	
INV0005870	Invoice	06/22/2023	06.15.2023 - HOGGAN - SKY BRIDGE - SUP	0.00	72.81	
	01.14.61500.00		BUILDING MAINTENANCE		72.81	

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0005871	Invoice	06/22/2023	06.06.2023 - PETERSON - FEDEX - PRINTIN	0.00	395.91	
	01.05.62200.00		GENERAL DEPARTMENT S 06.06.2023 - PETERSON - FEDEX		395.91	
INV0005872	Invoice	06/22/2023	05.26.2023 - BASTIANON - BATTERIES PLU	0.00	23.11	
	01.14.63044.00		TECHNOLOGY PURCHASE 05.26.2023 - BASTIANON - BATT		23.11	
INV0005873	Invoice	06/22/2023	06.10.2023 - BASTIANON - 511 INC - SUPP	0.00	363.80	
	01.15.61131.00		FIRE PREVENTION 06.10.2023 - BASTIANON - 511 I		363.80	
INV0005874	Invoice	06/22/2023	06.22.2023 - BASTIANON - CHEVERON - S	0.00	59.85	
	01.25.62988.00		FUEL 06.22.2023 - BASTIANON - CHEV		59.85	
INV0005875	Invoice	06/22/2023	05.24.2023 - GRASSER - STAMPS.COM - ST	0.00	19.99	
	01.05.62003.00		POSTAGE 05.24.2023 - GRASSER - STAMPS		19.99	
INV0005876	Invoice	06/22/2023	06.14.2023 - GRASSER - POSTAL SERVICES	0.00	18.35	
	01.05.62003.00		POSTAGE 06.14.2023 - GRASSER - POSTAL		18.35	
INV0005877	Invoice	06/22/2023	06.17.2023 - GRASSER - JOTFORM - SUPPL	0.00	49.00	
	01.05.61129.00		HIRING EXPENSES 06.17.2023 - GRASSER - JOTFOR		49.00	
INV0005878	Invoice	06/22/2023	06.19.2023 - GRASSER - POSTAL SERVICE	0.00	103.66	
	01.05.62003.00		POSTAGE 06.19.2023 - GRASSER - POSTAL		103.66	
INV0005879	Invoice	06/22/2023	06.22.2023 - GRASSER - DIGI KEY - SUPPLI	0.00	62.37	
	01.10.63150.00		COMMUNICATIONS EQUI 06.22.2023 - GRASSER - DIGI KE		62.37	
INV0005880	Invoice	06/22/2023	06.03.2023 - ILLINGWORTH - FIREHOUSE I	0.00	885.00	
	01.10.61000.00		TRAINING AND EDUCATIO 06.03.2023 - ILLINGWORTH - FIR		885.00	
INV0005881	Invoice	06/22/2023	06.03.2023 - ILLINGWORTH - FIREHOUSE I	0.00	395.00	
	01.10.61000.00		TRAINING AND EDUCATIO 06.03.2023 - ILLINGWORTH - FIR		395.00	
INV0005882	Invoice	06/22/2023	06.06.2023 - ILLINGWORTH - BESTBUY - S	0.00	1,426.24	
	01.10.61000.00		TRAINING AND EDUCATIO 06.06.2023 - ILLINGWORTH - BE		1,426.24	
INV0005883	Invoice	06/22/2023	06.07.2023 - ILLINGWORTH - FIRENUGGE	0.00	340.00	
	01.10.61000.00		TRAINING AND EDUCATIO 06.07.2023 - ILLINGWORTH - FIR		340.00	
INV0005884	Invoice	06/22/2023	06.07.2023 - ILLINGWORTH - SA COFFEE R	0.00	24.58	
	01.10.61000.00		TRAINING AND EDUCATIO 06.07.2023 - ILLINGWORTH - SA		24.58	
INV0005885	Invoice	06/22/2023	05.23.2023 - CUTTER - BADGE & WALLET -	0.00	306.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.23.2023 - CUTTER - BADGE &		306.00	
INV0005886	Invoice	06/22/2023	05.23.2023 - CUTTER - O'REILLY - SUPPLIE	0.00	37.11	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.23.2023 - CUTTER - O'REILLY		37.11	
INV0005887	Invoice	06/22/2023	05.23.2023 - CUTTER - MATT & JEFFS - CA	0.00	59.99	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.23.2023 - CUTTER - MATT & J		59.99	
INV0005888	Invoice	06/22/2023	05.23.2023 - CUTTER - MATT & JEFFS - CA	0.00	179.97	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.23.2023 - CUTTER - MATT & J		179.97	
INV0005889	Invoice	06/22/2023	05.23.2023 - CUTTER - MATT & JEFFS - CA	0.00	179.97	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.23.2023 - CUTTER - MATT & J		179.97	
INV0005890	Invoice	06/22/2023	05.23.2023 - CUTTER - STAPLES - SUPPLIE	0.00	86.80	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.23.2023 - CUTTER - STAPLES -		86.80	
INV0005891	Invoice	06/22/2023	05.24.2023 - CUTTER - VISTA PRINT - SUP	0.00	172.17	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.24.2023 - CUTTER - VISTA PRI		172.17	
INV0005892	Invoice	06/22/2023	05.24.2023 - CUTTER - ALPINE SPRINGS -	0.00	95.74	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.24.2023 - CUTTER - ALPINE S		95.74	
INV0005893	Invoice	06/22/2023	05.30.2023 - CUTTER - BADGE & WALLET -	0.00	21.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.30.2023 - CUTTER - BADGE &		21.00	
INV0005894	Invoice	06/22/2023	05.31.2023 - CUTTER - BADGE & WALLET -	0.00	21.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 05.31.2023 - CUTTER - BADGE &		21.00	
INV0005895	Invoice	06/22/2023	06.01.2023 - CUTTER - SAFEWAY - SUPPLI	0.00	30.55	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.01.2023 - CUTTER - SAFEWAY		30.55	
INV0005896	Invoice	06/22/2023	06.02.2023 - CUTTER - PEETS - SUPPLIES	0.00	90.30	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.02.2023 - CUTTER - PEETS - S		90.30	

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0005897	Invoice	06/22/2023	06.07.2023 - CUTTER - FRENCH LAUNDRY	0.00	320.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.07.2023 - CUTTER - FRENCH		320.00	
INV0005898	Invoice	06/22/2023	06.08.2023 - CUTTER - DISPLAYS2GO - SU	0.00	360.15	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.08.2023 - CUTTER - DISPLAYS		360.15	
INV0005899	Invoice	06/22/2023	06.09.2023 - CUTTER - CHARGEPOINT - PA	0.00	10.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.09.2023 - CUTTER - CHARGE		10.00	
INV0005900	Invoice	06/22/2023	06.11.2023 - CUTTER - AT&T - PAYMENT -	0.00	171.20	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.11.2023 - CUTTER - AT&T - P		171.20	
INV0005901	Invoice	06/22/2023	06.12.2023 - CUTTER - FRENCH LAUNDRY	0.00	140.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.12.2023 - CUTTER - FRENCH		140.00	
INV0005902	Invoice	06/22/2023	06.13.2023 - CUTTER - BADGE & WALLET -	0.00	21.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.13.2023 - CUTTER - BADGE &		21.00	
INV0005903	Invoice	06/22/2023	06.14.2023 - CUTTER - DISPLAYS2GO - SU	0.00	217.14	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.14.2023 - CUTTER - DISPLAYS		217.14	
INV0005904	Invoice	06/22/2023	06.19.2023 - CUTTER - FRENCH LAUNDRY	0.00	100.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.19.2023 - CUTTER - FRENCH		100.00	
INV0005905	Invoice	06/22/2023	06.20.2023 - CUTTER - CHARGEPOINT - PA	0.00	10.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.20.2023 - CUTTER - CHARGE		10.00	
INV0005906	Invoice	06/22/2023	06.20.2023 - CUTTER - BLUE WAVE - CAR	0.00	10.00	
	01.10.61902.00		MWPA DEFENSIBLE SPA 06.20.2023 - CUTTER - BLUE WA		10.00	
	Void	07/26/2023	Regular	0.00	0.00	23256
	Void	07/26/2023	Regular	0.00	0.00	23257
	Void	07/26/2023	Regular	0.00	0.00	23258
01058	Able Tire & Brake	07/27/2023	Regular	0.00	570.00	23259
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
672127	Invoice	07/25/2023	07.19.2023 - SERVICE CALL - FLEET - STATI	0.00	570.00	
	01.25.61600.00		FLEET MAINTENANCE/RE 07.19.2023 - SERVICE CALL - FLE		570.00	
01326	AMAZON.COM SERVICES LLC	07/27/2023	Regular	0.00	70.70	23260
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
11FW-DXVJ-QCP	Invoice	07/25/2023	07.17.2023 - 3M EAR PLUGS - QTY 2 - SUP	0.00	70.70	
	01.05.62200.00		GENERAL DEPARTMENT S 07.17.2023 - 3M EAR PLUGS - Q		70.70	
01470	Concern	07/27/2023	Regular	0.00	6,000.00	23261
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CN2401030	Invoice	07/25/2023	07.17.2023 - EAP SERVICES - 07.01.2023-0	0.00	6,000.00	
	01.00.60200.00		CAFETERIA HEALTH PLAN 07.17.2023 - EAP SERVICES - 07.		6,000.00	
01272	Diesel Direct West Inc	07/27/2023	Regular	0.00	1,093.63	23262
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
85258137	Invoice	07/25/2023	07.13.2023 - GASLONIE UNL - 67.4 GAL - J	0.00	374.01	
	01.25.62988.00		FUEL 07.13.2023 - GASLONIE UNL - 6		374.01	
85258138	Invoice	07/25/2023	07.13.2023 - ULSD #2 NESTE CLEAR - 136.	0.00	719.62	
	01.25.62988.00		FUEL 07.13.2023 - ULSD #2 NESTE CLE		719.62	
01035	Marin County Sheriff's Office	07/27/2023	Regular	0.00	53,733.25	23263
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12267	Invoice	07/25/2023	07.07.2023 - MDC SUPPORT - Q1 - JULY T	0.00	53,733.25	
	01.10.61100.00		DISPATCH 07.07.2023 - MDC SUPPORT - Q		53,733.25	
01326	AMAZON.COM SERVICES LLC	07/31/2023	Regular	0.00	220.10	23264

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13P9-3FNP-4KWL	Invoice	07/31/2023	07.24.2023 - RUST OLEUM PAINT - QTY 1 - BUILDING MAINTENANCE	0.00	220.10	
	01.14.61500.00		07.24.2023 - RUST OLEUM PAIN		220.10	
01000	American Messaging	07/31/2023	Regular	0.00	5.81	23265
W4106073XH	Invoice	07/31/2023	08.01.2023 - SIREN ALERT - AUGUST 2023	0.00	5.81	
	01.10.63150.00		COMMUNICATIONS EQUI 08.01.2023 - SIREN ALERT - AUG		5.81	
01054	BoundTree Medical	07/31/2023	Regular	0.00	1,022.80	23266
85030712	Invoice	07/31/2023	07.20.2023 - G3 QUICKLOOK - MEDICAL S	0.00	805.81	
	01.10.62204.00		PARAMEDIC RESPONSE S 07.20.2023 - G3 QUICKLOOK -		805.81	
85032027	Invoice	07/31/2023	07.21.2023 - AMIODARONE - MEICAL SUP	0.00	216.99	
	01.10.62204.00		PARAMEDIC RESPONSE S 07.21.2023 - AMIODARONE - M		216.99	
01313	Comcast	07/31/2023	Regular	0.00	521.40	23267
632-07232023	Invoice	06/30/2023	632 - LEAF CHARGES - 07.28.2023-08.27.2	0.00	521.40	
	01.14.61705.00		TELEPHONE 632 - LEAF CHARGES - 07.28.202		521.40	
01272	Diesel Direct West Inc	07/31/2023	Regular	0.00	530.28	23268
85271675	Invoice	07/31/2023	07.20.2023 - ULSD CLEAR - 100.1 GALLON	0.00	530.28	
	01.25.62988.00		FUEL 07.20.2023 - ULSD CLEAR - 100.		530.28	
01017	Fairfax Lumber	07/31/2023	Regular	0.00	380.96	23269
267908	Invoice	07/31/2023	07.20.2023 - EPOXYWELD - QTY 1 - JULY	0.00	12.33	
	01.05.62200.00		GENERAL DEPARTMENT S 07.20.2023 - EPOXYWELD - QTY		12.33	
268082	Invoice	07/31/2023	07.24.2023 - 4X8 ORNTD STRD BD - QTY 1	0.00	368.63	
	01.10.61000.00		TRAINING AND EDUCATIO 07.24.2023 - 4X8 ORNTD STRD B		368.63	
01052	HRdirect	07/31/2023	Regular	0.00	196.62	23270
INV14247780	Invoice	07/31/2023	07.23.2023 - POSTER GAURD - QTY 1 - JUL	0.00	98.31	
	01.05.61300.00		PUBLICATIONS AND DUES 07.23.2023 - POSTER GAURD - Q		98.31	
INV14247781	Invoice	07/31/2023	07.23.2023 - POSTER GAURD - QTY 1 - JUL	0.00	98.31	
	01.05.61300.00		PUBLICATIONS AND DUES 07.23.2023 - POSTER GAURD - Q		98.31	
01184	Marin County Fire Chiefs Association	07/31/2023	Regular	0.00	3,780.00	23271
356	Invoice	07/31/2023	07.17.2023 - CHIEFS ASSOCIATION - MCFC	0.00	3,780.00	
	01.05.61300.00		PUBLICATIONS AND DUES 07.17.2023 - CHIEFS ASSOCIATI		3,780.00	
01037	Marin Municipal Water District	07/31/2023	Regular	0.00	946.38	23272
087-07132023	Invoice	07/31/2023	087 - 777 SAN ANSELMO AVE - 05.05.202	0.00	229.85	
	01.14.61703.00		WATER 087 - 777 SAN ANSELMO AVE - 0		229.85	
256-07142023	Invoice	06/30/2023	256 - 150 BUTTERFIELD RD - 05.09.2023-0	0.00	203.78	

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.14.61703.00		WATER		203.78	
354-07142023	Invoice	06/30/2023	354 - 150 BUTTERFIELD RD - 05.09.2023-0	0.00	319.61	
	01.14.61703.00		WATER		319.61	
868-07132023	Invoice	06/30/2023	868 - 777 SAN ANSELMO AVE - 05.05.202	0.00	101.89	
	01.14.61703.00		WATER		101.89	
957-07132023	Invoice	06/30/2023	957 - 800-804 SAN ANSELMO AVE - 05.05.	0.00	91.25	
	01.14.61703.00		WATER		91.25	
01020	PG&E	07/31/2023	Regular	0.00	96.85	23273
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
937-07132023	Invoice	06/30/2023	937 - UTILITIES - 06.07.2023-07.06.2023	0.00	96.85	
	01.14.61702.00		GAS AND ELECTRIC		96.85	
01188	Staples Credit Plan	07/31/2023	Regular	0.00	537.47	23274
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
3302453591	Invoice	07/31/2023	07.18.2023 - BROTHER STAND - MISC SUP	0.00	537.47	
	01.05.62000.00		OFFICE SUPPLIES		537.47	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	111	48	0.00	323,504.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-56,334.46
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	111	52	0.00	267,170.26

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01013	AFLAC Business Services	07/07/2023	Regular	0.00	1,541.88	11331
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005801	Invoice	07/14/2023	AFLAC	0.00	1,541.88	
	01.00.20271.00		AFLAC P/R DEDUCTION		1,541.88	
01004	CAPF	07/07/2023	Regular	0.00	486.75	11332
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005804	Invoice	07/14/2023	DISABILITY INSURANCE	0.00	486.75	
	01.00.20275.00		DISABILITY INSURANCE W		486.75	
01161	Nationwide Retirement Solutions	07/07/2023	Regular	0.00	3,032.22	11333
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005806	Invoice	07/14/2023	NATIONWIDE RETIREMENT	0.00	2,174.00	
	01.00.20277.00		DEFERRED COMP. W/ NR		2,174.00	
INV0005807	Invoice	07/14/2023	NATIONWIDE RETIREMENT	0.00	858.22	
	01.00.20277.00		DEFERRED COMP. W/ NR		858.22	
01069	Ross Valley Firefighters Association	07/07/2023	Regular	0.00	2,324.00	11334
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005818	Invoice	07/14/2023	UNION DUES	0.00	2,324.00	
	01.00.20289.00		UNION DUES WITHHELD		2,324.00	
01013	AFLAC Business Services	07/20/2023	Regular	0.00	1,541.88	11338
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005834	Invoice	07/31/2023	AFLAC	0.00	1,541.88	
	01.00.20271.00		AFLAC P/R DEDUCTION		1,541.88	
01004	CAPF	07/20/2023	Regular	0.00	486.75	11339
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005837	Invoice	07/31/2023	DISABILITY INSURANCE	0.00	486.75	
	01.00.20275.00		DISABILITY INSURANCE W		486.75	
01161	Nationwide Retirement Solutions	07/20/2023	Regular	0.00	3,032.22	11340
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005839	Invoice	07/31/2023	NATIONWIDE RETIREMENT	0.00	2,174.00	
	01.00.20277.00		DEFERRED COMP. W/ NR		2,174.00	
INV0005840	Invoice	07/31/2023	NATIONWIDE RETIREMENT	0.00	858.22	
	01.00.20277.00		DEFERRED COMP. W/ NR		858.22	
01069	Ross Valley Firefighters Association	07/20/2023	Regular	0.00	2,324.00	11341

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005851	Invoice	07/31/2023	UNION DUES	0.00	2,324.00	
	01.00.20289.00	UNION DUES WITHHELD	UNION DUES		2,324.00	

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	8	0.00	14,769.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	8	0.00	14,769.70

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	121	56	0.00	338,274.42
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-56,334.46
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	121	60	0.00	281,939.96

Fund Summary

Fund	Name	Period	Amount
98	POOLED PAYROLL	7/2023	14,769.70
99	POOLED CASH	7/2023	267,170.26
			281,939.96



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
01441	Mariana Gonzalez Rojas	08/02/2023	Regular	0.00	1,895.83	23275
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
073123	Invoice	08/02/2023	07.31.2023 - ADMIN SRVCS - 07.16.2023 -	0.00	1,895.83	
	01.00.60010.00		TEMPORARY HIRE		1,895.83	
01326	AMAZON.COM SERVICES LLC	08/07/2023	Regular	0.00	84.72	23276
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1LGJ-FVDL-C3WD	Invoice	08/07/2023	08.04.2023 - RESISTANCE BAND RACK - GY	0.00	84.72	
	01.14.63042.00		EXERCISE EQUIPMENT		84.72	
01433	AT&T Corp	08/07/2023	Regular	0.00	2,668.95	23277
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
231919229	Invoice	08/07/2023	07.27.2023 - WIRELESS - 06.11.2023 - 07.	0.00	2,668.95	
	01.14.61705.00		TELEPHONE		2,668.95	
01148	Brian Costello	08/07/2023	Regular	0.00	1,000.00	23278
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2023-2	Invoice	08/07/2023	07.26.2023 - REGISTER & UPDATE - 12 ME	0.00	1,000.00	
	01.05.61121.00		COMPUTER SOFTWARE/S		1,000.00	
01016	Diego Truck Repair Inc	08/07/2023	Regular	0.00	6,383.14	23279
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
67045	Invoice	06/30/2023	06.30.2023 - 2020 PIERCE - LABOR/SERVI	0.00	341.21	
	01.25.61600.00		FLEET MAINTENANCE/RE		341.21	
67141	Invoice	08/07/2023	07.17.2023 - 1196 3D - SERVICE & REPAIR	0.00	6,041.93	
	01.25.61600.00		FLEET MAINTENANCE/RE		6,041.93	
01272	Diesel Direct West Inc	08/07/2023	Regular	0.00	3,092.43	23280
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
85285483	Invoice	08/07/2023	07.27.2023 - GASOLINE UNL - 53.8 GALLO	0.00	302.14	
	01.25.62988.00		FUEL		302.14	
85285484	Invoice	08/07/2023	07.27.2023 - ULSD CLEAR - 233.3 GALLON	0.00	1,306.82	
	01.25.62988.00		FUEL		1,306.82	
85298878	Invoice	08/07/2023	08.03.2023 - GASOLINE UNL - 71.7 GALLO	0.00	404.89	
	01.25.62988.00		FUEL		404.89	
85298879	Invoice	08/07/2023	08.03.2023 - ULSD CLEAR - 184.4 GALLON	0.00	1,078.58	
	01.25.62988.00		FUEL		1,078.58	
01017	Fairfax Lumber	08/07/2023	Regular	0.00	20.55	23281
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
268757	Invoice	08/07/2023	08.04.2023 - MISC SUPPLIES - STATION 19	0.00	20.55	
	01.14.61500.19		BUILDING MAINTENANCE		20.55	
01020	PG&E	08/07/2023	Regular	0.00	1,534.71	23282

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
758-07282023	Invoice	06/30/2023	07.28.2023 - GAS & ELECTRIC - 06.06.23 - GAS AND ELECTRIC	0.00	1,534.71	
	01.14.61702.00		07.28.2023 - GAS & ELECTRIC - 0		1,534.71	
01426	Quest UCCS	08/07/2023	Regular	0.00	1,132.01	23283
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
126073b	Invoice	05/31/2023	05.31.2023 - REPLACEMENT CHECK - REM TECHNOLOGY PURCHASE	0.00	1,132.01	
	01.14.63044.00		05.31.2023 - REPLACEMENT CH		1,132.01	
01094	TargetSolutions Learning	08/07/2023	Regular	0.00	3,040.00	23284
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV79075	Invoice	08/07/2023	08.02.2023 - TSPREMIER - MEMBERSHIP - TRAINING AND EDUCATIO	0.00	3,040.00	
	01.10.61000.00		08.02.2023 - TSPREMIER - MEM		3,040.00	
01011	Tyler Technologies Inc	08/07/2023	Regular	0.00	8,467.53	23285
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
025-423293B	Invoice	08/07/2023	06.01.2023 - INCODE FINANCIAL SUITE - COMPUTER SOFTWARE/S	0.00	8,467.53	
	01.05.61121.00		06.01.2023 - INCODE FINANCIAL		8,467.53	
01098	Verizon Wireless	08/07/2023	Regular	0.00	682.31	23286
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
9940410031	Invoice	08/07/2023	07.23.2023 - WIRELESS - 06.24.2023 - 07. TELEPHONE	0.00	682.31	
	01.14.61705.00		07.23.2023 - WIRELESS - 06.24.2		682.31	
01125	Daniel J. Mahoney	08/17/2023	Regular	0.00	37.42	23287
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005943	Invoice	08/16/2023	08.08.2023 - SAFEWAY REIMBURSEMENT GENERAL DEPARTMENT S	0.00	37.42	
	01.05.62200.00		08.08.2023 - SAFEWAY REIMBU		37.42	
01017	Fairfax Lumber	08/17/2023	Regular	0.00	18.80	23288
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
268865	Invoice	08/16/2023	08.05.2023 - RD POINT BLADE KBS5/SEAL BUILDING MAINTENANCE	0.00	18.80	
	01.14.61500.00		08.05.2023 - RD POINT BLADE K		18.80	
01305	Kyocera Document Solution Northern California	08/17/2023	Regular	0.00	92.22	23289
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
55E1735492	Invoice	06/27/2023	03.25.2023-06.24.2023 - SERVICE CONTR OTHER CONTRACT SERVI	0.00	92.22	
	01.05.61105.00		03.25.2023-06.24.2023 - SERVIC		92.22	
01415	Miranda Miller	08/17/2023	Regular	0.00	256.56	23290
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005942	Invoice	08/16/2023	07.05.2023-07.31.2023 - MONTHLY MILE MWPA Local Projects	0.00	256.56	
	01.15.61903.00		07.05.2023-07.31.2023 - MONT		256.56	
01326	AMAZON.COM SERVICES LLC	08/17/2023	Regular	0.00	52.41	23291
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1XP7-CFJQ-9C4C	Invoice	08/17/2023	08.15.2023 - RATCHET WRENCH / DIGITAL FLEET PARTS	0.00	52.41	
	01.25.62989.00		08.15.2023 - RATCHET WRENCH		52.41	
01290	Benjamin R. Herbertson	08/17/2023	Regular	0.00	900.00	23292

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005945	Invoice	08/17/2023	08.12.2023 - ROPE RESCUE TECHNICIAN	0.00	900.00	
	01.10.61000.00		TRAINING AND EDUCATIO		900.00	
01054	BoundTree Medical	08/17/2023	Regular	0.00	1,093.95	23293
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
85050312	Invoice	08/17/2023	08.08.2023 - SHOE COVERS / AIRFLOW M	0.00	1,084.36	
	01.10.62204.00		PARAMEDIC RESPONSE S		1,084.36	
85051782	Invoice	08/17/2023	08.09.2023 - CURAPLEX GAUZE BANDAG	0.00	9.59	
	01.10.62204.00		PARAMEDIC RESPONSE S		9.59	
01016	Diego Truck Repair Inc	08/17/2023	Regular	0.00	13,821.10	23294
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
67192	Invoice	08/17/2023	07.25.2023 - 2020 PIERCE ENFORCER	0.00	6,169.97	
	01.25.61600.00		FLEET MAINTENANCE/RE		6,169.97	
67232	Invoice	08/17/2023	07.31.2023 - 2020 PIERCE FIRE TRUCK	0.00	4,330.76	
	01.25.61600.00		FLEET MAINTENANCE/RE		4,330.76	
67251	Invoice	08/17/2023	08.02.2023 - 2006 PIERCE ALL WHEEL	0.00	3,320.37	
	01.25.61600.00		FLEET MAINTENANCE/RE		3,320.37	
01017	Fairfax Lumber	08/17/2023	Regular	0.00	42.50	23295
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
269139	Invoice	08/17/2023	08.12.2023 - ACE FAUCET / ADJ NOZZLE	0.00	28.43	
	01.05.62200.00		GENERAL DEPARTMENT S		28.43	
269252	Invoice	08/17/2023	08.15.2023 - COMPRSN SLEEVE	0.00	14.07	
	01.14.61500.00		BUILDING MAINTENANCE		14.07	
01087	Gavin Illingworth	08/17/2023	Regular	0.00	200.00	23296
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005947	Invoice	08/17/2023	08.17.2023 ERGOCAN, LLC - PERSONAL C	0.00	200.00	
	01.14.62206.00		JANITORIAL MAINTENAN		200.00	
01332	Jones Garage Door Co. Inc	08/17/2023	Regular	0.00	620.00	23297
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
50289	Invoice	08/17/2023	08.09.2023 - CABLE BACK ON WEIGHT RO	0.00	310.00	
	01.14.61500.18		BUILDING MAINTENANCE		310.00	
50296	Invoice	08/17/2023	08.19.2023 - SERVICE CALL	0.00	310.00	
	01.14.61500.20		BUILDING MAINTENANCE		310.00	
01441	Mariana Gonzalez Rojas	08/17/2023	Regular	0.00	2,845.83	23298
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
081523	Invoice	08/17/2023	08.01.2023-08.15.2023 - ADMIN SERVICE	0.00	2,845.83	
	01.00.60010.00		TEMPORARY HIRE		2,845.83	
01095	Richards Watson Gershon	08/17/2023	Regular	0.00	2,356.00	23299
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
243611	Invoice	06/30/2023	5.1.2023-5.31.2023 - PROFESSIONAL SERV	0.00	2,356.00	
	01.05.61107.00		ATTORNEY/LEGAL FEES		2,356.00	
01181	Royce Wintermute	08/17/2023	Regular	0.00	900.00	23300

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005946	Invoice	08/17/2023	08.12.2023 - ROPE RESCUE TECHNICIAN	0.00	900.00	
	01.10.61000.00		TRAINING AND EDUCATIO		900.00	
01255	TIAA Commercial Bank Inc.	08/17/2023	Regular	0.00	533.62	23301
Payable # 9647034	Invoice	08/17/2023	08.05.2023 - KYOCERA TASKALFA 4053CI C	0.00	533.62	
	01.05.61105.00		OTHER CONTRACT SERVI		533.62	
01073	U.S. Bank (CalCARD)	08/21/2023	Regular	0.00	3,696.48	23302
Payable # INV0005948	Invoice	06/30/2023	06.23.2023 - MAHONEY - ZOOM SUBSCRI	0.00	79.00	
	01.05.61105.00		OTHER CONTRACT SERVI		79.00	
INV0005949	Invoice	06/30/2023	06.28.2023 - MAHONEY - MAILCHIMP	0.00	26.50	
	01.15.61903.00		MWPA Local Projects		26.50	
INV0005950	Invoice	06/30/2023	06.30.2023 - MAHONEY - COMFORTS	0.00	48.22	
	01.05.62200.00		GENERAL DEPARTMENT S		48.22	
INV0005951	Invoice	06/30/2023	06.23.2023 - PETERSON - CROWN TROPH	0.00	70.30	
	01.05.62200.00		GENERAL DEPARTMENT S		70.30	
INV0005952	Invoice	06/30/2023	06.23.2023 - GRASSER - STAMPS.COM	0.00	19.99	
	01.05.62003.00		POSTAGE		19.99	
INV0005953	Invoice	06/30/2023	06.27.2023 - ILLINGWORTH - COFFEE ROA	0.00	18.63	
	01.10.61000.00		TRAINING AND EDUCATIO		18.63	
INV0005954	Invoice	06/30/2023	06.26.2023 - CUTTER - CHARGEPOINT	0.00	10.00	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		10.00	
INV0005955	Invoice	06/30/2023	06.26.2023 - CUTTER - TOYOTA MARIN	0.00	620.18	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		620.18	
INV0005956	Invoice	06/30/2023	06.27.2023 - CUTTER - ALPINE SPRINGS W	0.00	143.61	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		143.61	
INV0005957	Invoice	06/30/2023	06.28.2023 - CUTTER - USPS	0.00	75.06	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		75.06	
INV0005958	Invoice	06/30/2023	06.30.2023 - CUTTER - MATT AND JEFF'S	0.00	179.97	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		179.97	
INV0005959	Invoice	06/30/2023	06.30.2023 - CUTTER - MATT AND JEFF'S	0.00	179.97	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		179.97	
INV0005960	Invoice	06/30/2023	06.29.2023 - HERBERTSON - HAIX BOOTS	0.00	816.01	
	01.10.62213.00		PERSONAL PROTECTIVE E		816.01	
INV0005961	Invoice	06/30/2023	06.29.2023 - HERBERTSON - KENTREK BO	0.00	440.00	
	01.10.62213.00		PERSONAL PROTECTIVE E		440.00	
INV0005962	Invoice	06/30/2023	06.29.2023 - HERBERTSON - KENETREK B	0.00	440.00	
	01.10.62213.00		PERSONAL PROTECTIVE E		440.00	
INV0005963	Invoice	06/30/2023	06.23.2023 - GALLI - WPSG	0.00	529.04	
	01.10.62204.00		PARAMEDIC RESPONSE S		529.04	
	Void	08/21/2023	Regular	0.00	0.00	23303
01073	U.S. Bank (CalCARD)	08/21/2023	Regular	0.00	17,141.40	23304
Payable # INV0005964	Invoice	07/24/2023	07.05.2023 - MAHONEY - UPS STORE	0.00	31.59	
	01.05.62003.00		POSTAGE		31.59	
INV0005965	Invoice	07/24/2023	07.21.2023 - MAHONEY - DOODLE	0.00	83.40	
	01.05.61105.00		OTHER CONTRACT SERVI		83.40	

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0005966	Invoice	07/24/2023	07.24.2023 - MAHONEY - ZOOM	0.00	79.00	
	01.05.61105.00		OTHER CONTRACT SERVI		79.00	
INV0005967	Invoice	07/24/2023	07.10.2023 - PETERSON - 4 WHEEL PARTS	0.00	1,160.24	
	15.00.63154.00		VEHICLE PURCHASE		1,160.24	
INV0005968	Invoice	07/24/2023	07.10.2023 - POPKEN - A&C AUTO AIR & R	0.00	496.59	
	01.25.61600.00		FLEET MAINTENANCE/RE		496.59	
INV0005969	Invoice	07/24/2023	07.03.2023 - GRASSER - STRATUS	0.00	135.00	
	01.05.61121.00		COMPUTER SOFTWARE/S		135.00	
INV0005970	Invoice	07/24/2023	07.03.2023 - GRASSER - APPLE	0.00	4,705.48	
	01.10.63150.00		COMMUNICATIONS EQUI		4,705.48	
INV0005971	Invoice	07/24/2023	07.07.2023 - GRASSER - RAM MOUNTS	0.00	1,859.23	
	01.10.63150.00		COMMUNICATIONS EQUI		1,859.23	
INV0005972	Invoice	07/24/2023	07.14.2023 - GRASSER - AVENZA	0.00	178.54	
	01.05.61121.00		COMPUTER SOFTWARE/S		178.54	
INV0005973	Invoice	07/24/2023	07.17.2023 - GRASSER - DRIVE EXPLORER	0.00	9.00	
	01.05.61121.00		COMPUTER SOFTWARE/S		9.00	
INV0005974	Invoice	07/24/2023	07.18.2023 - GRASSER - JOTFORM	0.00	49.00	
	01.05.61129.00		HIRING EXPENSES		49.00	
INV0005975	Invoice	07/24/2023	07.05.2023 - ILLIINGWORTH - APPLE	0.00	3,797.41	
	01.10.61000.00		TRAINING AND EDUCATIO		3,797.41	
INV0005976	Invoice	07/24/2023	07.24.2023 - POPPE - COSTCO	0.00	456.44	
	01.14.62206.00		JANITORIAL MAINTENAN		456.44	
INV0005977	Invoice	07/24/2023	07.03.2023 - CUTTER - CHARGEPOINT	0.00	20.00	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		20.00	
INV0005978	Invoice	07/24/2023	07.11.2023 - CUTTER - STAPLES	0.00	131.05	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		131.05	
INV0005979	Invoice	07/24/2023	07.12.2023 - CUTTER - AT&T	0.00	171.20	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		171.20	
INV0005980	Invoice	07/24/2023	07.13.2023 - CUTTER - CHARGEPOINT	0.00	30.00	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		30.00	
INV0005981	Invoice	07/24/2023	07.14.2023 - CUTTER - TARGET	0.00	43.48	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		43.48	
INV0005982	Invoice	07/24/2023	07.24.2023 - CUTTER - CHARGEPOINT	0.00	30.00	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		30.00	
INV0005983	Invoice	07/24/2023	07.03.2023 - HERBERTSON - MYSTERY RA	0.00	1,802.45	
	01.10.62213.00		PERSONAL PROTECTIVE E		1,802.45	
INV0005984	Invoice	07/24/2023	07.20.2023 - HERBERTSON - ANDRONICO	0.00	17.19	
	01.10.61000.00		TRAINING AND EDUCATIO		17.19	
INV0005985	Invoice	07/24/2023	07.04.2023 - BARONA - ROGUE	0.00	718.72	
	01.14.63042.00		EXERCISE EQUIPMENT		718.72	
INV0005986	Invoice	07/24/2023	07.20.2023 - BARONA - GYM DOCTORS	0.00	502.19	
	01.14.63042.00		EXERCISE EQUIPMENT		502.19	
INV0005987	Invoice	07/24/2023	07.20.2023 - BARONA - FORESTRY SUPPLI	0.00	201.27	
	01.10.63131.00		EQUIPMENT		201.27	
INV0005988	Invoice	07/24/2023	07.18.2023 - GALLI - BUCKS SAW SERVICE	0.00	293.98	
	01.10.61410.00		EQUIPMENT MAINTENAN		293.98	
INV0005989	Invoice	07/24/2023	07.20.2023 - GALLI - FIREHOUSE PRIDE	0.00	112.89	
	01.05.62200.00		GENERAL DEPARTMENT S		112.89	
INV0005990	Invoice	07/24/2023	07.24.2023 - US BANK LATE FEES	0.00	26.06	
	01.05.61103.00		AUDIT & BOOKKEEPING SE		26.06	
	Void	08/21/2023	Regular	0.00	0.00	23305
01326	AMAZON.COM SERVICES LLC	08/25/2023	Regular	0.00	291.87	23306

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14M4-NNRJ-NM4	Invoice	08/25/2023	08.22.2023 - WINCO UNIVERSAL POURER	0.00	18.16	
	01.05.62200.00		GENERAL DEPARTMENT S		18.16	
19K4-7G11-6P7Q	Invoice	08/25/2023	08.19.2023 - JFJ HOME GYM SPREADER B	0.00	171.49	
	01.14.63042.00		EXERCISE EQUIPMENT		171.49	
19LJ-VT36-QXK4	Invoice	08/25/2023	08.22.2023 - BODY-SOLID HOME GYM TO	0.00	55.34	
	01.14.63042.00		EXERCISE EQUIPMENT		55.34	
1XQP-RCWH-RJR	Invoice	08/25/2023	08.17.2023 - AVERY TAB DIVIDERS	0.00	46.88	
	01.05.62000.00		OFFICE SUPPLIES		46.88	
01026	AT&T Calnet	08/25/2023	Regular	0.00	667.97	23307
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000020351344	Invoice	08/25/2023	07.10.2023 - 08.09.2023 - TELEPHONE	0.00	667.97	
	01.14.61705.00		TELEPHONE		667.97	
01059	AT&T Mobility	08/25/2023	Regular	0.00	1,039.17	23308
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
287301083016X0	Invoice	08/25/2023	07.03.2023 - 08.02.2023 - WIRELESS	0.00	1,039.17	
	01.14.61705.00		TELEPHONE		1,039.17	
01202	CDCE Inc	08/25/2023	Regular	0.00	1,218.20	23309
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
141565	Invoice	08/25/2023	07.31.2023 - AIRGAIN CENTURION NEXT 5	0.00	1,218.20	
	01.10.63150.00		COMMUNICATIONS EQUI		1,218.20	
01272	Diesel Direct West Inc	08/25/2023	Regular	0.00	2,414.08	23310
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
85324995	Invoice	08/25/2023	08.17.2023 - 66.9 GALLONS GASOLINE UN	0.00	385.58	
	01.25.62988.00		FUEL		385.58	
85324996	Invoice	08/25/2023	08.17.2023 - 344.1 GALLONS CLEAR RENE	0.00	2,028.50	
	01.25.62988.00		FUEL		2,028.50	
01314	EAN SERVICES, LLC	08/25/2023	Regular	0.00	1,238.15	23311
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9XG19H	Invoice	06/27/2023	05.31.2023 - 06.27.2023 - PREVENTION R	0.00	1,238.15	
	01.25.61600.00		FLEET MAINTENANCE/RE		1,238.15	
01471	FIRE RISK MANAGEMENT SERVICES	08/25/2023	Regular	0.00	107,990.00	23312
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
FRMS-2023-0129	Invoice	08/25/2023	07.14.2023 - Q1 WORKERS' COMP CONTR	0.00	107,990.00	
	01.00.60215.00		WORKERS' COMPENSATI		107,990.00	
01050	Golden State Emergency Veh Svc	08/25/2023	Regular	0.00	388.68	23313
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10W1000158	Invoice	08/25/2023	08.22.2023 - PIERCE ENFORCER REPAIR	0.00	388.68	
	01.25.61600.00		FLEET MAINTENANCE/RE		388.68	
01295	Grier Argall Plumbing Inc	08/25/2023	Regular	0.00	175.00	23314

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16634	Invoice	08/25/2023	08.23.2023 - STATION 21 - HOT WATER HE BUILDING MAINTENANCE	0.00	175.00	
	01.14.61500.21		08.23.2023 - STATION 21 - HOT		175.00	
01392	Kathleen H. Cutter	08/25/2023	Regular	0.00	80.00	23315
INV0006020	Invoice	08/25/2023	08.25.2023 - FRFX FRENCH LAUNDRY - PE MWPA DEFENSIBLE SPA	0.00	80.00	
	01.10.61902.00		08.25.2023 - FRFX FRENCH LAU		80.00	
01097	MidAmerica	08/25/2023	Regular	0.00	612.00	23316
0221658	Invoice	08/25/2023	08.21.2023 - 2Q23 ADMINISTRATION FEE RETIRES' HEALTH INSUR	0.00	612.00	
	01.00.60231.00		08.21.2023 - 2Q23 ADMINISTRA		612.00	
01071	Occu-Med	08/25/2023	Regular	0.00	127.20	23317
0823842	Invoice	08/25/2023	07.31.2023 - EXAM SERVICES PROVIDED HIRING EXPENSES	0.00	127.20	
	01.05.61129.00		07.31.2023 - EXAM SERVICES PR		127.20	
01020	PG&E	08/25/2023	Regular	0.00	103.57	23318
937-08112023	Invoice	08/25/2023	937 - UTILITIES - 07.07.2023 - 08.06.2023 GAS AND ELECTRIC	0.00	103.57	
	01.14.61702.00		937 - UTILITIES - 07.07.2023 - 08.		103.57	
01397	PNC Equipment Finance, LLC	08/25/2023	Regular	0.00	169,117.22	23319
1774802	Invoice	08/25/2023	10.21.2023 - 10.20.2024 - RENTAL PAYME VEHICLE PURCHASE	0.00	169,117.22	
	15.00.63154.00		10.21.2023 - 10.20.2024 - RENT		169,117.22	
01278	Silverado Avionics Inc	08/25/2023	Regular	0.00	211.28	23320
2605	Invoice	08/25/2023	08.14.2023 - PP MOUNTING BRACKET COMMUNICATIONS EQUI	0.00	211.28	
	01.10.63150.00		08.14.2023 - PP MOUNTING BR		211.28	
01182	The Copy Shop	08/25/2023	Regular	0.00	157.32	23321
348	Invoice	08/25/2023	08.18.2023 - 500 POSTCARDS MWPA Local Projects	0.00	157.32	
	01.15.61903.00		08.18.2023 - 500 POSTCARDS		157.32	
01147	Town of Ross	08/25/2023	Regular	0.00	7,309.00	23322
UTILITIES Q1 FYE	Invoice	08/25/2023	09.01.2023 - Q1 SHARED UTILITIES GAS AND ELECTRIC	0.00	7,309.00	
	01.14.61702.00		09.01.2023 - Q1 SHARED UTILITI		6,636.00	
	01.14.61703.00		09.01.2023 - Q1 SHARED UTILITI		673.00	
01272	Diesel Direct West Inc	08/31/2023	Regular	0.00	981.87	23323
85338361	Invoice	08/31/2023	08.24.2023 - 162.8 GALLONS CLEAR RENE FUEL	0.00	981.87	
	01.25.62988.00		08.24.2023 - 162.8 GALLONS CL		981.87	
01017	Fairfax Lumber	08/31/2023	Regular	0.00	7.44	23324

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
269841	Invoice	08/31/2023	08.26.2023 - PUSH TEE 1/4X1/4X1/4"	0.00	7.44	
01.14.61500.00	BUILDING MAINTENANCE	08.26.2023 - PUSH TEE 1/4X1/4			7.44	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	102	48	0.00	368,740.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	102	50	0.00	368,740.49

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01013	AFLAC Business Services	08/14/2023	Regular	0.00	1,541.88	11343
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005911	Invoice	08/15/2023	AFLAC	0.00	1,541.88	
	01.00.20271.00		AFLAC P/R DEDUCTION		1,541.88	
01004	CAPF	08/14/2023	Regular	0.00	472.00	11344
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005914	Invoice	08/15/2023	DISABILITY INSURANCE	0.00	472.00	
	01.00.20275.00		DISABILITY INSURANCE W		472.00	
01161	Nationwide Retirement Solutions	08/14/2023	Regular	0.00	3,415.07	11345
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005916	Invoice	08/15/2023	NATIONWIDE RETIREMENT	0.00	2,174.00	
	01.00.20277.00		DEFERRED COMP. W/ NR		2,174.00	
INV0005917	Invoice	08/15/2023	NATIONWIDE RETIREMENT	0.00	1,241.07	
	01.00.20277.00		DEFERRED COMP. W/ NR		1,241.07	
01069	Ross Valley Firefighters Association	08/14/2023	Regular	0.00	2,324.00	11346
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005928	Invoice	08/15/2023	UNION DUES	0.00	2,324.00	
	01.00.20289.00		UNION DUES WITHHELD		2,324.00	
01013	AFLAC Business Services	08/25/2023	Regular	0.00	1,541.88	11352
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005993	Invoice	08/31/2023	AFLAC	0.00	1,541.88	
	01.00.20271.00		AFLAC P/R DEDUCTION		1,541.88	
01004	CAPF	08/25/2023	Regular	0.00	472.00	11353
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005996	Invoice	08/31/2023	DISABILITY INSURANCE	0.00	472.00	
	01.00.20275.00		DISABILITY INSURANCE W		472.00	
01161	Nationwide Retirement Solutions	08/25/2023	Regular	0.00	3,482.26	11354
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005998	Invoice	08/31/2023	NATIONWIDE RETIREMENT	0.00	2,174.00	
	01.00.20277.00		DEFERRED COMP. W/ NR		2,174.00	
INV0005999	Invoice	08/31/2023	NATIONWIDE RETIREMENT	0.00	1,308.26	
	01.00.20277.00		DEFERRED COMP. W/ NR		1,308.26	
01069	Ross Valley Firefighters Association	08/25/2023	Regular	0.00	2,324.00	11355

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006010	Invoice	08/31/2023	UNION DUES	0.00	2,324.00	
	01.00.20289.00	UNION DUES WITHHELD	UNION DUES		2,324.00	

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	8	0.00	15,573.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	8	0.00	15,573.09

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	112	56	0.00	384,313.58
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	112	58	0.00	384,313.58

Fund Summary

Fund	Name	Period	Amount
98	POOLED PAYROLL	8/2023	15,573.09
99	POOLED CASH	8/2023	368,740.49
			384,313.58

Ross Valley Fire Dept

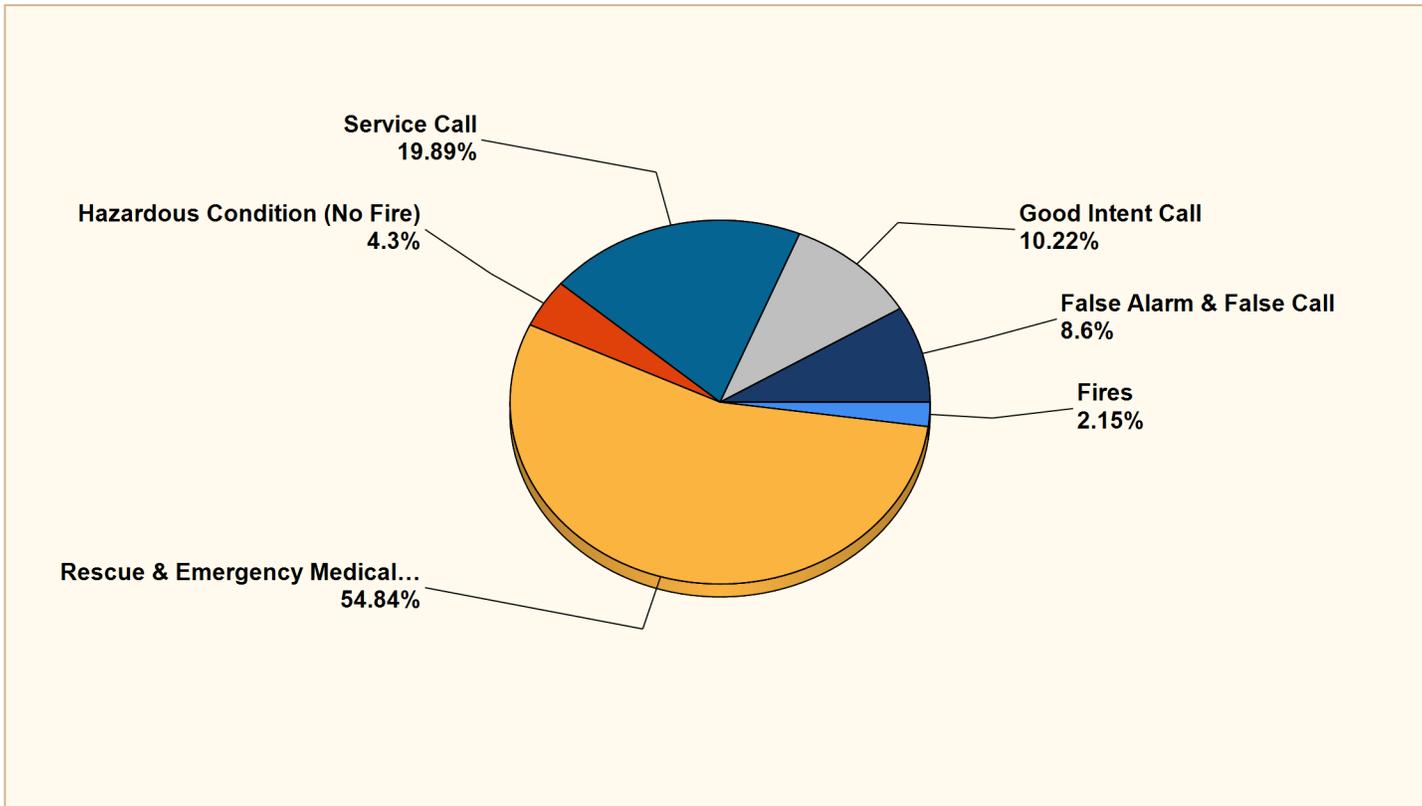
San Anselmo, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.15%
Rescue & Emergency Medical Service	102	54.84%
Hazardous Condition (No Fire)	8	4.3%
Service Call	37	19.89%
Good Intent Call	19	10.22%
False Alarm & False Call	16	8.6%
TOTAL	186	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.54%
113 - Cooking fire, confined to container	1	0.54%
140 - Natural vegetation fire, other	1	0.54%
161 - Outside storage fire	1	0.54%
321 - EMS call, excluding vehicle accident with injury	98	52.69%
322 - Motor vehicle accident with injuries	3	1.61%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.54%
400 - Hazardous condition, other	1	0.54%
412 - Gas leak (natural gas or LPG)	1	0.54%
440 - Electrical wiring/equipment problem, other	1	0.54%
442 - Overheated motor	1	0.54%
444 - Power line down	4	2.15%
500 - Service Call, other	3	1.61%
550 - Public service assistance, other	10	5.38%
553 - Public service	18	9.68%
554 - Assist invalid	5	2.69%
571 - Cover assignment, standby, moveup	1	0.54%
611 - Dispatched & cancelled en route	12	6.45%
622 - No incident found on arrival at dispatch address	5	2.69%
651 - Smoke scare, odor of smoke	2	1.08%
733 - Smoke detector activation due to malfunction	4	2.15%
736 - CO detector activation due to malfunction	2	1.08%
740 - Unintentional transmission of alarm, other	1	0.54%
743 - Smoke detector activation, no fire - unintentional	6	3.23%
744 - Detector activation, no fire - unintentional	1	0.54%
745 - Alarm system activation, no fire - unintentional	2	1.08%
TOTAL INCIDENTS:	186	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Ross Valley Fire Dept

San Anselmo, CA

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Incident Type Count per Station for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 18 - STATION 18 - Ross	
111 - Building fire	1
161 - Outside storage fire	1
321 - EMS call, excluding vehicle accident with injury	13
500 - Service Call, other	1
550 - Public service assistance, other	1
553 - Public service	2
611 - Dispatched & cancelled en route	4
743 - Smoke detector activation, no fire - unintentional	1
744 - Detector activation, no fire - unintentional	1

Incidents for 18 - Station 18 : 25

Station: 19 - STATION 19 - San Anselmo	
113 - Cooking fire, confined to container	1
321 - EMS call, excluding vehicle accident with injury	25
322 - Motor vehicle accident with injuries	3
323 - Motor vehicle/pedestrian accident (MV Ped)	1
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	1
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	1
500 - Service Call, other	2
550 - Public service assistance, other	3
553 - Public service	6
554 - Assist invalid	1
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	3
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	1
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 19 - Station 19: 58

Station: 20 - STATION 20 - Sleepy Hollow	
321 - EMS call, excluding vehicle accident with injury	14
444 - Power line down	1

Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 857
Page # 1 of 2

INCIDENT TYPE	# INCIDENTS
550 - Public service assistance, other	1
553 - Public service	3
733 - Smoke detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for 20 - Station 20:	22

Station: 21 - STATION 21 - Fairfax	
140 - Natural vegetation fire, other	1
321 - EMS call, excluding vehicle accident with injury	46
442 - Overheated motor	1
444 - Power line down	2
550 - Public service assistance, other	5
553 - Public service	7
554 - Assist invalid	4
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	2
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	1
# Incidents for 21 - Station 21:	81

Only REVIEWED incidents included.



emergencyreporting.com
 Doc Id: 857
 Page # 2 of 2

Ross Valley Fire Dept

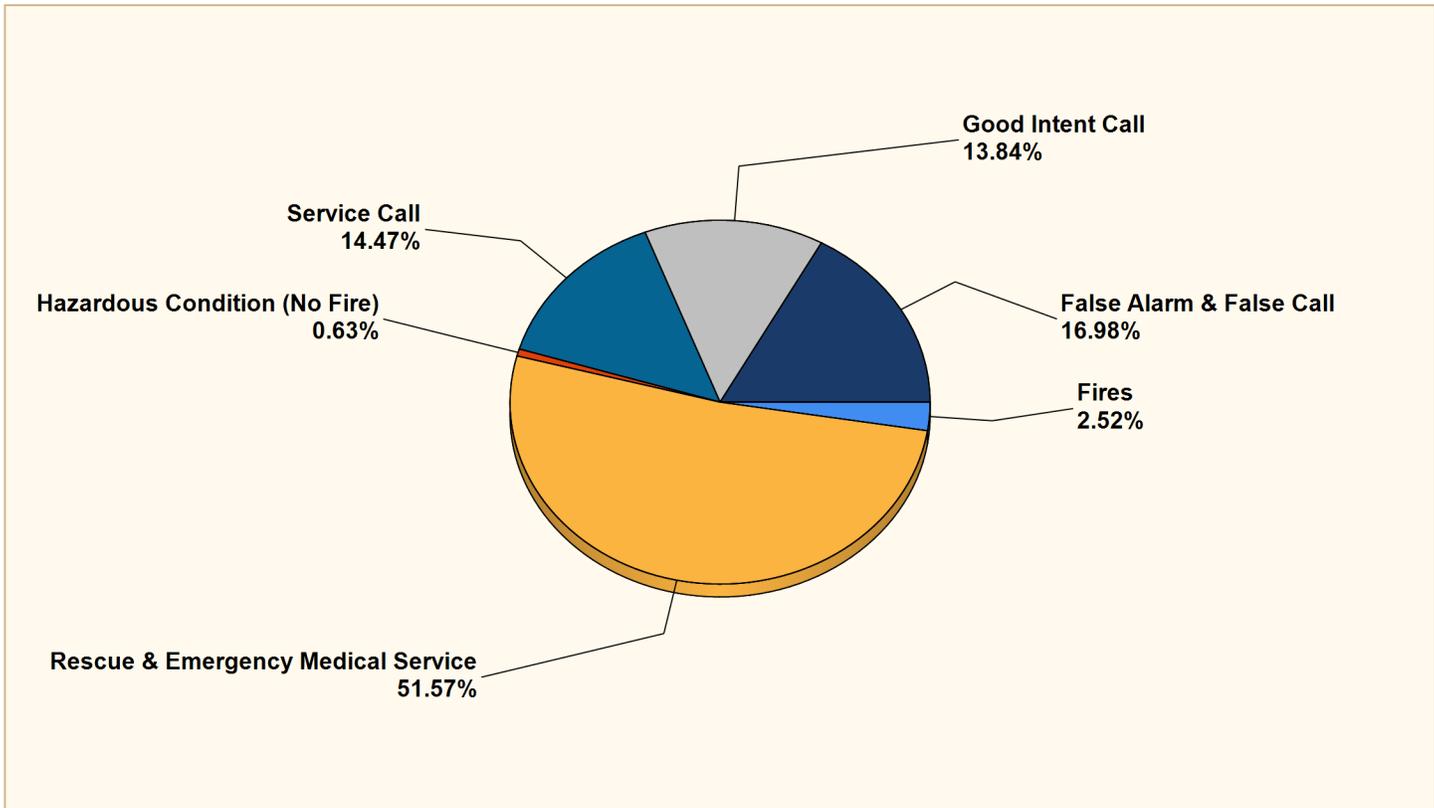
San Anselmo, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2023 | End Date: 08/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.52%
Rescue & Emergency Medical Service	82	51.57%
Hazardous Condition (No Fire)	1	0.63%
Service Call	23	14.47%
Good Intent Call	22	13.84%
False Alarm & False Call	27	16.98%
TOTAL	159	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	3	1.89%
154 - Dumpster or other outside trash receptacle fire	1	0.63%
321 - EMS call, excluding vehicle accident with injury	78	49.06%
322 - Motor vehicle accident with injuries	2	1.26%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	1.26%
444 - Power line down	1	0.63%
520 - Water problem, other	1	0.63%
550 - Public service assistance, other	3	1.89%
552 - Police matter	1	0.63%
553 - Public service	14	8.8%
554 - Assist invalid	4	2.52%
611 - Dispatched & cancelled en route	16	10.06%
622 - No incident found on arrival at dispatch address	3	1.89%
651 - Smoke scare, odor of smoke	2	1.26%
661 - EMS call, party transported by non-fire agency	1	0.63%
700 - False alarm or false call, other	3	1.89%
733 - Smoke detector activation due to malfunction	8	5.03%
735 - Alarm system sounded due to malfunction	1	0.63%
736 - CO detector activation due to malfunction	1	0.63%
743 - Smoke detector activation, no fire - unintentional	4	2.52%
744 - Detector activation, no fire - unintentional	1	0.63%
745 - Alarm system activation, no fire - unintentional	9	5.66%
TOTAL INCIDENTS:	159	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Ross Valley Fire Dept

San Anselmo, CA

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Incident Type Count per Station for Date Range

Start Date: 08/01/2023 | End Date: 08/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 18 - STATION 18 - Ross	
321 - EMS call, excluding vehicle accident with injury	9
550 - Public service assistance, other	1
553 - Public service	2
554 - Assist invalid	1
611 - Dispatched & cancelled en route	4
651 - Smoke scare, odor of smoke	1
661 - EMS call, party transported by non-fire agency	1
700 - False alarm or false call, other	1
733 - Smoke detector activation due to malfunction	1

Incidents for 18 - Station 18 : 21

Station: 19 - STATION 19 - San Anselmo	
100 - Fire, other	2
154 - Dumpster or other outside trash receptacle fire	1
321 - EMS call, excluding vehicle accident with injury	17
323 - Motor vehicle/pedestrian accident (MV Ped)	1
520 - Water problem, other	1
550 - Public service assistance, other	1
552 - Police matter	1
553 - Public service	4
554 - Assist invalid	2
611 - Dispatched & cancelled en route	4
700 - False alarm or false call, other	2
733 - Smoke detector activation due to malfunction	5
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	4

Incidents for 19 - Station 19: 48

Station: 20 - STATION 20 - Sleepy Hollow	
321 - EMS call, excluding vehicle accident with injury	10
323 - Motor vehicle/pedestrian accident (MV Ped)	1
553 - Public service	2
554 - Assist invalid	1
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	1

Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 857
Page # 1 of 2

INCIDENT TYPE	# INCIDENTS
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2

Incidents for 20 - Station 20: 20

Station: 21 - STATION 21 - Fairfax

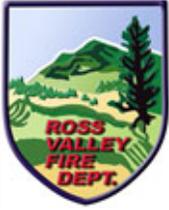
100 - Fire, other	1
321 - EMS call, excluding vehicle accident with injury	42
322 - Motor vehicle accident with injuries	2
444 - Power line down	1
550 - Public service assistance, other	1
553 - Public service	6
611 - Dispatched & cancelled en route	6
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	1
733 - Smoke detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3

Incidents for 21 - Station 21: 70

Only REVIEWED incidents included.



emergencyreporting.com
 Doc Id: 857
 Page # 2 of 2



Ross Valley Fire, CA

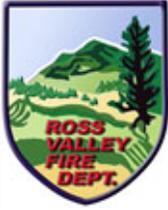
Budget Report Group Summary

For Fiscal: 2023-2024 Period Ending: 07/31/2023

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND						
Revenue						
475 - MEMBER CONTRIBUTIONS	11,660,707.00	11,660,707.00	971,725.67	971,725.67	-10,688,981.33	91.67%
495 - OUTSIDE / MISCELLANEOUS REVENUE	1,877,091.00	1,877,091.00	15,305.99	15,305.99	-1,861,785.01	99.18%
Revenue Total:	13,537,798.00	13,537,798.00	987,031.66	987,031.66	-12,550,766.34	92.71%
Expense						
600 - SALARIES AND WAGES	6,889,961.00	6,889,961.00	465,837.82	465,837.82	6,424,123.18	93.24%
601 - RETIREMENT	2,385,110.00	2,385,110.00	1,324,345.66	1,324,345.66	1,060,764.34	44.47%
602 - EMPLOYEE BENEFITS	2,319,575.00	2,319,575.00	131,556.31	131,556.31	2,188,018.69	94.33%
610 - TRAINING	43,260.00	43,260.00	4,183.23	4,183.23	39,076.77	90.33%
611 - OUTSIDE SERVICES	741,096.00	741,096.00	195,236.08	195,236.08	545,859.92	73.66%
613 - PUBLICATION / DUES	9,866.00	9,866.00	4,326.62	4,326.62	5,539.38	56.15%
614 - MAINTENANCE	22,123.00	22,123.00	1,423.08	1,423.08	20,699.92	93.57%
615 - BUILDING MAINTENANCE	78,500.00	78,500.00	347.15	347.15	78,152.85	99.56%
616 - VEHICLE MAINTENANCE	120,500.00	120,500.00	3,033.09	3,033.09	117,466.91	97.48%
617 - UTILITIES	150,153.00	150,153.00	229.85	229.85	149,923.15	99.85%
619 - MISCELLANEOUS	0.00	0.00	425.73	425.73	-425.73	0.00%
620 - OFFICE SUPPLIES	6,215.00	6,215.00	569.06	569.06	5,645.94	90.84%
622 - DEPARTMENT SUPPLIES	131,675.00	131,675.00	6,047.31	6,047.31	125,627.69	95.41%
625 - FURNISHINGS	8,487.00	8,487.00	0.00	0.00	8,487.00	100.00%
629 - MISCELLANEOUS	101,510.00	101,510.00	7,692.00	7,692.00	93,818.00	92.42%
630 - EQUIPMENT	49,081.00	49,081.00	1,240.55	1,240.55	47,840.45	97.47%
631 - CAPITAL OUTLAY	115,030.00	115,030.00	7,120.84	7,120.84	107,909.16	93.81%
670 - TRANSFERS OUT	365,656.00	365,656.00	0.00	0.00	365,656.00	100.00%
Expense Total:	13,537,798.00	13,537,798.00	2,153,614.38	2,153,614.38	11,384,183.62	84.09%
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-1,166,582.72	-1,166,582.72	-1,166,582.72	0.00%
Fund: 15 - VEHICLE FUND						
Revenue						
519 - TRANSFERS IN	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00%
Revenue Total:	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00%
Expense						
631 - CAPITAL OUTLAY	98,000.00	98,000.00	1,160.24	1,160.24	96,839.76	98.82%
640 - PRINCIPAL	308,919.00	308,919.00	0.00	0.00	308,919.00	100.00%
641 - INTEREST	14,910.00	14,910.00	0.00	0.00	14,910.00	100.00%
Expense Total:	421,829.00	421,829.00	1,160.24	1,160.24	420,668.76	99.72%
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-1,160.24	-1,160.24	55,012.76	97.93%
Report Surplus (Deficit):	-56,173.00	-56,173.00	-1,167,742.96	-1,167,742.96	-1,111,569.96	-1,978.83%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	0.00	-1,166,582.72	-1,166,582.72	-1,166,582.72
15 - VEHICLE FUND	-56,173.00	-56,173.00	-1,160.24	-1,160.24	55,012.76
Report Surplus (Deficit):	-56,173.00	-56,173.00	-1,167,742.96	-1,167,742.96	-1,111,569.96



Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 07/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND							
Revenue							
01.00.47501.00	FAIRFAX	2,407,212.00	2,407,212.00	200,601.00	200,601.00	-2,206,611.00	91.67 %
01.00.47502.00	ROSS	2,414,444.00	2,414,444.00	201,203.66	201,203.66	-2,213,240.34	91.67 %
01.00.47503.00	SAN ANSELMO	4,187,309.00	4,187,309.00	348,942.42	348,942.42	-3,838,366.58	91.67 %
01.00.47504.00	SLEEPY HOLLOW	1,322,417.00	1,322,417.00	110,201.42	110,201.42	-1,212,215.58	91.67 %
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	51,519.00	51,519.00	4,293.34	4,293.34	-47,225.66	91.67 %
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	1,277,806.00	1,277,806.00	106,483.83	106,483.83	-1,171,322.17	91.67 %
01.00.49501.00	COUNTY OF MARIN	258,021.00	258,021.00	0.00	0.00	-258,021.00	100.00 %
01.00.49502.00	OES REIMBURSEMENT OUT OF CO	0.00	0.00	-26,474.16	-26,474.16	-26,474.16	0.00 %
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PR	306,093.00	306,093.00	0.00	0.00	-306,093.00	100.00 %
01.00.49506.00	RVPA RENTAL	33,440.00	33,440.00	32,624.09	32,624.09	-815.91	2.44 %
01.00.49507.00	LAIF INTEREST	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
01.00.49509.00	RVPA AGENCY REIMBURSEMENT	47,290.00	47,290.00	3,544.18	3,544.18	-43,745.82	92.51 %
01.00.49510.00	PLAN CHECKING FEES	280,000.00	280,000.00	21,482.94	21,482.94	-258,517.06	92.33 %
01.00.49511.00	RE-SALE INSPECTION FEES	50,000.00	50,000.00	0.00	0.00	-50,000.00	100.00 %
01.00.49512.00	MISCELLANEOUS INCOME	10,000.00	10,000.00	-0.01	-0.01	-10,000.01	100.00 %
01.00.49513.00	WORKERS COMP REIMBURSEMENT	0.00	0.00	3,238.30	3,238.30	3,238.30	0.00 %
01.00.49517.00	DISASTER COORDINATOR REIMB.	93,241.00	93,241.00	-10,855.95	-10,855.95	-104,096.95	111.64 %
01.00.49518.00	DEFENSIBLE SPACE INSPECTION CO	327,410.00	327,410.00	0.00	0.00	-327,410.00	100.00 %
01.00.49523.00	APPARATUS REPLACEMENT	365,656.00	365,656.00	30,471.33	30,471.33	-335,184.67	91.67 %
01.00.49524.00	TECHNOLOGY FEES	25,940.00	25,940.00	1,577.39	1,577.39	-24,362.61	93.92 %
01.00.49526.18	STATION MAINT REVENUE #18	15,000.00	15,000.00	-12,180.77	-12,180.77	-27,180.77	181.21 %
01.00.49526.19	STATION MAINT REVENUE #19	15,000.00	15,000.00	-12,958.33	-12,958.33	-27,958.33	186.39 %
01.00.49526.20	STATION MAINT REVENUE #20	15,000.00	15,000.00	-15,163.02	-15,163.02	-30,163.02	201.09 %
01.00.49526.21	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
	Revenue Total:	13,537,798.00	13,537,798.00	987,031.66	987,031.66	-12,550,766.34	92.71%
Expense							
01.00.60000.00	REGULAR SALARIES	5,448,297.00	5,448,297.00	383,722.74	383,722.74	5,064,574.26	92.96 %
01.00.60010.00	TEMPORARY HIRE	17,389.00	17,389.00	2,297.50	2,297.50	15,091.50	86.79 %
01.00.60020.00	MINIMUM STAFFING	795,960.00	795,960.00	49,594.84	49,594.84	746,365.16	93.77 %
01.00.60021.00	HOURLY OVERTIME	102,354.00	102,354.00	2,647.39	2,647.39	99,706.61	97.41 %
01.00.60024.00	SHIFT DIFFERENTIAL OT	23,411.00	23,411.00	3,585.38	3,585.38	19,825.62	84.69 %
01.00.60026.00	OT TRAINING	70,576.00	70,576.00	1,233.97	1,233.97	69,342.03	98.25 %
01.00.60027.00	HOLIDAY	224,083.00	224,083.00	17,624.95	17,624.95	206,458.05	92.13 %
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	24,274.00	24,274.00	0.00	0.00	24,274.00	100.00 %
01.00.60029.00	FLSA O/T	108,747.00	108,747.00	4,131.05	4,131.05	104,615.95	96.20 %
01.00.60030.00	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
01.00.60035.00	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
01.00.60039.00	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	300.00	3,300.00	91.67 %
01.00.60040.00	BOARD MEMBER STIPEND	8,000.00	8,000.00	700.00	700.00	7,300.00	91.25 %
01.00.60100.00	RETIREMENT	2,385,110.00	2,385,110.00	1,324,345.66	1,324,345.66	1,060,764.34	44.47 %
01.00.60200.00	CAFETERIA HEALTH PLAN	940,000.00	940,000.00	76,118.65	76,118.65	863,881.35	91.90 %
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	39,793.00	39,793.00	3,011.10	3,011.10	36,781.90	92.43 %
01.00.60215.00	WORKERS' COMPENSATION INSUR	487,535.00	487,535.00	0.00	0.00	487,535.00	100.00 %
01.00.60220.00	PAYROLL TAXES	97,205.00	97,205.00	8,150.42	8,150.42	89,054.58	91.62 %
01.00.60223.00	UNIFORM REIMBURSEMENT	26,640.00	26,640.00	1,921.39	1,921.39	24,718.61	92.79 %
01.00.60225.00	EDUCATION REIMBURSEMENT	122,512.00	122,512.00	9,500.53	9,500.53	113,011.47	92.25 %
01.00.60231.00	RETIREE'S HEALTH INSURANCE	605,890.00	605,890.00	32,854.22	32,854.22	573,035.78	94.58 %
01.00.61103.00	AUDIT & BOOKKEEPING SERVICES	0.00	0.00	10.00	10.00	-10.00	0.00 %
01.00.61115.00	LIABILITY INSURANCE	71,322.00	71,322.00	60,250.00	60,250.00	11,072.00	15.52 %
01.00.62999.00	CONTINGENCY	26,510.00	26,510.00	0.00	0.00	26,510.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 07/31/2023

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
01.00.67099.00	TRANSFERS OUT	365,656.00	365,656.00	0.00	0.00	365,656.00	100.00 %
01.05.61103.00	AUDIT & BOOKEEPING SERVICES	32,575.00	32,575.00	552.28	552.28	32,022.72	98.30 %
01.05.61105.00	OTHER CONTRACT SERVICES	64,684.00	64,684.00	6,523.21	6,523.21	58,160.79	89.92 %
01.05.61107.00	ATTORNEY/LEGAL FEES	11,256.00	11,256.00	0.00	0.00	11,256.00	100.00 %
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	0.00	0.00	2,900.00	100.00 %
01.05.61120.00	CONTRACT SERVICES-SAN ANSELM	92,772.00	92,772.00	0.00	0.00	92,772.00	100.00 %
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	35,593.00	35,593.00	371.34	371.34	35,221.66	98.96 %
01.05.61122.00	WEB PAGE DESIGN AND MAINTENA	8,699.00	8,699.00	0.00	0.00	8,699.00	100.00 %
01.05.61127.00	HEALTH AND WELLNESS	28,325.00	28,325.00	0.00	0.00	28,325.00	100.00 %
01.05.61129.00	HIRING EXPENSES	12,731.00	12,731.00	1,149.00	1,149.00	11,582.00	90.97 %
01.05.61300.00	PUBLICATIONS AND DUES	9,866.00	9,866.00	4,326.62	4,326.62	5,539.38	56.15 %
01.05.62000.00	OFFICE SUPPLIES	5,100.00	5,100.00	537.47	537.47	4,562.53	89.46 %
01.05.62003.00	POSTAGE	1,115.00	1,115.00	31.59	31.59	1,083.41	97.17 %
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	13,526.00	13,526.00	409.64	409.64	13,116.36	96.97 %
01.10.60065.02	EXPLORER POST	9,270.00	9,270.00	0.00	0.00	9,270.00	100.00 %
01.10.61000.00	TRAINING AND EDUCATION	43,260.00	43,260.00	4,183.23	4,183.23	39,076.77	90.33 %
01.10.61100.00	DISPATCH	252,000.00	252,000.00	53,733.25	53,733.25	198,266.75	78.68 %
01.10.61101.00	RADIO REPAIR	5,150.00	5,150.00	0.00	0.00	5,150.00	100.00 %
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,030.00	1,030.00	0.00	0.00	1,030.00	100.00 %
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	9,840.00	9,840.00	0.00	0.00	9,840.00	100.00 %
01.10.61110.00	MERA OPERATING EXPENSE	107,339.00	107,339.00	72,647.00	72,647.00	34,692.00	32.32 %
01.10.61410.00	EQUIPMENT MAINTENANCE	12,257.00	12,257.00	293.98	293.98	11,963.02	97.60 %
01.10.61902.00	MWPA DEFENDSIBLE SPACE	0.00	0.00	425.73	425.73	-425.73	0.00 %
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,478.00	4,478.00	0.00	0.00	4,478.00	100.00 %
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	40,000.00	40,000.00	2,184.40	2,184.40	37,815.60	94.54 %
01.10.62210.00	BREATHING APPARATUS	7,107.00	7,107.00	0.00	0.00	7,107.00	100.00 %
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,532.00	7,532.00	0.00	0.00	7,532.00	100.00 %
01.10.62213.00	PERSONAL PROTECTIVE EQUIPMEN	39,396.00	39,396.00	1,802.45	1,802.45	37,593.55	95.42 %
01.10.63131.00	EQUIPMENT	40,000.00	40,000.00	201.27	201.27	39,798.73	99.50 %
01.10.63140.00	HYDRANTS	28,428.00	28,428.00	0.00	0.00	28,428.00	100.00 %
01.10.63150.00	COMMUNICATIONS EQUIPMENT	22,279.00	22,279.00	6,919.57	6,919.57	15,359.43	68.94 %
01.10.63160.00	TURNOUTS	24,323.00	24,323.00	0.00	0.00	24,323.00	100.00 %
01.14.61500.00	BUILDING MAINTENANCE AND LAN	18,500.00	18,500.00	241.26	241.26	18,258.74	98.70 %
01.14.61500.18	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
01.14.61500.19	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
01.14.61500.20	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
01.14.61500.21	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	105.89	105.89	14,894.11	99.29 %
01.14.61702.00	GAS AND ELECTRIC	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00 %
01.14.61703.00	WATER	8,900.00	8,900.00	229.85	229.85	8,670.15	97.42 %
01.14.61704.00	SEWER	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
01.14.61705.00	TELEPHONE	82,253.00	82,253.00	0.00	0.00	82,253.00	100.00 %
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLI	10,300.00	10,300.00	1,650.82	1,650.82	8,649.18	83.97 %
01.14.62501.00	FURNISHINGS	8,487.00	8,487.00	0.00	0.00	8,487.00	100.00 %
01.14.63040.00	APPLIANCES	5,150.00	5,150.00	0.00	0.00	5,150.00	100.00 %
01.14.63041.00	OFFICE EQUIPMENT	10,300.00	10,300.00	0.00	0.00	10,300.00	100.00 %
01.14.63042.00	EXERCISE EQUIPMENT	10,609.00	10,609.00	1,240.55	1,240.55	9,368.45	88.31 %
01.14.63044.00	TECHNOLOGY PURCHASES	23,022.00	23,022.00	0.00	0.00	23,022.00	100.00 %
01.15.61131.00	FIRE PREVENTION	4,880.00	4,880.00	0.00	0.00	4,880.00	100.00 %
01.15.62220.00	COMMUNITY EDUCATION & PREP.	9,336.00	9,336.00	0.00	0.00	9,336.00	100.00 %
01.25.61411.00	BURN TRAILER MAINTENANCE	9,866.00	9,866.00	1,129.10	1,129.10	8,736.90	88.56 %
01.25.61600.00	FLEET MAINTENANCE/REPAIRS	120,500.00	120,500.00	3,033.09	3,033.09	117,466.91	97.48 %
01.25.62988.00	FUEL	57,500.00	57,500.00	5,925.87	5,925.87	51,574.13	89.69 %
01.25.62989.00	FLEET PARTS	17,500.00	17,500.00	1,766.13	1,766.13	15,733.87	89.91 %
	Expense Total:	13,537,798.00	13,537,798.00	2,153,614.38	2,153,614.38	11,384,183.62	84.09%
	Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-1,166,582.72	-1,166,582.72	-1,166,582.72	0.00%

Budget Report

For Fiscal: 2023-2024 Period Ending: 07/31/2023

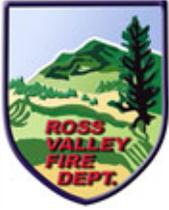
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 15 - VEHICLE FUND							
Revenue							
15.00.51999.00	TRANSFERS IN	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00 %
	Revenue Total:	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00%
Expense							
15.00.63154.00	VEHICLE PURCHASE	98,000.00	98,000.00	1,160.24	1,160.24	96,839.76	98.82 %
15.00.64010.00	LEASE PAYMENT - PRINCIPAL	308,919.00	308,919.00	0.00	0.00	308,919.00	100.00 %
15.00.64110.00	LEASE PAYMENT - INTEREST	14,910.00	14,910.00	0.00	0.00	14,910.00	100.00 %
	Expense Total:	421,829.00	421,829.00	1,160.24	1,160.24	420,668.76	99.72%
	Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-1,160.24	-1,160.24	55,012.76	97.93%
	Report Surplus (Deficit):	-56,173.00	-56,173.00	-1,167,742.96	-1,167,742.96	-1,111,569.96	-1,978.83%

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND						
Revenue	13,537,798.00	13,537,798.00	987,031.66	987,031.66	-12,550,766.34	92.71%
Expense	13,537,798.00	13,537,798.00	2,153,614.38	2,153,614.38	11,384,183.62	84.09%
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-1,166,582.72	-1,166,582.72	-1,166,582.72	0.00%
Fund: 15 - VEHICLE FUND						
Revenue	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00%
Expense	421,829.00	421,829.00	1,160.24	1,160.24	420,668.76	99.72%
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-1,160.24	-1,160.24	55,012.76	97.93%
Report Surplus (Deficit):	-56,173.00	-56,173.00	-1,167,742.96	-1,167,742.96	-1,111,569.96	-1,978.83%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	0.00	-1,166,582.72	-1,166,582.72	-1,166,582.72
15 - VEHICLE FUND	-56,173.00	-56,173.00	-1,160.24	-1,160.24	55,012.76
Report Surplus (Deficit):	-56,173.00	-56,173.00	-1,167,742.96	-1,167,742.96	-1,111,569.96



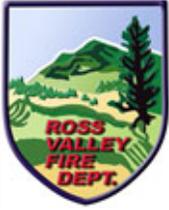
Budget Report Group Summary

For Fiscal: 2023-2024 Period Ending: 08/31/2023

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND						
Revenue						
475 - MEMBER CONTRIBUTIONS	11,660,707.00	11,660,707.00	971,725.66	1,943,451.33	-9,717,255.67	83.33%
495 - OUTSIDE / MISCELLANEOUS REVENUE	1,877,091.00	1,877,091.00	186,474.87	201,780.86	-1,675,310.14	89.25%
Revenue Total:	13,537,798.00	13,537,798.00	1,158,200.53	2,145,232.19	-11,392,565.81	84.15%
Expense						
600 - SALARIES AND WAGES	6,889,961.00	6,889,961.00	572,864.96	1,038,702.78	5,851,258.22	84.92%
601 - RETIREMENT	2,385,110.00	2,385,110.00	89,719.09	1,414,064.75	971,045.25	40.71%
602 - EMPLOYEE BENEFITS	2,319,575.00	2,319,575.00	233,955.40	365,511.71	1,954,063.29	84.24%
610 - TRAINING	43,260.00	43,260.00	4,840.00	9,023.23	34,236.77	79.14%
611 - OUTSIDE SERVICES	741,096.00	741,096.00	10,702.23	205,938.31	535,157.69	72.21%
613 - PUBLICATION / DUES	9,866.00	9,866.00	0.00	4,326.62	5,539.38	56.15%
614 - MAINTENANCE	22,123.00	22,123.00	0.00	1,423.08	20,699.92	93.57%
615 - BUILDING MAINTENANCE	78,500.00	78,500.00	855.86	1,203.01	77,296.99	98.47%
616 - VEHICLE MAINTENANCE	120,500.00	120,500.00	20,251.71	23,284.80	97,215.20	80.68%
617 - UTILITIES	150,153.00	150,153.00	12,470.97	12,700.82	137,452.18	91.54%
619 - MISCELLANEOUS	0.00	0.00	80.00	505.73	-505.73	0.00%
620 - OFFICE SUPPLIES	6,215.00	6,215.00	46.88	615.94	5,599.06	90.09%
622 - DEPARTMENT SUPPLIES	131,675.00	131,675.00	1,791.84	7,839.15	123,835.85	94.05%
625 - FURNISHINGS	8,487.00	8,487.00	0.00	0.00	8,487.00	100.00%
629 - MISCELLANEOUS	101,510.00	101,510.00	6,540.79	14,232.79	87,277.21	85.98%
630 - EQUIPMENT	49,081.00	49,081.00	311.55	1,552.10	47,528.90	96.84%
631 - CAPITAL OUTLAY	115,030.00	115,030.00	1,429.48	8,550.32	106,479.68	92.57%
670 - TRANSFERS OUT	365,656.00	365,656.00	0.00	0.00	365,656.00	100.00%
Expense Total:	13,537,798.00	13,537,798.00	955,860.76	3,109,475.14	10,428,322.86	77.03%
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	0.00	202,339.77	-964,242.95	-964,242.95	0.00%
Fund: 15 - VEHICLE FUND						
Revenue						
519 - TRANSFERS IN	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00%
Revenue Total:	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00%
Expense						
631 - CAPITAL OUTLAY	98,000.00	98,000.00	169,117.22	170,277.46	-72,277.46	-73.75%
640 - PRINCIPAL	308,919.00	308,919.00	0.00	0.00	308,919.00	100.00%
641 - INTEREST	14,910.00	14,910.00	0.00	0.00	14,910.00	100.00%
Expense Total:	421,829.00	421,829.00	169,117.22	170,277.46	251,551.54	59.63%
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-169,117.22	-170,277.46	-114,104.46	-203.13%
Report Surplus (Deficit):	-56,173.00	-56,173.00	33,222.55	-1,134,520.41	-1,078,347.41	-1,919.69%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	0.00	202,339.77	-964,242.95	-964,242.95
15 - VEHICLE FUND	-56,173.00	-56,173.00	-169,117.22	-170,277.46	-114,104.46
Report Surplus (Deficit):	-56,173.00	-56,173.00	33,222.55	-1,134,520.41	-1,078,347.41



Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 08/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND							
Revenue							
01.00.47501.00	FAIRFAX	2,407,212.00	2,407,212.00	200,601.00	401,202.00	-2,006,010.00	83.33 %
01.00.47502.00	ROSS	2,414,444.00	2,414,444.00	201,203.66	402,407.32	-2,012,036.68	83.33 %
01.00.47503.00	SAN ANSELMO	4,187,309.00	4,187,309.00	348,942.41	697,884.83	-3,489,424.17	83.33 %
01.00.47504.00	SLEEPY HOLLOW	1,322,417.00	1,322,417.00	110,201.42	220,402.84	-1,102,014.16	83.33 %
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	51,519.00	51,519.00	4,293.34	8,586.68	-42,932.32	83.33 %
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	1,277,806.00	1,277,806.00	106,483.83	212,967.66	-1,064,838.34	83.33 %
01.00.49501.00	COUNTY OF MARIN	258,021.00	258,021.00	0.00	0.00	-258,021.00	100.00 %
01.00.49502.00	OES REIMBURSEMENT OUT OF CO	0.00	0.00	26,474.16	0.00	0.00	0.00 %
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PR	306,093.00	306,093.00	0.00	0.00	-306,093.00	100.00 %
01.00.49506.00	RVPA RENTAL	33,440.00	33,440.00	0.00	32,624.09	-815.91	2.44 %
01.00.49507.00	LAIF INTEREST	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
01.00.49509.00	RVPA AGENCY REIMBURSEMENT	47,290.00	47,290.00	47,290.00	50,834.18	3,544.18	107.49 %
01.00.49510.00	PLAN CHECKING FEES	280,000.00	280,000.00	30,885.76	52,368.70	-227,631.30	81.30 %
01.00.49511.00	RE-SALE INSPECTION FEES	50,000.00	50,000.00	0.00	0.00	-50,000.00	100.00 %
01.00.49512.00	MISCELLANEOUS INCOME	10,000.00	10,000.00	168.39	168.38	-9,831.62	98.32 %
01.00.49513.00	WORKERS COMP REIMBURSEMENT	0.00	0.00	8,558.37	11,796.67	11,796.67	0.00 %
01.00.49517.00	DISASTER COORDINATOR REIMB.	93,241.00	93,241.00	0.00	-10,855.95	-104,096.95	111.64 %
01.00.49518.00	DEFENSIBLE SPACE INSPECTION CO	327,410.00	327,410.00	0.00	0.00	-327,410.00	100.00 %
01.00.49523.00	APPARATUS REPLACEMENT	365,656.00	365,656.00	30,471.33	60,942.66	-304,713.34	83.33 %
01.00.49524.00	TECHNOLOGY FEES	25,940.00	25,940.00	2,324.74	3,902.13	-22,037.87	84.96 %
01.00.49526.18	STATION MAINT REVENUE #18	15,000.00	15,000.00	12,180.77	0.00	-15,000.00	100.00 %
01.00.49526.19	STATION MAINT REVENUE #19	15,000.00	15,000.00	12,958.33	0.00	-15,000.00	100.00 %
01.00.49526.20	STATION MAINT REVENUE #20	15,000.00	15,000.00	15,163.02	0.00	-15,000.00	100.00 %
01.00.49526.21	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
	Revenue Total:	13,537,798.00	13,537,798.00	1,158,200.53	2,145,232.19	-11,392,565.81	84.15%
Expense							
01.00.60000.00	REGULAR SALARIES	5,448,297.00	5,448,297.00	392,762.71	776,485.45	4,671,811.55	85.75 %
01.00.60010.00	TEMPORARY HIRE	17,389.00	17,389.00	4,741.66	7,039.16	10,349.84	59.52 %
01.00.60020.00	MINIMUM STAFFING	795,960.00	795,960.00	132,051.83	181,646.67	614,313.33	77.18 %
01.00.60021.00	HOURLY OVERTIME	102,354.00	102,354.00	6,174.18	8,821.57	93,532.43	91.38 %
01.00.60024.00	SHIFT DIFFERENTIAL OT	23,411.00	23,411.00	9,308.83	12,894.21	10,516.79	44.92 %
01.00.60026.00	OT TRAINING	70,576.00	70,576.00	947.14	2,181.11	68,394.89	96.91 %
01.00.60027.00	HOLIDAY	224,083.00	224,083.00	17,623.72	35,248.67	188,834.33	84.27 %
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	24,274.00	24,274.00	0.00	0.00	24,274.00	100.00 %
01.00.60029.00	FLSA O/T	108,747.00	108,747.00	8,254.89	12,385.94	96,361.06	88.61 %
01.00.60030.00	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
01.00.60035.00	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
01.00.60039.00	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	600.00	3,000.00	83.33 %
01.00.60040.00	BOARD MEMBER STIPEND	8,000.00	8,000.00	700.00	1,400.00	6,600.00	82.50 %
01.00.60100.00	RETIREMENT	2,385,110.00	2,385,110.00	89,719.09	1,414,064.75	971,045.25	40.71 %
01.00.60200.00	CAFETERIA HEALTH PLAN	940,000.00	940,000.00	70,116.68	146,235.33	793,764.67	84.44 %
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	39,793.00	39,793.00	3,011.10	6,022.20	33,770.80	84.87 %
01.00.60215.00	WORKERS' COMPENSATION INSUR	487,535.00	487,535.00	107,990.00	107,990.00	379,545.00	77.85 %
01.00.60220.00	PAYROLL TAXES	97,205.00	97,205.00	8,376.59	16,527.01	80,677.99	83.00 %
01.00.60223.00	UNIFORM REIMBURSEMENT	26,640.00	26,640.00	1,943.28	3,864.67	22,775.33	85.49 %
01.00.60225.00	EDUCATION REIMBURSEMENT	122,512.00	122,512.00	9,499.73	19,000.26	103,511.74	84.49 %
01.00.60231.00	RETIREE'S HEALTH INSURANCE	605,890.00	605,890.00	33,018.02	65,872.24	540,017.76	89.13 %
01.00.61103.00	AUDIT & BOOKKEEPING SERVICES	0.00	0.00	0.00	10.00	-10.00	0.00 %
01.00.61115.00	LIABILITY INSURANCE	71,322.00	71,322.00	0.00	60,250.00	11,072.00	15.52 %
01.00.62999.00	CONTINGENCY	26,510.00	26,510.00	0.00	0.00	26,510.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
01.00.67099.00	TRANSFERS OUT	365,656.00	365,656.00	0.00	0.00	365,656.00	100.00 %
01.05.61103.00	AUDIT & BOOKEEPING SERVICES	32,575.00	32,575.00	573.88	1,126.16	31,448.84	96.54 %
01.05.61105.00	OTHER CONTRACT SERVICES	64,684.00	64,684.00	533.62	7,056.83	57,627.17	89.09 %
01.05.61107.00	ATTORNEY/LEGAL FEES	11,256.00	11,256.00	0.00	0.00	11,256.00	100.00 %
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	0.00	0.00	2,900.00	100.00 %
01.05.61120.00	CONTRACT SERVICES-SAN ANSELM	92,772.00	92,772.00	0.00	0.00	92,772.00	100.00 %
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	35,593.00	35,593.00	9,467.53	9,838.87	25,754.13	72.36 %
01.05.61122.00	WEB PAGE DESIGN AND MAINTENA	8,699.00	8,699.00	0.00	0.00	8,699.00	100.00 %
01.05.61127.00	HEALTH AND WELLNESS	28,325.00	28,325.00	0.00	0.00	28,325.00	100.00 %
01.05.61129.00	HIRING EXPENSES	12,731.00	12,731.00	127.20	1,276.20	11,454.80	89.98 %
01.05.61300.00	PUBLICATIONS AND DUES	9,866.00	9,866.00	0.00	4,326.62	5,539.38	56.15 %
01.05.62000.00	OFFICE SUPPLIES	5,100.00	5,100.00	46.88	584.35	4,515.65	88.54 %
01.05.62003.00	POSTAGE	1,115.00	1,115.00	0.00	31.59	1,083.41	97.17 %
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	13,526.00	13,526.00	84.01	493.65	13,032.35	96.35 %
01.10.60065.02	EXPLORER POST	9,270.00	9,270.00	0.00	0.00	9,270.00	100.00 %
01.10.61000.00	TRAINING AND EDUCATION	43,260.00	43,260.00	4,840.00	9,023.23	34,236.77	79.14 %
01.10.61100.00	DISPATCH	252,000.00	252,000.00	0.00	53,733.25	198,266.75	78.68 %
01.10.61101.00	RADIO REPAIR	5,150.00	5,150.00	0.00	0.00	5,150.00	100.00 %
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,030.00	1,030.00	0.00	0.00	1,030.00	100.00 %
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	9,840.00	9,840.00	0.00	0.00	9,840.00	100.00 %
01.10.61110.00	MERA OPERATING EXPENSE	107,339.00	107,339.00	0.00	72,647.00	34,692.00	32.32 %
01.10.61410.00	EQUIPMENT MAINTENANCE	12,257.00	12,257.00	0.00	293.98	11,963.02	97.60 %
01.10.61902.00	MWPA DEFENDSIBLE SPACE	0.00	0.00	80.00	505.73	-505.73	0.00 %
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,478.00	4,478.00	0.00	0.00	4,478.00	100.00 %
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	40,000.00	40,000.00	1,093.95	3,278.35	36,721.65	91.80 %
01.10.62210.00	BREATHING APPARATUS	7,107.00	7,107.00	0.00	0.00	7,107.00	100.00 %
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,532.00	7,532.00	0.00	0.00	7,532.00	100.00 %
01.10.62213.00	PERSONAL PROTECTIVE EQUIPMEN	39,396.00	39,396.00	0.00	1,802.45	37,593.55	95.42 %
01.10.63131.00	EQUIPMENT	40,000.00	40,000.00	0.00	201.27	39,798.73	99.50 %
01.10.63140.00	HYDRANTS	28,428.00	28,428.00	0.00	0.00	28,428.00	100.00 %
01.10.63150.00	COMMUNICATIONS EQUIPMENT	22,279.00	22,279.00	1,429.48	8,349.05	13,929.95	62.53 %
01.10.63160.00	TURNOUTS	24,323.00	24,323.00	0.00	0.00	24,323.00	100.00 %
01.14.61500.00	BUILDING MAINTENANCE AND LAN	18,500.00	18,500.00	40.31	281.57	18,218.43	98.48 %
01.14.61500.18	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	310.00	310.00	14,690.00	97.93 %
01.14.61500.19	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	20.55	20.55	14,979.45	99.86 %
01.14.61500.20	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	310.00	310.00	14,690.00	97.93 %
01.14.61500.21	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	175.00	280.89	14,719.11	98.13 %
01.14.61702.00	GAS AND ELECTRIC	55,000.00	55,000.00	6,739.57	6,739.57	48,260.43	87.75 %
01.14.61703.00	WATER	8,900.00	8,900.00	673.00	902.85	7,997.15	89.86 %
01.14.61704.00	SEWER	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
01.14.61705.00	TELEPHONE	82,253.00	82,253.00	5,058.40	5,058.40	77,194.60	93.85 %
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLI	10,300.00	10,300.00	200.00	1,850.82	8,449.18	82.03 %
01.14.62501.00	FURNISHINGS	8,487.00	8,487.00	0.00	0.00	8,487.00	100.00 %
01.14.63040.00	APPLIANCES	5,150.00	5,150.00	0.00	0.00	5,150.00	100.00 %
01.14.63041.00	OFFICE EQUIPMENT	10,300.00	10,300.00	0.00	0.00	10,300.00	100.00 %
01.14.63042.00	EXERCISE EQUIPMENT	10,609.00	10,609.00	311.55	1,552.10	9,056.90	85.37 %
01.14.63044.00	TECHNOLOGY PURCHASES	23,022.00	23,022.00	0.00	0.00	23,022.00	100.00 %
01.15.61131.00	FIRE PREVENTION	4,880.00	4,880.00	0.00	0.00	4,880.00	100.00 %
01.15.61903.00	MWPA Local Projects	0.00	0.00	413.88	413.88	-413.88	0.00 %
01.15.62220.00	COMMUNITY EDUCATION & PREP.	9,336.00	9,336.00	0.00	0.00	9,336.00	100.00 %
01.25.61411.00	BURN TRAILER MAINTENANCE	9,866.00	9,866.00	0.00	1,129.10	8,736.90	88.56 %
01.25.61600.00	FLEET MAINTENANCE/REPAIRS	120,500.00	120,500.00	20,251.71	23,284.80	97,215.20	80.68 %
01.25.62988.00	FUEL	57,500.00	57,500.00	6,488.38	12,414.25	45,085.75	78.41 %
01.25.62989.00	FLEET PARTS	17,500.00	17,500.00	52.41	1,818.54	15,681.46	89.61 %
	Expense Total:	13,537,798.00	13,537,798.00	955,860.76	3,109,475.14	10,428,322.86	77.03%
	Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	0.00	202,339.77	-964,242.95	-964,242.95	0.00%

Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 15 - VEHICLE FUND							
Revenue							
15.00.51999.00	TRANSFERS IN	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00 %
	Revenue Total:	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00%
Expense							
15.00.63154.00	VEHICLE PURCHASE	98,000.00	98,000.00	169,117.22	170,277.46	-72,277.46	-73.75 %
15.00.64010.00	LEASE PAYMENT - PRINCIPAL	308,919.00	308,919.00	0.00	0.00	308,919.00	100.00 %
15.00.64110.00	LEASE PAYMENT - INTEREST	14,910.00	14,910.00	0.00	0.00	14,910.00	100.00 %
	Expense Total:	421,829.00	421,829.00	169,117.22	170,277.46	251,551.54	59.63%
	Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-169,117.22	-170,277.46	-114,104.46	-203.13%
	Report Surplus (Deficit):	-56,173.00	-56,173.00	33,222.55	-1,134,520.41	-1,078,347.41	-1,919.69%

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND						
Revenue	13,537,798.00	13,537,798.00	1,158,200.53	2,145,232.19	-11,392,565.81	84.15%
Expense	13,537,798.00	13,537,798.00	955,860.76	3,109,475.14	10,428,322.86	77.03%
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	0.00	202,339.77	-964,242.95	-964,242.95	0.00%
Fund: 15 - VEHICLE FUND						
Revenue	365,656.00	365,656.00	0.00	0.00	-365,656.00	100.00%
Expense	421,829.00	421,829.00	169,117.22	170,277.46	251,551.54	59.63%
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-169,117.22	-170,277.46	-114,104.46	-203.13%
Report Surplus (Deficit):	-56,173.00	-56,173.00	33,222.55	-1,134,520.41	-1,078,347.41	-1,919.69%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	0.00	202,339.77	-964,242.95	-964,242.95
15 - VEHICLE FUND	-56,173.00	-56,173.00	-169,117.22	-170,277.46	-114,104.46
Report Surplus (Deficit):	-56,173.00	-56,173.00	33,222.55	-1,134,520.41	-1,078,347.41

ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Workshop and Board Meeting of July 19, 2023

Note: These are summary action minutes only. The zoom recording can be accessed by clicking [here](#). The passcode is Rvfd071923#

RVFD BOARD MEETING MINUTES

1. 6:30 pm Call to order.

Hellman welcomed and introduced Elizabeth Robbins, as the new Ross Board Member, and Sharon Adams, as the alternate for Sleepy Hollow ‘covering for Shortall. In addition, Hellman also thanked David Lim, RVFD’s Legal Counsel for attending the meeting in person.

Board present: Cutrano, Brekhus, Robbins, Burdo, Hellman, Adams, Finn, Colbert

Board absents: Shortall

Staff present: Weber, Mahoney, Zuba, Lim

Town Managers present: Donery, Johnson, Abrams

Agenda – July 19, 2023

2. **Open time for Public Expression: The public is welcome to address the Board on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.**

None. No public comment concerning this item.

3. **Board requests for future agenda items, questions, and comments to Staff, staff miscellaneous items.**

Burdo requested that the board packet and agenda be sent either from Chief’s Mahoney’s email or someone else, but not the temporary e-mail currently used by Gonzalez.

Brekhus requested that agenda item six (6), option three (3) be brought back three times if approved. Cutrano asked to discuss the request when item six (6) comes up.

No public comment concerning this item.

4. Chief Report – Verbal Update by Chief Mahoney

Department Organizational Structure Update: Chief Mahoney thanked the Board for their support in his new role as the RVFD’s Interim Fire Chief, provided an update regarding the new Administrative Assistant, and thanked Gonzalez for the assistance as the temporary Administrative Assistant.

Reserve Fund Past Usage: Chief Mahoney provided historical background regarding the use of the reserve fund, which included the use of monies to offset some of the Towns’ cost to alleviate layoff during the 2008 recession, and to set up the apparatus replacement fund.

Use of State Reimbursement Funds: Chief Mahoney reported that Staff did not find any documentation of restrictions to use the reimbursement funds from the State of California.

Joint Powers Agreement (Section 13): Chief Mahoney provided a brief historical background regarding the JPA amendments since 2010, and covered section (2) for voting requirements related to unanimous and multi member majority votes; section (8) for cost sharing and percentages; section (9) for station maintenance, parameters, and service levels; and section (13) for the withdrawal or termination process.

No Board or public comment concerning this item.

- 5. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.**

No public comment concerning this item.

M/S Burdo/Cutrano to approve consent agenda– roll call vote, eight ayes. Brekhus, Robbins, Colbert, Burdo, Finn, Adams, Cutrano, Hellman.

- 6. Authorize Use of Undesignated Reserves – Interim Fire Chief Mahoney**

Hellman asked for the Board to stay focused and to foster an open and collaborative communication.

Chief Mahoney summarized the Staff Report, provided the background and needs for each Fire Station, explained Out of County reimbursement, and outlined the four different options under consideration: **option (1)** approve by unanimous vote the one time use of \$1,372,839 with no spending limitations, and deduct each member’s percentage share to reduce their FY23-24 overall cost; **option (2)** same as option (1), but with spending limitations; **option (3)** approve one time use of \$404,780 (2.99%) from undesignated reserves to partially fund Stations 19, 20, and 21 remodel projects by one (yes) vote from each member agency, and a minimum of five (5) votes total; and **option (4)** form a subcommittee consisting of at least one Ross board member, and two board members representing the other JPA members.

Burdo asked for clarification for option (1) of this item, and option (2) from the June 14, 2023 Board Meeting, and the remodel projects’ impacts if option (3) was approved. Burdo also asked about the voting requirements, and if it would be prudent to create a reimbursement fund for the California Fire Assistance Agreement (CFAA) reimbursement to avoid allocating the revenue under the reserve fund. Chief Mahoney responded that the goal in option (1) was to get \$300k for Fairfax and San Anselmo, and if option (3) was approved then less money would be utilized. Lim explained the voting requirements as established in the JPA.

Brekhus talked about the CFAA reimbursement allocation process, asked about the overtime cost, if the budget amendment under option (1) would also be under options (2), and (3), if the Department or the Towns are overseeing the projects. Brekhus also mentioned that Ross asked

for a scope of work for each station, but no plans, bids, or description have been provided. Chief Mahoney briefly explained the CFAA reimbursement percentage rate, and the budget amendment applicable to options (1) and (2). Chief Mahoney also explained that in the past it has been a cooperation amongst the Towns but mainly their Public Works Departments and the Fire Department, as the Department does not have the expertise to manage and run these types of projects. Hellman asked if Brekhus was looking for an oversight subcommittee. Chief Mahoney, Brekhus, Hellman, and Donery discussed the oversight of the projects and funds allocation.

Finn talked about the budget increase rate associated with option (1). Zuba responded that it would reduce the revenue budget, but the expenditures would not increase, as such, the calculations would not change. Brekhus, Finn, and Hellman discussed the budget and member contribution allocations, and Burdo asked about the oversight option for option (2). Chief Mahoney responded that the Board could add any stipulations or requirements.

No public comment concerning this item.

The Board continued to discuss the budget amendments, allocation, and reserve policy. Colbert asked for the Board to keep in mind there are larger and more difficult issues, and to focus on moving forward, and Hellman agreed with him. Cutrano talked about the JPA, the June meeting discussion regarding the use of reserve funds, and Brekhus questions about the projects' oversight. Cutrano also suggested a project-based approach option, and with this option, specific details about the project and funds allocation could be provided.

Hellman asked that if option (1) was approved if Ross would agree to designate the money for Fire purposes with a possible amendment to the reserve policy. Robbins responded that since the money is coming out of the reserves, it was understood that the money would be used for Fire purposes.

The Board continued discussing the CFAA reimbursement, and possible stipulations regarding the reserve funds being used for fire services by the JPA members once the funds are allocated back to them. Brekhus added that Ross would exclusively use the reserve funds to cover their Fire annual contribution.

Robbins made a motion to approve option (1), and Brekhus proposed an amendment that the money goes directly from the reserves to the member agencies instead of the operating budget. Burdo and Hellman believed it was premature to make a motion without discussing all four options.

Lim explained that based on the Rosenberg's Rules, the Board had a motion on the floor to approve option (1) that had been seconded, and a motion for an amendment to the first motion with no second. The Board could either second the amendment or the first motion, and if there was no second for the first motion, there cannot be a second for the amendment. Brekhus seconded Robbins' motion to approve option (1). The Board had a motion to amend the first motion, and if it was not seconded, then the Board had to discuss it or vote on the first motion again.

Burdo and Colbert asked if a motion can be proposed and seconded by two members in the same agency. Lim responded that based on the JPA it can be done. Hellman, Colbert, and Burdo asked for clarification about the motion's order, voting, and reconsideration options. Lim clarified the process.

The Board continued discussing the motions for option (1), and asked for Ross not to call the question so that all four options are discussed. Brekhus said that she would not call a question at this time.

The Board discussed option (3), and Brekhus commented that Ross's Town Attorney sent a letter stating this option was not legal, and she continues to believe it is illegal and violates the spirit of the provision. The Board discussed Ross's legality and transparency concerns regarding option (3). Cutrano asked Staff if a decision needed to be made tonight, and Donery responded that it was not, that the projects would not break ground until after January 2024. Hellman asked for the project scoping and cost assessment for Station 20, and Chief Mahoney provided an update.

Cutrano asked again if the Board had to take action tonight, and mentioned that if his project-based approach option was selected, can that be done. Chief Mahoney responded that it could work, and his suggestion would be to start with Station 21. However, although Chief Mahoney did not disagree with Cutrano's option, his concern was that if the Board would go with Cutrano's option, it would take away from the focus of the future and vision for the Department.

Hellman asked Lim if he agreed that there was no language in the JPA that prohibited the use of reserve for one-time capital expenditures. Lim referenced a confidential memo given to the Board, and Hellman responded she would take it as a yes, and would like to make it very clear that is the guidance.

Cutrano asked about the milestones for Station 20 and 21, and Chief Mahoney provided the timeline.

Brekhus called the question. Hellman asked for clarification from Lim regarding the debate portion since option (4) or Cutrano's option had not been discussed. Lim explained the process per the Rosenberg's Rules of Orders.

M/S Brekhus/Robbins – roll call vote to approve amendment to the first motion two ayes: Brekhus, and Robbins; six noes: Colbert, Burdo, Finn, Adams, Cutrano, Hellman. – Motion failed 2 to 6, and debate can continue.

The Board did not have further comments or questions regarding option (3). Hellman suggested further discussion of Cutrano's option before going over option (4). Cutrano talked about his project-based approach and how it would be a more prudent way to evaluate each project, and how the money would be spent. The Board again discussed the JPA. Robbins did not agree with Cutrano's option. Burdo asked if there were any legal limitations for Cutrano's option. Lim responded that he did not see any problem with it, but the funds could only be used for that specific project and nothing else. Brekhus asked if there was a restriction to discuss and vote on Cutrano's option given that it was not on the agenda. Lim explained that per the Brown Act, the

Board can discuss Cutrano's option as it relates to station funding. Cutrano asked what the process would be since there was no action to approve any funds. Lim explained the process and reminded the Board they had two pending motions.

Hellman asked if Staff could provide a process to oversee the renovation projects. Chief Mahoney responded that it could be a possibility and explained the voting process should Cutrano's option be approved. Abrams also provided a project update for Fairfax.

The Board discussed option (4). Finn and Burdo supported this option. Brekhus commented that she had concerns about the sub-committee given that Ross's legal opinion is not going to change, and recommended that option (1) is approved. Finn suggested a facilitator or a third party neutral.

The Board continued discussing option (4), and Ross's and the JPA's different legal opinions. Chief Mahoney commented that Donery and he would also be part of the committee. Hellman asked if option (4) did not require a unanimous vote. Lim explained that at least one (1) affirmative vote from each member agency is needed.

The Board took a short recess.

Robbins asked who would be a part of the subcommittee, and asked that if she were to be part of it, if Johnson could attend with her given that Robbins is new to the Board. Lim asked if the person making the motion and the person that seconded it were okay with amending the motion to say: "form a subcommittee consisting of at least one (1) board member representing the town of Ross and two (2) other board members representing the remaining member agencies in the JPA, with Town Managers allowed to attend.

The Board confirmed the August 9, 2023, Board Meeting.

M/S Finn/Burdo – roll call vote to approve option (4) with the amendment to allow Town Managers to attend, seven ayes: Colbert, Burdo, Finn, Shortall, Cutrano, Hellman, Robbins; one no: Brekhus. – The motion passes 7 to 1.

Finn, Burdo, and Cutrano volunteered to be in the subcommittee.

The Reserve Fund Sub-committee members are: Robbins representing Ross, Finn representing Sleepy Hollow, and Cutrano representing Fairfax and San Anselmo.

M/S Brekhus/Robbins – roll call vote to approve option (1) with the amendment that the money goes directly from the reserves to the member agencies instead of the operating budget. two ayes: Brekhus, and Robbins; six noes: Colbert, Burdo, Finn, Adams, Cutrano, Hellman. – Motion failed 2 to 6.

7. Adjourn

The next meeting is scheduled for August 9, 2023, at San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via Zoom.

July 19, 2023

Respectfully submitted,
s/Mariana Gonzalez
Temporary Administrative Assistant

Item 5d
Page 6 of 6

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of September 13 2023

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief

Subject: Receive and Approve Responses to Grand Jury Findings (F7) and Recommendations (R4) in regards to the 2022-2023 Marin County Civil Grand Jury Report: Build More ADU's - An Rx to Increase Marins Housing Supply.

RECOMMENDATION:

That the Board receives and approves responses to Grand Jury Findings (F7) and Recommendations (R4) in regards to the 2022-2023 Marin County Civil Grand Jury Report: Build More ADU's - An Rx to Increase Marins Housing Supply.

BACKGROUND & DISCUSSION:

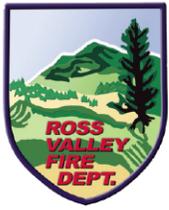
On June 15, 2023, the 2022-2023 Marin County Civil Grand Jury published a report titled “Build More ADU's - An Rx to Increase Marin’s Housing Supply”. The report included a Department request for Findings (F7) and Recommendations (R4). The Board as a governing body is required to respond in writing to the findings and recommendations contained in the report within 90 days.

Enclosed for your consideration, in accordance with §933 of the California Penal Code, is a proposed response. A copy of the Grand Jury report is also enclosed for your consideration.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

Encl.: Response Transmittal Letter to Grand Jury – **Attachment #1**
Response to Grand Jury Report Findings and Recommendations – **Attachment #2**
Grand Jury Report: 2022-2023 Marin County Civil Grand Jury (Build More ADUs - An Rx to Increase Marins Housing Supply) – **Attachment #3**



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

September 13, 2023

The Honorable Judge James Chou
Marin County Superior Court
P.O. Box 4988
San Rafael, CA 94913-4988

Pat Shepherd, Foreperson
Marin County Civil Grand Jury
3501 Civic Center Drive, Room #275
San Rafael, CA 94903

The Honorable Judge, James Chou and Foreperson Shepherd:

Re: Marin Civil Grand Jury Report responses: **“Build More ADUs - An Rx to Increase Marin’s Housing Supply.”**

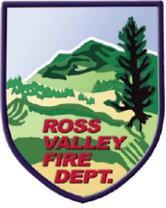
This is the official response of the Ross Valley Fire Department to the recommendations and findings of the Grand Jury's report titled, "Build More ADUs - An Rx to Increase Marin's Housing Supply." The Ross Valley Fire Department Board of Directors approved this response at their meeting on September 13, 2023.

Enclosed please find Ross Valley Fire Department’s response to the recommendations and findings made in the report.

Sincerely,

Stephanie Hellman, President
Ross Valley Fire Department Board of Directors

Encl.: Response To Grand Jury Report Findings And Recommendations



**RESPONSE TO GRAND JURY REPORT FINDINGS AND
RECOMMENDATIONS**

REPORT TITLE: “Build More ADUs – An Rx to Increase Marin’s Housing Supply”

REPORT DATE: June 15, 2023

RESPONSE BY: Ross Valley Fire Department

GRAND JURY FINDINGS: F7 (Agree)

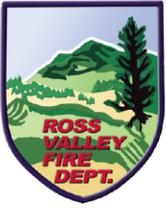
GRAND JURY RECOMMENDATIONS: R4 (Implemented)

RESPONSE TO GRAND JURY FINDINGS

(F7) Impact, connection, and capacity fees vary considerably throughout the County and such fees can be a disincentive to homeowners considering ADU development.

Response: Agree

Based on your findings, it appears fees vary and such fees could be a disincentive to homeowners considering ADU development, however Ross Valley Fire Department does not charge/impose “impact, connection, or capacity fees” for any projects, including ADUs. Ross Valley Fire Department currently has a fee schedule in place that imposes a minimum review fee of \$328.00, which covers the time and material for fire prevention staff to conduct the following; consult with property owners and design teams; process and review plans; property site visit to determine fire code compliance; including fire apparatus access, emergency fire flow and the removal of hazards.



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

RESPONSE TO GRAND JURY RECOMMENDATIONS

(R4) By December 1, 2023, begin a feasibility assessment of waiving or significantly lowering impact and connection fees for units smaller than 750 square feet.

Response: Implemented

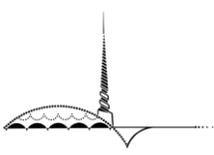
This recommendation has been implemented. The Department does not assess or impose any impact or connection fees for any ADU's including those units smaller than 750 square feet.

Date: _____

Signed: _____
Dan Mahoney, Interim Fire Chief

Date: _____

Signed: _____
Stephanie Hellman, Board of Directors President



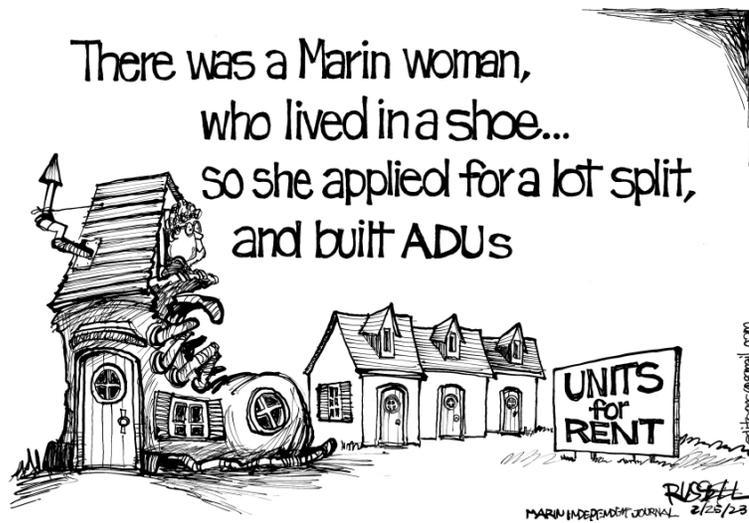
Build More ADUs - An Rx to Increase Marin's Housing Supply

June 15, 2023

SUMMARY

As a result of California's new state mandated Housing Element, Marin County and all its municipalities are obligated to build 14,210 new housing units by 2031.¹ Accessory Dwelling Units (ADUs) can help fill that need.

Marin County's housing production is not keeping pace with demand. The lack of housing supply to meet people's needs impacts affordability and causes average housing costs, particularly for renters in Marin, to rise significantly. As affordable housing becomes less accessible, people drive longer distances between homes they can afford and their workplace, or pack themselves into smaller shared spaces, both of which reduce quality of life and produce negative environmental impacts.



By permission of George Russell/Marin Independent Journal

* Note: The law does not require a lot split to build an ADU

One approach that could help achieve these housing goals is based upon a recognition that many property owners and residents reside on land on which they could build additional or secondary housing units. These second units, variously called granny flats, in-law units, garage houses, and under state law "Accessory Dwelling Units" (ADUs) and "Junior Accessory Dwelling Units" (JADUs) have become an increasingly popular form of housing. Unfortunately, they have not always been treated as "legal" under local law. Now, California law has effectively legalized

¹ 4,171 (very low income <50 percent AMI (Area Median Income), 2,400 (low income <80 percent AMI), 2,182 5,652 Total: 14,405. https://abag.ca.gov/sites/default/files/documents/2022-04/Final_RHNA_Methodology_Report_2023-2031_March2022_Update.pdf (accessed March 6, 2023); www.hcd.ca.gov/policy-and-research/accessory-dwelling-units/ Several Marin jurisdictions' Housing Elements make similar arguments; Ross, Appendix C-15.

their construction and occupancy.² Because building these units (a) does not require purchasing additional land, (b) can be added to existing structures and (c) can have fewer construction requirements than traditional single family houses on a square foot basis, they may be built less expensively. California's new law recognizes that ADUs can help fulfill the state's housing mandate, and can do so affordably and with a lesser impact on land use and the environment.³ Contrary to the sentiment expressed in the introductory cartoon, neither the "Marin woman who lived in a shoe" nor anyone else has to "apply for a lot split" before building an ADU.

Allowing ADUs in single-family and multifamily residential zones provides additional rental housing stock which are an essential component of the housing supply in California.⁴ Every Marin jurisdiction has increased ADU production, but there are a number of improvements that can be made to accelerate this process. This report highlights best practices in Marin and other Bay Area communities and suggests ways to facilitate development of ADUs and Junior Accessory Dwelling Units (collectively herein "ADUs").

ADU development has grown throughout the county since 2019.⁵ Marin County's local governments' recently enacted Housing Elements assume that 9.5 percent of their required housing units could be fulfilled with ADUs.⁶ One planning model shows a potential of 9,500 units, which is 66 percent of the requirement.⁷ For example, in Vancouver, Canada, 35 percent of single family houses have ADUs.⁸

² <https://www.hcd.ca.gov/policy-and-research/accessory-dwelling-units> (accessed March 6, 2023)

³ Calif. Gov. Code 65852.2 (m). A local agency may count an accessory dwelling unit for purposes of identifying adequate sites for housing, as specified in subdivision (a) of Section 65583.1, subject to authorization by the department and compliance with this division.

⁴ SB 1069 (2016). M. Nolan Gray, "The Housing Revolution is Coming," *The Atlantic*, October 5, 2022

⁵ Cities and County Housing Element Submissions 2022. Marin County, 2023-2031 Regional Housing Needs Assessment Appeal Request, July 9, 2021 notes the County's goal of increasing the supply of Accessory Dwelling Units along the City Centered Corridor.

⁶ Marin County's share of the region's housing allocation is 3.265 percent while Sonoma County's share is 3.3 percent. <https://abag.ca.gov/our-work/housing/rhna-regional-housing-needs-allocation> (Accessed March 6, 2023).

⁷ <https://ternercenter.berkeley.edu/wp-content/uploads/2021/07/SB-9-Brief-July-2021-Final.pdf> (accessed March 6, 2023). This approach uses an algorithm based on mapping the community.

⁸ <https://www.sightline.org/2016/02/17/why-vancouver-trounces-the-rest-of-cascadia-in-building-adus/> (Accessed March 6, 2023).

Table 1
Marin County and Cities
Housing Regional Housing Needs Allocation (RHNA) Requirements and
Projected ADUs by 2031

Communities	RHNA	ADU History					ADU Goal	% of RHNA	
		2018	2019	2020	2021	2022			'23-'31
Belvedere	160		4				0	0.00	
Corte Madera	725	7	4	20	21		100	13.79	
Fairfax	490	14	16	11	12		86	17.55	
Larkspur	979		6	6	6		48	4.90	
Mill Valley	865	0	16	16	29	1	160	18.50	
Novato	2,090	6	10	16	27		118	5.65	
Ross	111	0	0	1	3	10	80	72.07	
San Anselmo	833	6	9	22	24		160	19.21	
San Rafael	3,220	78						200	6.21
Sausalito	724		10	10	12	15	64	8.84	
Tiburon	639	4	5	5	11		72	11.27	
Unincorporated Marin	3,569		37	32	35		280	7.85	
Total Units	14,405						1,368	9.50	

Source: 2022 Housing Elements submitted by County and municipalities; Sausalito: Housing Element HBR-120, Table 56 HBR-95 calculations. Accessed December 2022.

Many community planning professionals have argued these additional second units could benefit property owners as an additional source of income, assistance for older residents who could “retire in place” or a place for caregivers, as well as a home for family members. Community rewards might include housing for the local workforce, integrating energy-efficient housing, and reduced overcrowding.⁹

BACKGROUND

What is an ADU?

An ADU is an accessory dwelling of a primary residence and has complete independent living facilities for one or more persons. There are different types of ADUs:

- Detached: The unit is separated from the primary structure.
- Attached: The unit is attached to the primary structure.
- Converted Existing Space: A space (e.g., primary bedroom, attached garage, storage area or similar use, or an accessory structure) on the lot of the primary residence that is converted into an independent living unit.

⁹ <https://www.hcd.ca.gov/policy-and-research/accessory-dwelling-units> (Accessed March 9, 2023). Several Marin jurisdictions’ Housing Elements make similar arguments; Ross, Appendix C-15.

- Junior Accessory Dwelling Unit (JADU): A specific type of conversion of existing space that is contained entirely within an existing or proposed single-family residence.¹⁰

ADUs are not new. In previous eras they were given a variety of names, e.g., in-law units, backyard cottages, or granny units. They are quite common throughout the United States and California. In California, which has passed a series of laws enabling the use of ADUs, permits rose to nearly 20,000 in 2021 from about 1,200 in 2016.¹¹

The addition of ADUs to neighborhoods may promote what Jane Jacobs, in her book *The Death and Life of Great American Cities*, called "social capital," "mixed primary uses," and "eyes on the street."¹² This "gentle density" permits a range of casual public interactions which promote safety, contact, and the assimilation of children.

Planning, financing, and building an ADU is straightforward. It requires suitable land, a means to finance the project, and the ability to find a qualified building contractor. Fortunately, there are a number of public and private organizations that can help. For example, the CASITA Coalition provides individual homeowners guides and directions for how to work with public agencies, identify financing options, and even provides examples of building plans.¹³

ADUs Can Be Affordable to Build

Because of their small footprint, ADUs are significantly less expensive to build than new detached single-family homes. They also offer benefits that address common development barriers, such as land use and environmental sustainability. Because ADUs must be built on lots with existing or proposed housing, they do not require paying for new land or other costly infrastructure often required to build a new single-family home. It's a way to add capacity within the existing footprint, a strategy planners sometimes call "gentle density."¹⁴ ADUs do not require much government investment in infrastructure, and they reduce energy consumption and costs.

JADUs are contained inside existing or proposed single-family homes, and thus require relatively modest renovations and can be more affordable to complete. ADUs are often built with cost-effective one- or two-story wood frames, which are also less expensive than other construction types. Additionally, prefabricated ADUs (e.g., manufactured housing and factory-built housing) can be directly purchased and can further reduce construction time and cost. ADUs can provide as much living space as apartments and condominiums, and work well for couples, small families, friends, young people, and seniors.

ADUs Can Be Affordable for Renters

A regional survey of ADU affordability was conducted by the Association of Bay Area Governments (ABAG) to support the 6th Cycle Housing Elements.¹⁵ This survey examined rental costs by region, including Marin, Napa, and Sonoma Counties in the North Bay Region. The survey concluded that when accounting for ADUs rented at market rates, and ADUs rented at discounted rates to families and friends, 29 percent are affordable to very low income

¹⁰ <https://adumarin.org/thinking> (Accessed March 6, 2023).

¹¹ <https://www.nytimes.com/2023/01/29/health/elderly-housing-adu.html> (Accessed Mar. 6, 2023). See Appendix B.

¹² Jane Jacobs, *The Death and Life of Great American Cities* (Random House 1961).

¹³ <https://www.casitacoalition.org/adu-blog-info-for-homeowners/> (Accessed March 6, 2023).

¹⁴ <https://www.nytimes.com/2023/01/29/health/elderly-housing-adu.html> (Accessed March 6, 2023).

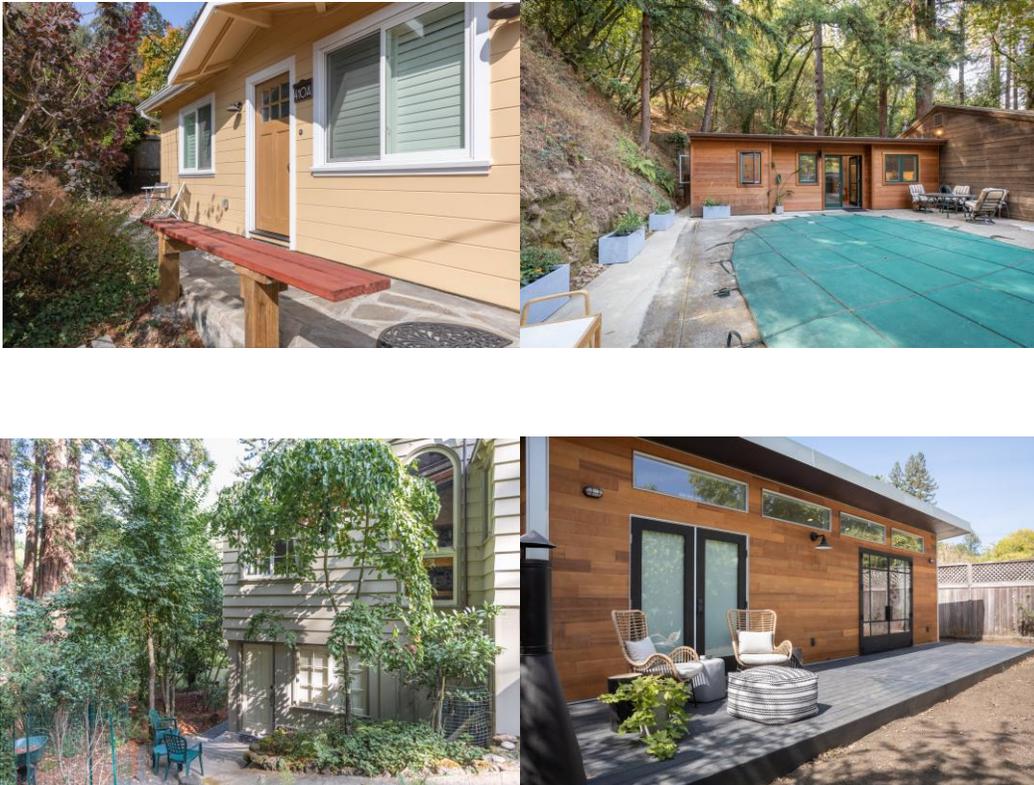
¹⁵ <https://abag.ca.gov/our-work/housing/rhna-regional-housing-needs-allocation> (Accessed March 6, 2023).

households, 44 percent to low income households, 26 percent to moderate income households, and 7 percent to above moderate income households. Sausalito undertook a similar survey.¹⁶

Based on the responses from the two surveys, it appears that: 16.2 percent of ADUs are projected to be affordable to very low income households, 32.4 percent to low income households, 32.4 percent to moderate income households, and 18.9 percent to above moderate income households.

Appearance

ADUs come in a variety of flavors. Here is a small sample from Marin.¹⁷



Construction costs

As with any construction, the cost varies considerably based on, among other things, the terrain and the finishes. Construction costs per square foot for ADUs are generally in line with the cost of building any single family dwelling.¹⁸ The four ADUs built in Marin shown above ranged from \$60 to \$521 per square foot (2019 costs). However, because of their size, ADUs may be

¹⁶ <https://housingelements Marin.org/city-of-sausalito> (Accessed March 5, 2023).

¹⁷ Upper left photo, <https://adumarin.org/spotlights/neighbor-spotlight-brenda-and-donal-in-corte-madera> ; Upper Right photo, <https://adumarin.org/spotlights/neighbor-spotlight-cheryl-and-kathy-in-marin>; Lower Left photo, <https://adumarin.org/spotlights/neighbor-spotlight-jane-and-doug-in-mill-valley>, Lower Right photo, <https://adumarin.org/spotlights/neighbor-spotlight-julie-and-tim-in-san-anselmo>, (all Accessed March 31, 2023)

¹⁸ The median cost to build an ADU in California is about \$150,000 according to a 2021 (using 2019 data) survey according to calculations by Turner Center staff, page 3. See more: <https://www.aducalifornia.org/wp-content/uploads/2021/04/Implementing-the-Backyard-Revolution.pdf> (Accessed March 6, 2023).

more amenable to prefab construction and thus less expensive. You can even buy kits from such retailers as Home Depot, Amazon or others.¹⁹

Constructing an ADU will increase the value of the property. Generally, the subsequent improvement will be incorporated in the property's tax bill.²⁰ The property as a whole is not reassessed, but the county will issue a supplemental tax bill reflecting the increased value of the property from construction of the ADU.²¹

Some jurisdictions outside of California waive property tax increases under certain conditions. For example, in Oregon a special state act granted homeowners in Salem the option of exempting the value of an accessory dwelling unit (ADU) on their property from their property taxes so long as they are renting the ADU, including utilities, for a monthly amount affordable for those at or below 70 percent of the area median income.²²

Financing

Generally, property owners finance the construction of ADUs using conventional means, e.g., from their savings, equity loans, or by refinancing existing mortgages. Recently, some private lenders have introduced products to meet the growing ADU building demand.

To build upon the early success of ADU legislation, more financial tools are needed to facilitate greater ADU development amongst low to moderate income homeowners who do not have access to cash savings and cannot leverage home equity.²³

ADU financing may present some challenges for those without conventional means. Lending institutions may offer financing options. One institution that the Grand Jury is aware of is Redwood Credit Union (RCU). Among other things, RCU can take into account the future rental value of the ADU in order to determine the borrower's qualifications. RCU can also take over the fund management of the project, if requested.²⁴

In other communities local governments have initiated low-interest loan and grant programs, often with specific conditions designed to keep rents affordable.²⁵ Marin County has \$5 million available county-wide for various affordable housing projects.²⁶ However, claimants for these funds are non-profit developers and other government agencies. Unlike many other communities in California, Marin County and its municipalities have not created financing programs to assist individuals in building affordable housing. However, Marin County does have a program

¹⁹ <https://www.homedepot.com/p/The-Wave-Comfort-ADU-1-Bedroom-410-87-sq-ft-Tiny-Home-Steel-Frame-Building-Kit-Cabin-Guest-House-TWVP1B410/321417498> (Accessed March 6, 2023).

²⁰ <https://www.boe.ca.gov/proptaxes/newconstructionproperty.htm> (Accessed March 6, 2023).

²¹ <https://www.sccoplanning.com/ADU/FAQ.aspx> (Accessed March 6, 2023).

²² <https://www.salemma.gov/adu> (Accessed March 6, 2023).

²³ <https://ternercenter.berkeley.edu/> (Accessed March 6, 2023).

²⁴ <https://www.redwoodcu.org/loans/home/mortgage/construction-loans/> (Accessed March 6, 2023).

²⁵ See <https://www.sccoplanning.com/Portals/2/County/adu/ADU%20Loan%20Program%20Summary%202021.pdf> (Accessed March 6, 2023).

²⁶ The available funding includes roughly \$2.3 million in County Affordable Housing Funds (including a one-for-one match from the State Permanent Housing Allocation), \$2.4 million in new HOME-ARP funds through the U.S. Department of Housing and Urban Development (HUD), and \$600,000 in Community Development Block Grant funds specific to housing projects, also allocated by HUD.

restricted to residences in unincorporated areas so as to lower or mitigate permitting fees for private property owners desiring to build an ADU.²⁷

The California Housing Finance Agency (HFA) has an ADU Grant program for homeowners with low or moderate income.²⁸ It provides up to \$40,000 towards pre-development and non-recurring closing costs associated with the construction of an ADU. Predevelopment costs include site preparation, architectural designs, permits, soil tests, impact fees, property survey, and energy reports. Few, if any, of Marin County's or cities' websites prominently refer to this program.

The California Department of Housing and Community Development had these comments for Marin County by letter dated October 17, 2022:

- Develop a plan that incentivizes and promotes the creation of accessory dwelling units that can be offered at affordable rent... (Gov. Code, § 65583, subd. (c)(7).)
- Review the production of ADUs once in the planning period. A review of production should also: (1) assess affordability, (2) conduct a review more than once in the plan period (e.g., 3-4 times), and (3) commit to a menu of alternative actions that includes rezoning, if necessary, by a specific date (e.g., within six months of review).

APPROACH

The Grand Jury reviewed a broad range of relevant public information related to the planning, permitting, financing and building of ADUs. It did not obtain fee information from every municipality and special district. Additionally, appropriate information from County staff, and several knowledgeable people in the field of community planning and development of ADUs in other Bay Area counties was secured. The Grand Jury received documentation that was relevant in informing these decision makers and guiding their actions.

Many reports, written materials, and internet resources were studied, including but not limited to:

- Recently submitted housing elements by Marin County, Cities, and Towns
- California State ADU and relevant housing laws
- ADU Affordability Best Practices Guidelines
- California HFA ADU Grant Program.
- California Department of Housing and Community Development
- Marin County Community Development
- Understanding the Market: ADUs in Napa and Sonoma County report
- ADU Marin website
- Napa-Sonoma ADU website.

²⁷ <https://www.helloadu.org/marin-adu-services> (Accessed March 6, 2023).

²⁸ <https://www.calhfa.ca.gov/adu/> (Accessed March 6, 2023).

DISCUSSION

ADUs will allow for increased housing utilizing existing space from single family homes, which is the bulk of Marin's housing stock. According to the latest US Census, 62% of all Marin residences are considered detached residences, i.e., an equivalency to single family homes. Many of these detached residences could accommodate a second unit. As Table 2 shows, there are many lots that could *theoretically* have capacity for an ADU or JADU.

Table 2:

Estimating How Many Residences in Marin Are Detached

	Total Residences	Estimated Number of Detached Residences	Calculated Percentage
Belvedere	1,054	931	88.3%
Corte Madera	4,104	2,782	67.8%
Fairfax	3,676	2,447	66.6%
Larkspur	6,652	2,418	36.4%
Mill Valley	6,375	4,550	71.3%
Novato	21,490	12,413	58.2%
Ross	947	900	95.0%
San Anselmo	5,265	3,978	75.6%
San Rafael	24,678	11,496	46.6%
Sausalito	4,332	1,813	41.9%
Tiburon	3,853	2,535	65.8%
Unincorporated	23,188	18,253	78.7%
Total for County	111,570	69,866	62.6%

Source: United States Census, 2020.

ADUs come in all shapes. However, sizes are limited by local regulation. In general, the minimum size is 150 square feet, and the maximum is 1,200 square feet. There are certain financial incentives for ADUs of less than 750 square feet.²⁹ By way of comparison, in 1950 the average American single family home size was 983 square feet.³⁰

Marin jurisdictions, as shown in Table 1 above, have identified the potential of building at least 1,385 ADUs. The table illustrates the jurisdictions' projections (based upon historical trends and their own plans) vary considerably due to multiple factors: typography, willingness to encourage these developments, and the simple matter of available space. Marin communities could increase the actual number of ADUs which can be built.³¹

Marin County has made some efforts to encourage ADUs. It recently created a new ADU Technical Assistance program for homeowners to help make the process less overwhelming. The program provides free feasibility and project management support for qualified homeowners

²⁹ Calif. Gov. Code 65852.2 (f) (3)

³⁰ <https://www.investopedia.com/articles/pf/07/mcmansion.asp> (Accessed March 6, 2023).

³¹ Several California governments have adopted various incentive programs which have already increased the number of ADUs beyond projections. For example, the city of San Diego more than doubled the number of ADUs since 2021. <https://turnercenter.berkeley.edu/research-and-policy/san-diego-adu-bonus-program/> (Accessed March 6, 2023).

who live in the unincorporated areas of the County provided by HelloADU and paid for by the County.³² Marin County's "Make Room for Marin" website provides property owners with a step-by-step overview of the processes associated with ADU development.³³ However, the County and its towns and cities could do a more to encourage and facilitate the building of ADUs. There are often unnecessary delays in issuing building permits. San Jose, for example, offers same day permits in some instances.³⁴

As part of a state grant program, a partnership was established between ten cities and towns and the County called "ADUMarin." This partnership aims to promote the development of ADUs. It includes a variety of information sources on the County website, <https://adumarin.org>, providing interactive workbooks and webinars to assist interested property owners through all aspects of the ADU process.

Napa Sonoma ADU, in comparison, has at least one full time employee and is supported by grants from the Napa Valley Community Foundation and Sonoma County Community Foundation. It provides significantly more comprehensive services and support. Among other things, it offers an ADU calculator, local ADU rules, an address lookup tool, an ADU workbook, stories and floor plans, webinars, vendor registry, a newsletter, and social media.³⁵ Additionally, for a fee, it has an ADU feasibility consult, and permit-ready ADU plans.

On May 25, 2021, the Marin County Board of Supervisors approved an extension to the Accessory Dwelling Unit Fee Waiver Program, which offers property owners in the unincorporated areas of the county (which is approximately 27 percent of the population) fee waivers for the development of ADUs.³⁶ Under the program, in exchange for a property owner's agreement to rent their unit at affordable rates, county permit fees for ADUs may be waived up to the following:

- \$10,000 for ADUs that are rented at rates at or below 80 percent the Area Median Income
- \$5,000 for ADUs that are rented at rates between 81-120 percent of the Area Median income
- \$2,500 for ADUs that are rented at market-rate

The fees waived may include Community Development Agency fees such as planning, building and safety, environmental health services, and Department of Public Works fees such as traffic mitigation.

Impact Fees – Exceptionally Confusing in Spite of State Law

A significant number of Marin homeowners interested in building ADUs on their property are dissuaded from doing so due to prohibitively high impact and mitigation (a.k.a. connection or capacity) fees. One ADU professional characterized these fees as "piracy."

³² <https://www.helloadu.org/free-marin-county-services> (Accessed March 6, 2023).

³³ <https://www.marincounty.org/depts/cd/divisions/housing/make-room-for-marin> (Accessed March 9, 2023).

³⁴ <https://www.sanjoseca.gov/business/development-services-permit-center/accessory-dwelling-units-adus/preapproved-adus> (Accessed April 28, 2023).

³⁵ <https://napasonomaadu.org/> (Accessed March 6, 2023).

³⁶ <https://www.marincounty.org/-/media/files/departments/cd/housing/affordable-housing/adu-affordability/adupacketvfinal> (Accessed March 6, 2023).

SB 13 created a tiered fee structure that charges ADUs based on their size. This fee structure takes into consideration the impact of an ADU on a neighborhood's infrastructure and services, which is different from the impact created by single-family homes or multifamily buildings.³⁷ For example, an ADU of less than 750 square feet is likely to have only one bedroom and unlikely to have school age children living there. This would minimize the impact on schools, water, and sewers, among other services.

Local governments and Special Districts (listed in Appendix A) can charge a variety of fees for a development. These fees, commonly known as impact or mitigation fees, go toward infrastructure development (such as adding lanes or roads or supporting additional traffic) or other public benefits (such as new parks, schools, or affordable housing). In the wake of the passage of Proposition 13 in 1978 and the loss of significant property tax revenue, local governments and school districts have also turned to development fees as a means to generate revenue. Given that California cities have tightly restricted funding sources, fees are one of the few ways cities can pay for the indirect costs of growth.³⁸

State law governs the imposition of impact fees on ADUs.³⁹ Nonetheless, the agencies that might charge impact or mitigation fees have interpreted that state law differently. For example, the new construction of a detached 700 square foot ADU would incur no connection fee from Marin Water (formerly MMWD) but would cost \$8,675 in NMWD.⁴⁰ This discrepancy may be a result of different interpretations of how North Marin Water District interprets the applicable code to exempt ADUs from connection charges. North Marin Water District reads the code as exempting only ADUs created within an existing structure. In some instances, school impact fees provide another example. State law states that such fees are waived for ADUs smaller than 750 square feet, but many cities waive fees only for ADUs smaller than 500 square feet.⁴¹

Different agencies and municipalities throughout the county charge different fees. For example, Tiburon requires new and separate utility connections directly between the ADU and the utility. Consistent with Government Code section 66013, the service may be subject to a connection fee or capacity charge that is proportionate to the burden of the proposed ADU.⁴² In Napa and Sonoma counties, capacity charges for ADUs are waived if the unit is under 499 square feet, and then based upon a square footage charge for larger units.⁴³ In contrast, those fees in Marin have reportedly been as much as \$41,000.⁴⁴

These wide variations aside, it is uniformly challenging for a proponent of an ADU in Marin to get an accurate estimate for impact and connection fees simply by inspecting a town, city, or special district's website or even talking directly with staff of the planning and building

³⁷ <https://openstates.org/ca/bills/20192020/SB13/> (Accessed March 6, 2023).

³⁸ (Chapter 653, Statutes of 2019); <https://openstates.org/ca/bills/20192020/SB13/> (Accessed March 6, 2023).

³⁹ Calif. Gov. Code 65852.2 (f). See Appendix B for the complete text.

⁴⁰ Northern Marin Water District website.

⁴¹ See e.g. <https://www.tamdistrict.org/cms/lib/CA01000875/Centricity/Domain/1547/Nicasio%20-%20Residential.pdf>; <https://www.cityofbelvedere.org/DocumentCenter/View/79/School-Facilities-Fee?bidId=> (Accessed April 28, 2023).

⁴² <http://www.townoftiburon.org/DocumentCenter/View/3266/594ADU-21622?bidId=> (Accessed March 6, 2023).

⁴³ <https://www.napasan.com/151/Capacity-Charges> (Accessed March 6, 2023).

⁴⁴ Grand Jury interview.

departments. In Belvedere, fees for a 700 square foot attached ADU total \$19,530.⁴⁵ Illustrating the consequence and complexity in understanding permit and fee requirements imposed by *almost every* government agency in Marin, we examined the rules imposed by the City of Novato and connected agencies. We assumed permitting and building two comparable ADUs costing \$350/sq. ft.: one at 700 sq. ft. and the other at 800 sq. ft. Applying the information set forth in Novato's Housing Element Update, reviewing the city and special districts' fee schedules and direct conversation with staff members, it is clear individuals face a daunting task in determining the process and the potential of substantial fees. Here, an ADU larger than 750 sq. feet costs well over \$34,000 in fees. Even when a smaller 700 sq. ft. ADU is proposed, fees exceed \$18,000. If Marin County and municipalities genuinely believe, as they have stated in multiple forums, that their housing needs can be met by encouraging the building of ADUs, they should re-examine the various impact fees that they have imposed.

⁴⁵ https://www.cityofbelvedere.org/DocumentCenter/View/8495/6th-Cycle-Housing-Element-Update_Public-Draft-Reduced-compressed (Accessed May 9, 2023).

Table 3
Estimated Novato ADU Permit and Development Fees

	Fee	700 sq. ft. Estimated \$	800 sq. ft. Estimated \$
City of Novato			
ADU Planning Permit	\$820.00	exempt	\$820.00
Building Permit	sliding scale	\$2,156.60	\$2,558.40
subtotal		\$2,156.60	\$3,378.40
Novato City Public Facilities Fees			
Recreational,Cultural Facilities	\$4,725.23	exempt	\$4,725.23
Civic Facilities	\$847.29	exempt	\$847.29
General Government Systems	\$367.54	exempt	\$367.54
Open Space	\$1,022.02	exempt	\$1,022.02
Drainage	\$580.68	exempt	\$580.68
subtotal		\$0.00	\$7542.76
Novato City Traffic Impact Fees			
Streets & Intersections	\$2,601	exempt	\$2,601.00
Transit Facilities	\$89.84	exempt	\$89.84
Corporation Yard	\$56.07	exempt	\$56.07
subtotal		\$0.00	\$2,746.91
Outside Agency Impact Fees			
Novato Unified School District	\$4.08 /sq. ft.	exempt	\$3,264.00
Novato Sanitary District*	\$12,000/dwelling unit	\$7,617.50	\$8,700.00
Novato Fire District	\$.0622/sq. ft.	exempt	exempt
North Marin Water District*	\$7,640/ADU plus	\$8,675.00	\$8,675.00
subtotal		\$16,292.50	\$20,639.00
Subtotal Fees (estimated)			
City		\$2,156.60	\$13,668.07
Outside Agencies		\$16,292.50	\$20,639.00
TOTAL FEES (estimated)			
		\$18,449.10	\$34,307.07

Source: City of Novato Housing Element Update, November 2022, C34-C36, Novato Sanitary District: Pro-rata of 1,200 sq. ft, North Marin Water District, Facility Reserve Charge Study, Final Report, November 15, 2022, Grand Jury interviews. The estimated amounts were calculated March 17, 2023.

Legalizing Marin's Existing Non-Conforming Second Units

According to a 2016 report by McKinsey and Company entitled “A Tool Kit to Close California’s Housing Gap: 3.5 Million Homes by 2025,”⁴⁶ one way to encourage homeowners to add ADUs is to create an amnesty path for ADUs that are not properly permitted.⁴⁷ Some jurisdictions have been at the forefront of encouraging ADUs. Part of their success has been the legalization of existing non-conforming units through amnesty programs. It is estimated that 40 percent to 70 percent of all construction throughout Marin is done without permits.⁴⁸ This number includes all forms of construction, from adding a new water heater to building an in-law unit.

For example, Fairfax has an amnesty program in which all penalties are waived and all ADUs (legalizing illegal existing ones or permitting new ones) housing the elderly get 50 percent off the permit fees normally charged.⁴⁹ San Mateo County had a limited-term ADU Amnesty program (beginning in October/November 2018), which allowed property owners to bring an unpermitted unit into compliance. It featured a low-cost initial inspection as well as detailed guidance on any required improvements necessary to meet the current building code. All fines for unpermitted construction were waived, and planning and building permit fees were either waived or significantly reduced during the initial pilot phase. Code enforcement actions were also suspended, allowing potential applicants the opportunity to explore the program without risk of penalty.⁵⁰

ADUs can help address housing needs of Marin's aging population

Marin County’s Age Forward Plan (2020) suggests that ADUs could help older adults.⁵¹ The share of older adults in Marin will continue to increase and is projected to reach 35 percent of the county’s population by 2025 and 38 percent by 2030.⁵² The Age Forward plan offered three action items in this regard:

- Community: Explore opportunities to build ADUs on properties; advocate for measures to expand ADU programs throughout the county.
- County Leadership: Foster increase of ADUs, encourage greater awareness of and research for ADU programs and opportunities for residents, explore permit fee waivers and fee reductions, including fee adjustments to incentivize affordable rental units

⁴⁶ See

<https://www.mckinsey.com/~/media/mckinsey/featured%20insights/urbanization/closing%20californias%20housing%20gap/closing-californias-housing-gap-full-report.pdf>, (Accessed March 6, 2023).

⁴⁷ <https://ternercenter.berkeley.edu/blog/san-diego-adu-bonus-program/> (Accessed March 6, 2023).

⁴⁸ Marin Builders Exchange survey. <https://www.marinbuilders.com/permit-simplicity-and-customer-satisfaction> (accessed March 6, 2023).

⁴⁹ <https://www.townoffairfax.org/opportunities-for-adu-jadu-permitting-and-construction/> (Accessed March 6, 2023).

⁵⁰ <https://www.smcgov.org/planning/accessory-dwelling-unit-amnesty-health-safety-certification-program> (Accessed March 6, 2023).

⁵¹ “Age Forward, a framework for an Age-Friendly County of Marin,” January 2020 https://www.marinhhs.org/sites/default/files/files/servicepages/2022_06/cc_af_com_plan_final_ada.pdf (Accessed March 15, 2023)

⁵² California Department of Finance. (2019). Population projections for California. Retrieved from <https://dof.ca.gov/Forecasting/Demographics/Projections/> (Accessed March 6, 2023).

- County Departments: Promote ADU programs and facilitate advocacy for greater flexibility, work together to advocate for solutions (Aging & Adult Services, Community Development Agency).⁵³

Confusion Reigns

Much of the public is confused about what the requirements are for an ADU.⁵⁴ The Grand Jury's research has found that some jurisdictions in Marin have not updated their planning and building policies to conform with current California ADU laws. Some people do not know whether an ADU requires a lot split, must be rented, what size refrigerator or sink is required, or what the sewer fees would be. Potential ADU owners (not just those with limited incomes) would benefit from a central "one stop shop" for this information. The County and local municipalities would be better served if this "one stop shop" is identified by each municipality to be the authoritative source for all local information. Ideally it would become linked with Napa Sonoma ADU. At the very least, the ADU Marin effort should become more closely aligned with the Napa Sonoma ADU programs. In addition, each municipality should clearly point to such a source of assistance on its website. For example, Fairfax has a model amnesty program, but there is no obvious link to it from the building department website. In addition to the Napa and Sonoma counties efforts, we reviewed the successful San Mateo "Second Unit Resource Center," which has demonstrated that a one stop shop open to all has value:



Getting Started

Are you interested in building a second unit? Here's information on how to get it one.



Source: <https://secondunitcentersmc.org/how/>

⁵³ "Age Forward, a framework for an Age-Friendly County of Marin," January 2020 https://www.marinhhs.org/sites/default/files/files/servicepages/2022_06/cc_af_com_plan_final_ada.pdf (Accessed March 15, 2023)

⁵⁴ See e.g. https://nextdoor.com/p/y-BghLzP7XWt?view=detail&init_source=search&query=adu (Accessed March 6, 2023).

If Marin is serious about helping individuals build ADUs, our review of current and planned efforts initiated by Marin's cities and municipalities leads us to three obvious conclusions:

- Currently, required information is not easily obtained either from officials or contained on agencies' websites.
- Fee information from Marin's water, fire, sanitary, and school districts is not easy to understand and follow.
- Marin's mandated housing goals can be met when every public agency in the county aligns its policies toward these objectives. Cooperation should be the mantra. It benefits everyone.

FINDINGS

- F1. More housing in Marin is needed and ADUs are one solution.
- F2. Many homeowners lack information and knowledge about ADU development, and Marin's jurisdictions are not always helpful to homeowners seeking information about ADU development.
- F3. It is often difficult, if not impossible, for a Marin homeowner to determine the planning, building, connection, capacity and impact fees associated with developing an ADU in a particular jurisdiction.
- F4. Many Bay Area cities and counties, for example Napa and Sonoma, have implemented comprehensive websites and related support to help homeowners create ADUs.
- F5. ADUs may be rented affordably and provide additional benefits for older adults and their caregivers.
- F6. Most Marin jurisdictions could provide better resources offering or identifying financing incentives for ADU development.
- F7. Impact, connection, and capacity fees vary considerably throughout the County and such fees can be a disincentive to homeowners considering ADU development.
- F8. Not every jurisdiction in Marin has updated its planning and building policies to conform with current California ADU laws.
- F9. Granting amnesty, following safety inspection, to existing non-conforming second units could help Marin meet its housing obligations.
- F10. ADU Marin and HelloADU are a good start. However, compared to several other Bay Area cities and counties, for example Napa and Sonoma, they could be substantially enhanced and expanded.

RECOMMENDATIONS

- R1. On or before December 31, 2023, the Marin County Board of Supervisors should direct the Community Development Agency's Development Priority Setting Committee to:
- 1) Identify available funding/financing information for residents who need help with the cost of building an ADU,
 - 2) Transmit the collected information to all the jurisdictions represented on the Committee.
 - 3) Start a continuous monitoring program to update the information sources as they become available.
- R2. By December 1, 2023, begin investigation to consider an amnesty program to legalize existing unpermitted second units. Add a marketing communications plan so that citizens can be made aware of it.
- R3. By December 1, 2023, begin the process of merging and/or collaborating with Napa/Sonoma ADU, and hiring a full-time Marin ADU Program Coordinator. The program coordinator should work with all jurisdictions on the development of ADUs and identify impact and connection fees within each jurisdiction.
- R4. By December 1, 2023, begin a feasibility assessment of waiving or significantly lowering impact and connection fees for units smaller than 750 square feet.
- R5. By December 1, 2023, begin creating plans to accelerate the permit approval process for ADU applications to within 30 days, or less, of submission. Implement such plans no later than July 1, 2024.
- R6. By December 1, 2023, begin feasibility assessments of new incentives for ADU development, such as pre-approved plans, technical assistance, property tax relief, development fee waivers, and forgivable loans; implement at least one such incentive no later than July 1, 2024.

REQUIRED RESPONSES

Pursuant to Penal Code section 933.05, the Grand Jury requires responses from the following governing bodies:

- School Districts
 - Bolinas-Stinson School District Board of Trustees (F7, R4)
 - Kentfield School District Board of Trustees (F7, R4)
 - Laguna Joint School District Board of Directors (F7, R4)
 - Lagunitas School District Board of Trustees (F7, R4)
 - Larkspur-Corte Madera School District Board of Trustees (F7, R4)
 - Marin County Office of Education (F7, R4)
 - Mill Valley School District Board of Trustees (F7, R4)
 - Miller Creek Elementary School District Board of Trustees (F7, R4)
 - Nicasio School District Board of Trustee (F7, R4)
 - Novato Unified School District Board of Trustees (F7, R4)
 - Reed Union School District Board of Trustees (F7, R4)
 - Ross School District Board of Trustees (F7, R4)
 - Ross Valley School District Board of Trustees (F7, R4)
 - San Rafael City Schools Board of Education (F7, R4)
 - Sausalito/Marin City School District Board of Trustees (F7, R4)
 - Shoreline Unified School District Board of Trustees (F7, R4)
 - Tamalpais Union High School District Board of Trustees (F7, R4)

- Municipalities
 - City of Belvedere (F1-F13, R1-R6)
 - City of Larkspur (F1-F13, R1-R6)
 - City of Mill Valley (F1-F13, R1-R6)
 - City of Novato (F1-F13, R1-R6)
 - City of San Rafael (F1-F13, R1-R6)
 - City of Sausalito (F1-F13, R1-R6)
 - Marin County Board of Supervisors (F1-F13, R1-R6)
 - Town of Corte Madera (F1-F13, R1-R6)
 - Town of Fairfax (F1-F13, R1-R6)
 - Town of Ross (F1-F13, R1-R6)
 - Town of San Anselmo (F1-F13, R1-R6)
 - Town of Tiburon (F1-F13, R1-R6)

- Water Districts
 - Bolinas Community Public Utility District (F7, R4)
 - Marin Municipal Water District (F7, R4)
 - North Marin Water District (F7, R4)
 - Stinson Beach County Water District (F7, R4)

- Fire Protection Districts
 - Bolinas Fire Protection District (F7, R4)
 - Central Marin Fire Department (F7, R4)
 - Inverness Public Utility District (F7, R4)
 - Kentfield Fire Protection District (F7, R4)
 - Marin County Fire Department (F7, R4)
 - Marinwood Community Services District (F7, R4)
 - Novato Fire Protection District (F7, R4)
 - Ross Valley Fire Department (F7, R4)
 - Southern Marin Fire Protection District (F7, R4)
 - Stinson Beach Fire Protection District (F7, R4)
 - Tiburon Fire Protection District (F7, R4)

- Sanitary Districts
 - Almonte Sanitary District (F7, R4)
 - Alto Sanitary District (F7, R4)
 - Central Marin Sanitation Agency (F7, R4)
 - Corte Madera Sanitary District No. 2 (F7, R4)
 - Homestead Valley Sanitary District (F7, R4)
 - Las Gallinas Valley Sanitary District (F7, R4)
 - Novato Sanitary District (F7, R4)
 - Richardson Bay Sanitary District (F7, R4)
 - Ross Valley Sanitary District (F7, R4)
 - San Rafael Sanitation District (F7, R4)
 - Sausalito Marin City Sanitary District (F7, R4)
 - Sewerage Agency of Southern Marin (F7, R4)
 - Tiburon Sanitary District 5 (F7, R4)

The governing bodies indicated above should be aware that the comment or response of the governing body must be conducted in accordance with Penal Code section 933 (c) and subject to the notice, agenda and open meeting requirements of the Brown Act.

Note: At the time this report was prepared information was available at the websites listed.

Reports issued by the Civil Grand Jury do not identify individuals interviewed. Penal Code Section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Civil Grand Jury. The California State Legislature has stated that it intends the provisions of Penal Code Section 929 prohibiting disclosure of witness identities to encourage full candor in testimony in Grand Jury investigations by protecting the privacy and confidentiality of those who participate in any Civil Grand Jury investigation.

APPENDIX A

Impact, connection, and capacity fees vary considerably within these districts throughout Marin County.

<u>School Districts</u>	<u>Water Districts</u>	<u>Fire Protection Districts</u>	<u>Sanitary Districts</u>
Bolinas-Stinson	Bolinas Community Public Utility	Bolinas	Almonte
Kentfield	Marin Municipal	Central Marin	Alto
Laguna	North Marin	Inverness Public Utility	Central Marin
Lagunitas	Stinson Beach County	Kentfield	Corte Madera
Larkspur-Corte Madera		Marin County	Homestead Valley
Marin County Office of Education		Marinwood Community Services	Las Gallinas
Mill Valley		Novato	Novato
Miller Creek		Ross Valley	Richardson Bay
Nicasio		Southern Marin	Ross Valley
Novato Unified		Stinson Beach	San Rafael
Reed Union		Tiburon	Sausalito/Marin City
Ross			Southern Marin
Ross Valley			Tiburon
San Rafael City			
Sausalito/Marin City			
Shoreline Unified			
Tamalpais Union			

APPENDIX B

For reference only: These are the primary laws affecting ADU development:

- AB 68/AB 881 - Requires local agencies to approve or deny an ADU project more quickly and prohibits local agencies from adopting ADU ordinances that impose minimum lot size requirements, set certain maximum dimensions, or require replacement off-street parking in certain situations. Also allows for an ADU as well as a “junior” ADUs where certain access, setback and other criteria are met.
- SB 13 - Provides, until January 1, 2025, that cities may not condition approval of ADU building permit applications on the applicant being the “owner-applicant” of either the primary dwelling or the ADU, and prohibits impact fees on ADUs under 750 square feet.
- AB 587 - Provides that local agencies may now allow ADUs to be sold or conveyed separately from a primary residence if certain conditions are met. This law is expected to increase the ability of affordable housing organizations to sell deed-restricted ADUs to eligible low-income homeowners.
- AB 670 - Prevents homeowners' associations from barring ADUs. AB 670 makes unlawful any HOA condition that "prohibits or unreasonably restricts" the construction of ADUs on single-family residential lots.
- AB 671 - Requires local governments to include in their General Plan housing elements plans to incentivize and promote the creation of affordable ADUs. The law also requires HCD (Housing and Community Development) to develop, by December 31, 2020, a list of state grants and financial incentives for ADU development.
- New California legislation went into effect on January 1st, 2023, that allows 2-story ADUs in some instances, provides more flexibility in where ADUs can be located on a property, and makes obtaining an ADU permit a more transparent and streamlined process.

ARTICLE 2. Adoption of Regulations [65850 - 65863.13] (*Article 2 added by Stats. 1965, Ch. 1880.*)

65852.2. https://california.public.law/codes/ca_gov%27t_code_section_65852.2
(*Amended (as amended by Stats. 2021, Ch. 343, Sec. 1) by Stats. 2022, Ch. 664, Sec. 2.5. (SB 897) Effective January 1, 2023.*)

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the Meeting of September 13, 2023

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief

Subject: Authorize the Board President to Renew the Subcontract for Advanced Life Support Services (ALS) between the Ross Valley Fire Department and the Ross Valley Paramedic Authority from July 1, 2023, to June 30, 2027.

RECOMMENDATION:

Staff recommends the Board authorizes the Board President to Renew the Subcontract for Advanced Life Support Services (ALS) between the Ross Valley Fire Department and the Ross Valley Paramedic Authority from July 1, 2023, to June 30, 2027.

BACKGROUND:

The Ross Valley Fire Department (RVFD) has had a long-standing agreement with the Ross Valley Paramedic Authority (RVPA) to provide Advanced Life Support (Paramedic) staffing on some engine companies in exchange for financial support of such. The agreement is solely related to the Departments “Paramedic Program” allowing for Station 20 and Station 21’s engine company to be staffed with at least one paramedic. The last agreement was in 2019 with an “evergreen clause” providing updated costs annually. The RVPA renews the contract every four years with all subcontractors to ensure contemporary legal agreements and consistency.

DISCUSSION:

At the January 8, 2020 Board Meeting, the Board authorized the renewal of the RVFD/RVPA Subcontract for Advanced Life Support Services retroactively from July 1, 2019 to June 30, 2023. The renewed RVFD/RVPA Subcontract will be effectively retroactive from July 1, 2023 to June 30, 2027 and includes Fiscal Year 2023/2024 program compensation costs due to RVFD.

FISCAL IMPACT:

RVPA will provide \$355,552.76 for Fiscal Year 2023/2024 in exchange for paramedic services provided by RVFD. Without this agreement the direct fiscal impact for providing paramedic services would be borne by RVFD in its entirety.

Encl.: RVFD/RVPA Subcontract - **Attachment #1**

**Subcontract For Advanced Life Support Services
Provided By Ross Valley Fire Department To
Ross Valley Paramedic Authority**

July 1, 2023

SUBCONTRACT

TABLE OF CONTENTS

Recitals..... 1

Subcontract 2

SECTION 1. Term Of This Subcontract..... 2

SECTION 2. Earlier Subcontracts Superseded..... 2

SECTION 3. RVFD As Independent Contractor..... 2

SECTION 4. Conformance With 1999 Contract 2

SECTION 5. Terms Defined..... 2

SECTION 6. Services To Be Rendered 2

SECTION 7. Compensation For Services Rendered 3

SECTION 8. Performance Review 3

SECTION 9. Health & Safety Concerns..... 3

SECTION 10. EMS Policies & Procedures 3

SECTION 11. Vehicle & Records Inspections..... 3

SECTION 12. Changes To Applicable Federal Or State Statutes 3

SECTION 13. Changes To 1999 Agreement Affecting This Subcontract 4

SECTION 14. Hold Harmless & Indemnification 4

SECTION 15. Insurance 4

SECTION 16. Conflict Of Interest 4

SECTION 17. Assignability 4

SECTION 18. Dispute Resolution Process..... 5

SECTION 19. Default..... 5

SECTION 20. Equal Opportunity & Non-Discrimination 5

SECTION 21. Termination..... 6

SECTION 22. Amendments 6

SECTION 23. Breach & Enforcement..... 6

SECTION 24. Severability 6

SECTION 25. Governing Law 6

SECTION 26. Parties’ Representations..... 7

SECTION 27. Binding Upon Successors 7

SECTION 28. Headings..... 7

SECTION 29. Consent..... 7

SECTION 30. Designated Representatives 7

SECTION 31. Notices 7

SECTION 32. Appendices..... 8

SECTION 33. Execution In Counterparts 8

SECTION 34. Effective Date 8

APPENDIX A DEFINITION OF TERMS..... 10

APPENDIX B PARAMEDIC SERVICE AREA C 13

APPENDIX C MINIMUM REQUIREMENTS 14

APPENDIX D COMPENSATION..... 18

APPENDIX E STANDARD INSURANCE REQUIREMENTS..... 20

APPENDIX F GENERAL LIABILITY ENDORSEMENT FORM 23

Subcontract

This Subcontract is entered into and is effective July 1, 2023 (the “Effective Date”) by and between the ROSS VALLEY PARAMEDIC JOINT POWERS AUTHORITY (hereinafter “RVPA”) and the ROSS VALLEY FIRE AUTHORITY (also known as the ROSS VALLEY FIRE DEPARTMENT, and hereinafter “RVFD”) for basic and advanced life support services provided by RVFD to RVPA as set forth herein.

Recitals

A. RVPA was formed in 1982 pursuant to a joint powers agreement by and among the Town of Corte Madera, the City of Larkspur, the Town of Ross, the Town of San Anselmo, the Town of Fairfax, the Kentfield Fire Protection District, the Sleepy Hollow Fire Protection District and the County of Marin for the purpose of having a single consolidated agency provide paramedic/life support services throughout the Ross Valley and across jurisdictional boundaries.

B. RVPA and the County of Marin on August 17, 1999, entered into a contract with each other entitled “Agreement Advanced and Basic Life Support Service.” Under this 1999 Agreement, County contracted with RVPA for RVPA to provide basic and advanced life support services within a designated service area consistent with minimum requirements promulgated by County. The foregoing 1999 Agreement has been in full force and effect continuously from 1999 to the present. County and RVPA will continue operating under this 1999 Agreement for the foreseeable future on a year-to-year basis by mutual consent of the parties.

C. RVPA, under its 1999 Agreement with the County, is an independent contractor which may subcontract for the life support/paramedic services it provides County so long as (i) any subcontract contains minimum provisions specified by the 1999 Agreement; (ii) the subcontracting party is qualified to render such services; (iii) the subcontracting procedures follow established County guidelines; and (iv) the subcontract is both filed with and approved by the County. RVFD has been provided with a complete copy of the 1999 contract which is incorporated by reference as though fully set forth herein.

D. Pursuant to its aforementioned 1999 Agreement with the County, RVPA in prior, multiple years has subcontracted with RVFD for the provision of life support/paramedic services rendered within a designated service area.

E. It is the intention of the parties hereto that RVFD will continue to subcontract with RVPA for the provision of the same life support/paramedic services.

NOW THEREFORE, the purpose and intent of this Subcontract is to set forth the current terms, conditions, requirements and procedures that shall govern and control the provision of basic and advanced life support services by RVFD to RVPA as authorized by the Joint Exercise of Powers Act (Government Code Sections 6500, et seq.) which expressly permits the parties to contract for such services with each other.

Subcontract

RVPA and RVFD, in consideration of the mutual promises, covenants, terms and conditions set forth below, hereby agree as follows:

SECTION 1. Term Of This Subcontract

This Subcontract shall commence on the above-stated Effective Date and shall continue in full force and effect for an indefinite term until terminated as set forth below. In no event shall this Subcontract extend beyond the life of the aforementioned 1999 Agreement between County and RVPA.

SECTION 2. Earlier Subcontracts Superseded

This Subcontract supersedes all other earlier subcontracts between RVPA and RVFD for the provision of life support services, which earlier subcontracts are hereby revoked, terminated and are of no force or effect.

SECTION 3. RVFD As Independent Contractor

RVFD at all times and for all purposes under this Subcontract is an independent contractor and shall not be deemed an agent, servant or employee of either RVPA or County, nor is this Subcontract to be construed as a partnership, joint venture or association by RVFD with either RVPA or County.

SECTION 4. Conformance With 1999 Contract

RVPA is authorized to subcontract for the life support services specified under its 1999 Agreement with County provided that (i) any and all such subcontracts at a minimum contain the provisions required by the County for such subcontracts; (ii) the subcontracting party is fully-qualified to render such services; (iii) the subcontractor follows established County guidelines; and (iv) the subcontract is approved in advance by County which shall not unreasonably withhold such approval. To the extent possible, all such subcontracts shall be in a standardized, consistent form with all common provisions equally applicable to all subcontractors. Fully-executed copies of all subcontracts, including this Subcontract, shall be provided by RVPA to, and be on file with, County.

SECTION 5. Terms Defined

Terms used throughout this Subcontract are defined in Appendix "A" attached hereto and by this reference incorporated herein.

SECTION 6. Services To Be Rendered

Upon receipt of verbal authorization issued by County Communications, RVFD shall, for the consideration set forth in this Subcontract, provide Basic and Advanced Life Support Services to the assigned service area described in Appendix "B" attached hereto and by this reference incorporated herein. Such services shall be provided in accordance with the Minimum Requirements set forth in Appendix "C" attached hereto and by this reference incorporated herein.

as well as all policies and procedures contained in the Marin County Emergency Medical Services Policy and Procedure Manual (as currently and periodically updated).

SECTION 7. Compensation For Services Rendered

The terms and conditions for compensation to RVFD for its life support services provided under this Subcontract are set forth in Appendix “D” attached hereto and incorporated herein by this reference.

SECTION 8. Performance Review

RVPA reserves the right at any time to review RVFD’s performance under this Subcontract, and agrees to provide to RVFD the results of its review. RVFD agrees to cooperate with any and all requests for information and documents related to any such review and, if necessary, to cooperate and provide material to County’s EMS Agency.

SECTION 9. Health & Safety Concerns

If any provisions of this Subcontract are violated by RVFD in a manner that presents a possible or potential danger to the public health and safety, RVPA’s Executive Officer shall notify RVFD’s Fire Chief of the alleged violation by telephone and in writing, with a copy of such notification sent to County’s EMS Agency. If RVFD fails to correct the violation within fourteen (14) days after receipt of written notice, RVPA may suspend this Subcontract until such violation has been corrected. The decision of RVPA as to the existence of a contract violation and its resolution shall be final, but RVFD shall be permitted to present its response to the RVPA’s Board of Directors either in writing or orally or both before any such final decision is rendered.

SECTION 10. EMS Policies & Procedures

County’s Emergency Medical Services Policy and Procedures Manual shall guide the performance of all of RVFD personnel when operating under this Subcontract. Copies shall be maintained by RVFD, including revisions as they take place. RVFD shall ensure that drivers and attendants are familiar with the contents of this Manual. RVFD shall not enact policies or procedures that conflict with County’s policies or procedures. Both RVPA and RVFD shall have the opportunity to review and provide input during the formulation of all such County policies applicable to this Subcontract.

SECTION 11. Vehicle & Records Inspections

RVFD upon reasonable notice given by RVPA shall make available all vehicles and records involved in the performance of this Subcontract for purposes of inspection by RVPA and/or County.

SECTION 12. Changes To Applicable Federal Or State Statutes

RVPA and County reserve the right to modify their standards applicable herein to conform with any changes in applicable Federal or State statutes. Notice of modifications shall be mailed to RVFD’s Fire Chief at least thirty (30) days prior to the effective date of said statutes (unless

such statutes are urgency measures). RVFD will have thirty (30) days from time of notification to institute changes unless a different time frame is agreed upon in writing by the parties.

SECTION 13. Changes To 1999 Agreement Affecting This Subcontract

The parties hereby acknowledge and agree that termination or modification of RVPA's 1999 Agreement with County will affect this Subcontract. For example, termination of the 1999 Agreement would result in the immediate termination of this Subcontract and the cessation of all life support services being provided hereunder. The parties therefore agree to work together in advance of any changes to said 1999 Agreement in order to eliminate and/or minimize any disruption to services and to provide for an orderly transition necessitated by any such changes.

SECTION 14. Hold Harmless & Indemnification

RVPA and RVFD each agree to defend, indemnify, and hold harmless the other, and the other's officers, agents and employees, against any and all liabilities, injuries or damages caused by the intentional or negligent acts, errors or omissions of their own respective employees, agents or representatives in connection with their performance and duties under the terms and provisions of this Subcontract. The duty to indemnify and hold harmless shall include the duty to defend as set forth in California Civil Code Section 2778. In the event of concurrent negligence or liability of the parties, liability shall be apportioned between RVPA and RVFD under the doctrine of comparative fault as established under California law.

SECTION 15. Insurance

RVFD shall carry at its own expense during the full term of this Subcontract the insurance coverages specified in Appendix "E" attached hereto and by this reference incorporated herein. RVFD shall provide a current endorsement of such coverages (on the general liability endorsement form attached hereto as Appendix "F") to RVPA within ten (10) days of this Subcontract being fully executed by each of the parties' representatives set forth below.

SECTION 16. Conflict Of Interest

Both RVPA and RVFD warrant and covenant that they presently have no interest in, nor shall any interest be hereinafter acquired, in any matter which will render the services required under the provisions of this Subcontract a violation of any applicable state, local or federal law. RVPA and RVFD further warrant that no officer or employee of theirs has influenced or participated in a decision to award this Subcontract which has or may confer a benefit, pecuniary or otherwise, in a manner which would violate State law. In the event that any conflict of interest or violation of this section should nevertheless hereafter arise, that party shall promptly notify the other of the existence of the conflict such that all appropriate action immediately may be undertaken.

SECTION 17. Assignability

RVFD shall not assign all or any portion of this Subcontract.

SECTION 18. Dispute Resolution Process

Should any disagreement or dispute between RVPA and RVFD arise concerning interpretation, implementation and/or enforcement of any of the terms or subject matter of this Subcontract, the parties shall submit such dispute to mandatory mediation before an agreed upon mediator, each party to pay an equal share of the mediation fees and each party to pay its own attorneys' fees and legal costs. Should RVPA and RVFD be unable to agree upon a mediator, they shall agree upon a mediation service and shall have that service select a mediator for them. Should mediation be unsuccessful, then RVPA and RVFD each agree that they shall submit their dispute to binding arbitration before a mutually-agreeable arbitrator. If they cannot agree upon an arbitrator, they shall select an arbitration service which shall select an arbitrator for them. RVPA and RVFD each shall pay an equal portion of the arbitration fees and each party shall pay its own attorneys' fees and legal costs, it hereby being agreed that the arbitrator shall have no authority to award attorneys' fees or costs to any prevailing party. RVPA and RVFD hereby expressly waive any and all rights to have disputes under this Subcontract decided by court action, court trial, jury trial or any other legal action of any kind or type, other than the mandatory mediation and binding arbitration process specified above. However, in emergency or extraordinary circumstances, each or both parties may seek equitable or injunctive relief to preserve the status quo pending occurrence of the mediation/arbitration process herein specified. It is the express intent of both RVPA and RVFD to have any and all disputes under this Subcontract resolved by the above-specified mediation/arbitration process and in as timely and economical manner as possible.

SECTION 19. Default

Subject to any extensions of time by mutual consent of the parties in writing, any failure of either party to timely perform any material obligation of this Subcontract shall constitute an event of default as to that party, if (i) such defaulting party does not cure such failure within thirty (30) days following receipt of written notice of default from the other party, where such failure is of a nature that can be cured within such thirty (30) day period, or (ii) if such failure is not of a nature which can be cured within a thirty (30) day period, the allegedly defaulting party does not, within said thirty (3) day period, commence substantial efforts to cure such failure or thereafter does not, within a reasonable period of time, prosecute to completion with diligence and continuity the curing of the failure. The time to cure may be extended in writing at the discretion of the party giving notice. Any notice of default given hereunder shall be served on the other party and shall specify in detail the nature of the failure(s) in performance which the noticing party claims constitutes the event of default and the manner in which such default may be satisfactorily cured in accordance with the terms and conditions of this Subcontract. Failure of a party to timely cure or commence and diligently prosecute to completion the cure of a material default of this Subcontract shall entitle the non-defaulting party to terminate this Subcontract in accordance with the termination provisions set forth herein and/or to pursue all other remedies available under the dispute resolution process set forth in Section 18 above.

SECTION 20. Equal Opportunity & Non-Discrimination

RVFD and all its employees while performing under this Subcontract shall comply with the equal opportunity and non-discrimination provisions of all applicable federal, state, and local laws, statutes and ordinances. RVFD and its employees shall not discriminate on the basis of race,

color, national origin, ancestry, religion, sex, sexual preference, marital status, age, physical or mental disability in any matters related to access to or provision of services or related to employment.

SECTION 21. Termination

This Subcontract may be terminated by one hundred twenty (120) days written notice being given by either party to the other party. However, if either party considers termination, it must, at least thirty (30) days prior to recommending or proposing any action to effect termination, give written notice to the other party, including its reasons(s) for contemplating termination. Within fifteen (15) days after giving such written notice, the parties shall meet to discuss the contemplated termination, which meeting should include both parties' involved representatives, designated liaison persons and legal counsel. An agreed-upon mediator may also attend if both parties agree to have such a mediator present and agree to equally share all costs of the mediator. If no written or oral agreement is reached avoiding any contemplated termination, both parties within fifteen (15) days of meeting shall in a joint written statement recommend that termination occur and the reasons therefor. Either party then may, at the time or after this joint statement is made, elect to give the other party the aforementioned 120-day written notice of its intent to terminate this Subcontract.

SECTION 22. Amendments

This Subcontract shall not be further amended or modified at any time and in any respect whatsoever except in writing and by both parties hereto. RVPA and RVFD each agrees that it will make no claim at any time that this Subcontract has been orally amended or modified, and each agrees that no oral waiver, amendment or modification shall be effective for any purpose.

SECTION 23. Breach & Enforcement

This Subcontract may be pleaded as a full and complete defense to, and may be used as the basis for a petition/motion against, any action, suit or other proceeding which may be instituted, prosecuted or maintained in breach of this Subcontract, including but not limited to a petition/motion to compel mediation and/or arbitration.

SECTION 24. Severability

Should any provision of this Subcontract be determined by any court to be illegal or invalid, the validity of the remaining parts, terms or provisions shall not be affected thereby, and said illegal or invalid part, term or provision shall be deemed not to be part of this Subcontract.

SECTION 25. Governing Law

This Subcontract is made and entered into within the State of California, and shall in all respects be interpreted, enforced, and governed under the laws of the State of California, with venue agreed to be within the County of Marin. The language of all parts of this Subcontract shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either RVPA or RVFD.

SECTION 26. Parties' Representations

RVPA and RVFD each represent and acknowledge that, in executing this Subcontract, they do not rely, and have not relied, upon any representation or statement made by any of their agents, representatives or attorneys with regard to the subject matter, basis or fact of this Subcontract or otherwise.

SECTION 27. Binding Upon Successors

This Subcontract shall be binding upon the parties and their administrators, representatives, executors, successors and assigns, and shall inure to the benefit of the parties, and each of them, and their administrators, representatives, executors, successors and assigns.

SECTION 28. Headings

The section headings and titles contained in this Subcontract are for convenience and reference only and are not intended to define, limit, or describe the scope of any provision of this Subcontract.

SECTION 29. Consent

Whenever any consent or approval is required by this Subcontract, such consent or approval shall not be unreasonably withheld, conditioned, or delayed, except as otherwise specifically set forth herein.

SECTION 30. Designated Representatives

The Executive Officer of RVPA is its designated representative and will administer this Subcontract on its behalf. RVFD's Fire Chief is its designated representative. Changes in designated representatives shall occur by advance written notice to the other party.

SECTION 31. Notices

All notices and demands of any kind which either party may require or desire to serve on the other in connection with this Subcontract must be served in writing either by personal service or by registered or certified mail, return receipt requested, and shall be deposited in the United States Mail, with postage thereon fully prepaid, and addressed to the parties to be served as follows:

If to RVPA:

Executive Officer, Ross Valley Paramedic Authority
P.O. Box 518
Woodacre, CA 94973

If to RVFD:

Fire Chief, Ross Valley Fire Department
777 San Anselmo Avenue
San Anselmo, CA 94960

Each party shall provide the other with telephonic and written notice of any change of address as soon as practicable. Notices given by personal delivery or acknowledged shall be effective immediately.

SECTION 32. Appendices

The following appendices to this Subcontract are attached hereto and incorporated by reference as though fully set forth herein:

Appendix A	Definition of Terms
Appendix B	Paramedic Service Area
Appendix C	Minimum Requirements
Appendix D	Compensation
Appendix E	Standard Insurance Requirements
Appendix F	General Liability Endorsement Form

SECTION 33. Execution In Counterparts

This Subcontract may be executed on behalf of the parties in one or more counterparts, all of which collectively shall constitute one document and subcontract.

SECTION 34. Effective Date

The effective date of this Subcontract is the date set forth in the first paragraph hereof, once this Subcontract is fully executed by each of the parties' representatives set forth below.

IN WITNESS WHEREOF the parties hereto have entered into and executed this Subcontract as follows:

**ROSS VALLEY FIRE
DEPARTMENT**

Attest:

Clerk, RVFD

By: _____
President, Board of Directors

**ROSS VALLEY PARAMEDIC
AUTHORITY**

Attest:

Clerk, RVPA

By: _____
Chair, Board of Directors

APPENDIX A DEFINITION OF TERMS

Advanced Life Support (ALS)

Special services designed to provide definitive pre hospital emergency medical care including but not limited to, cardiopulmonary resuscitation, cardiac monitoring, cardiac defibrillation, advanced airway management, intravenous therapy, administration of specified drugs and other medicinal preparations, and other specified techniques and procedures administered by authorized personnel under the direct supervision of a base hospital as part of a local EMS system at the scene of an emergency, during transport to an acute care hospital, during interfacility transfer, and while in the emergency department of an acute care hospital until responsibility is assumed by the emergency or other medical staff of that hospital.

Hospital

One of a limited number of hospitals which, upon designation by the local EMS agency and with a written contractual agreement with the local EMS agency, is responsible for providing medical direction and supervision of EMT-P personnel in accordance with Title 22, Section 100169.

Hospital ED Physician

A physician and surgeon who is currently licensed in California, who is assigned to the emergency department of a participating hospital, and who has been trained to issue advice and instructions to pre-hospital emergency medical care personnel consistent with state-wide guidelines established by the Emergency Medical Services Authority.

Basic Life Support (BLS)

The level of emergency medical care which includes advanced first aid and cardiopulmonary resuscitation (CPR) procedures which, as a minimum, include recognizing respiratory and cardiac arrest and starting the proper application of cardiopulmonary resuscitation to maintain life without invasive techniques until the victim may be transported or until advanced life support is available.

Code 2

An urgent, but not emergency, medical response that may result in the transport of a patient. Method of travel - Respond as soon as possible upon receipt of the call, driving in a manner that does not violate any posted speed or traffic regulations, using no red lights or siren.

Code 3

An emergent medical response that may result in the transport of a patient. Method of travel - Respond as soon as possible upon receipt of the call, using due caution, red lights and siren.

County Communications

The Communications Division of the Sheriff's Department, County of Marin, including all personnel and equipment attached thereto, designated by County to exercise radio control and to coordinate emergency medical dispatching, as well as other specific public safety responses.

Dry Run

An ambulance trip, authorized by County Communications, that does not result in patient contact.

Emergency Medical Technician I (EMT-I)

An individual trained in all facets of basic life support according to the standards proscribed by the state pursuant to the Health and Safety Code, and who has a valid certificate issued pursuant to that law.

Emergency Medical Technician Paramedic (EMT-P)

An individual whose scope of practice to provide advanced life support is according to standards prescribed by state law in the Health and Safety Code, and who has a valid certificate pursuant to that law.

Emergency Medical Services (EMS) Agency

The agency, department, or office having primary responsibility for administration of emergency medical services within Marin County.

Emergency Medical Services Authority

The state agency within the Health and Welfare Agency with the responsibility, under the Health and Safety Code, for the development of planning and implementation guidelines for emergency medical services systems.

Mobile Intensive Care Nurse (MICN)

A registered nurse, employed by a participating hospital and working in a participating hospital Emergency Department who has been authorized by the EMS Medical Director to provide instruction to paramedics under the supervision of a hospital ED physician.

Response Times

"To call" time (dispatch interval) --time from receipt of call by dispatch agency to receipt of call by provider agency or provider agency dispatch.

"To dispatch" time (in-service interval) --time from receipt of call by provider agency until unit is "in service". "In service" means response unit wheels are rolling.

"To-scene" time--time from "in service" to arrival at designated destination--when vehicle wheels stop rolling.

"At scene" time--time interval between arrival on scene and departure from scene.

"Actual response time"-- time interval from receipt of call by provider agency or provider agency dispatch until "on scene". Time used to evaluate contract compliance.

APPENDIX B
PARAMEDIC SERVICE AREA C

Central Marin starting at the summit of Loma Alta at Post H-5 of Rancho Canada de Herrera; thence northeasterly to the ridge line between Terra Linda and Sleepy Hollow, continuing southeasterly along the ridge line to the existing city limits of San Rafael; thence southeasterly along said city limits to the most northerly point of Parcel 6 of County Service Area 19; thence leaving said city limits southerly along the northwesterly boundary of said CSA 19 to the point of intersection with the city limits of San Rafael; thence leaving said CSA 19 boundary and continuing southerly and easterly along the San Rafael limits and the southerly boundary of Parcel I of CSA 19 to a point of intersection of said city limits, the easterly right of way of Sir Francis Drake Blvd. East and State Highway 17; thence leaving said San Rafael limits and continuing easterly along the southerly right of way of Highway 17 to the point of intersection with the shoreline of San Francisco Bay at Point San Quentin; thence southerly along said shoreline to a point on the northerly boundary of the Tiburon Fire District; thence westerly along said Fire District boundary and the southerly boundary of Corte Madera to the point of intersection with the Mill Valley City limits; thence westerly along said limits to the most northern point of the City of Mill Valley;. thence northwesterly in a direct line to the East Peak of Mr. Tamalpais; thence southwestly in a direct line to the northern right of way at the easterly terminus of Ridgecrest Blvd.; thence following said right of way to the intersection of Pan Toll Road; thence northwest along Bolinas Ridge Blvd. to the most westerly corner of the 5515.38 acre MMWD parcel as said parcel is described in Book 215 of Official Records at Page 337, Marin County Records; thence northerly and northwesterly along the westerly boundary of said MMWD parcel to the most northerly corner thereof, said corner also being on the westerly boundary of Rancho Canada de Herrera; thence northerly and westerly along said Rancho line to the point of beginning.

APPENDIX C
MINIMUM REQUIREMENTS

I. Coverage Requirements

- A. Must provide continuous 24-hour/day, year-round coverage for all urgent (Code 2) and emergent (Code 3) medical dispatches in assigned service area.
- B. Must provide a minimum of two ALS staffed Engines to service the RVPA exclusive operating area. Each unit shall consist of a minimum of one Paramedic and one firefighter/EMT meeting County of Marin EMS standards.
- C. Must assure the availability of ALS and BLS care to all patients regardless of their ability to pay. County shall not reimburse Contractor for costs of delivery of indigent care and dry runs except as otherwise provided.
- D. The desired maximum response time for ALS and BLS units is ten (10) minutes to 90% of emergent calls originating in assigned service area.
- E. Response time components will be recorded by County Communications and maintained by County. Contractor will be considered to be "in compliance" with response time requirements when the 'to dispatch' time is two (2) minutes or less ninety five percent of the time, reported monthly.
- F. Must respond immediately with available ALS units and/or BLS units in a mutual aid capacity outside assigned area of responsibility, but within Marin County, if directed to do so by County Communications.
- G. Must provide, or cause to be provided by agreement or contract, availability of ALS or BLS unit(s) to assure citizen access to care.
- H. Review of patient care and services will occur as detailed in contractor's Continuous Quality Improvement plan, which has been reviewed and approved by, and is on file with, the EMS Office.

II. Communication and Dispatch Requirements

- A. Contractor must agree to install, utilize and maintain the appropriate radio equipment as follows:
 - 1. All ALS and BLS units used for emergency medical response must be equipped with two-way radios on frequencies designated by County Communications for the purpose of dispatching by, and status keeping with, County Communications.
 - 2. Communications equipment, compatible with the existing communications system, must be installed prior to assignment of a vehicle for zone coverage.

3. Two-way radios must be operated in conformance with all applicable rules and regulations of the Federal Communications Commission.
4. All UHF/VHF radio equipment shall be provided at Contractor's expense.
5. All mobile data services and hardware for patient care reports shall be provided at Contractor's expense.
6. All mobile and portable radio equipment used must be approved by the County DPW Communications Shop if they are contracted for repair and maintenance.
7. All emergency calls requiring a Code 3 response which Contractor receives from sources other than County Communications will be reported immediately to County Communications who shall assume responsibility for dispatching the most appropriate response as defined in policy.

B. Dispatching will occur as follows:

1. Contractor-owned units/ambulances will be dispatched by County Communications Center utilizing approved Marin County policies/procedures/and protocols.
2. All subcontracted ALS and BLS units/ambulances involved in emergency medical care under this agreement shall be directly dispatched by County Communications.
3. Upon receipt of verbal authorization, as promptly as possible, the appropriate vehicle and crew must be en route to the designated location, proceeding in a manner specified by EMD protocols. If response will be delayed, Contractor shall inform County Communications of delay and the need for alternative response should be evaluated.
4. Contractor shall inform County Communications of any changes in availability and status of ALS units and BLS units, in or out of service. Those vehicles not staffed according to contract requirements shall be out of service and reported as such to County Communications and the Marin County EMS Agency within 15 minutes.
5. ALS units and BLS ambulances will use the unit identification number designated by County Communications.

III. Equipment and Supply Requirements

A. Vehicles

1. Ambulance vehicles shall meet standards specified in Title 13, Chapter 2, of the California Administrative Code.
2. Vehicles will be maintained cleanly and in good mechanical and body condition at all times.

3. Vehicle maintenance shall be performed as per manufacturer recommendation, with records of same available for inspection as requested by County.
- B. Safety Equipment: Safety Equipment to be carried on all ambulances and maintained in good working order shall include those items listed as requirements by the California Administrative Code and as recommended by Title 22 of the Health and Safety Code.
- C. In addition to the above, units will carry all equipment listed in the Marin County EMS Policy and Procedure Manual, “ALS Non-transport Supply/Equipment Requirement”, policy #5005, or “ALS First Responder”, policy #8105, as appropriate.

IV. Relationship with the County Department of Health and Human Services:

A. Committees

1. Contractor will designate a member of the Pre-hospital Medical Care Committee, a standing committee of the Emergency Medical Care Committee and advisory to the EMS Medical Director and EMS Program Administrator.
 - a. Designation is to assure Contractor input during formulation or change in EMS system policies and procedures.
 - b. Designation is to assure that Contractor is informed as to system direction and change as discussed in on-going meetings.

B. Data Collection

1. Contractor agrees to utilize standardized ambulance records as designated by County.
2. Contractor agrees to supply to County other statistical information as mutually agreed upon.
3. County agrees to supply to Contractor statistical information as mutually agreed upon and related to Contractor's service area.

C. System Coordination

1. Contractor will work cooperatively with County to plan for, implement and maintain a coordinated and integrated emergency medical services system.
2. Contractor will maintain complete financial records pertinent to and during the performance of this Subcontract.
3. All records maintained pursuant to this Subcontract shall be available for inspection, audit, or examination by the EMS Medical Director or designee and shall be preserved by the Contractor for at least three (3) years from the termination of this Subcontract.

4. EMS Medical Director or designee may inspect vehicles and records during normal business hours, without prior notice, to verify Contractor compliance with the terms and conditions of this Subcontract.
5. Contractor shall designate a single individual as liaison between the EMS Office, the hospitals, and the Provider Agency.

D. Public Education

1. Contractor shall be active in providing public education to the community it serves (e.g. CPR, 911 campaign, general EMS awareness, etc.).
2. Public education programs shall be coordinated and consistent with objectives established by the parties to this agreement.

**APPENDIX D
COMPENSATION**

A. Compensation

- i. RVPA will compensate RVFD for the services provided by up to a maximum of ten (10) Paramedics pursuant to this Subcontract in accordance with the following annual 2023-2024 compensation schedule (RVFD will provide RVPA with an updated compensation schedule by April 30th of each subsequent year of the Subcontract not to exceed a 3% increase per year):

Summary of RVFD Engine Company Paramedic Costs Fiscal Year 2023-2024			
Compensation for 10 Paramedics with UAL*			\$247,253.76
Administration Fee	3%		\$7,417.61
Total Cost			\$254,671.37
		Training	\$35,591.39
		Supplies (Flat Rate)	\$18,000.00
		Total Due to RVFD	\$308,262.76
<i>*UAL – Unfunded Accrued Liability</i>			

RVPA Agency Reimbursement Schedule	
Billed Annually in Quarter 1	\$47,290.00
Total Due to RVFD	\$47,290.00

- ii. RVPA will make payments to RVFD on a quarterly basis.

B. Additional Terms

- i. RVPA has determined that paramedic engine companies can reduce the response times for ALS intervention to the benefit of residents within its area. RVFD will provide advanced life support training to its employees and assign them at Fire Stations 20 and 21 for quicker response times.
- ii. RVPA will make available to RVFD certain equipment items that RVPA deems necessary for the operation of an advanced life support service. RVFD will be responsible for proper operation and maintenance of the equipment and agrees to return this equipment to RVPA upon termination of this Subcontract, in good condition excepting normal

wear and usage during the term of the Subcontract. Costs of maintenance not arising out of normal wear and usage and not caused by negligence of Subcontractor will be covered by RVPA.

- iii. The paramedic engine company budget for services rendered by RVFD for each fiscal year after 2023-2024 shall be presented to the Board of Directors of RVPA no later than the preceding April 30th and approved by the RVPA Board no later than June 30th preceding the beginning of the next fiscal year. The parties acknowledge that these dates may be waived if extraordinary circumstances such as delayed labor contract negotiations so require or upon mutual agreement of both RVPA and RVFD.
- iv. Except as otherwise provided herein, RVFD agrees to manage the research, acquisition and maintenance of all medical equipment and supplies necessary for the provision of services pursuant to this Subcontract.
- v. All monies owed to either party and not paid when due shall earn interest at the rate charged by the Local Agency Adjustment Fund.

It is intended by the parties hereto that this Appendix D relating to compensation may be amended annually or as otherwise needed by means of written addendum without the necessity of amending this entire Subcontract.

APPENDIX E
STANDARD INSURANCE REQUIREMENTS

Unless RVPA and RVFD agree otherwise, prior to rendering services provided by the terms and conditions of this Subcontract, RVFD shall acquire and maintain during the term of this Subcontract insurance coverage, through and with an insurer acceptable to RVPA, naming RVPA and its officials, employees, and volunteers as additional insured, (hereinafter referred to as "the insurance"). The limits of insurance herein shall not limit the liability of RVFD hereunder.

1. Except for professional liability coverage said policies shall be in effect until final acceptance of RVFD's work by RVPA and shall provide that they may not be canceled without first providing RVPA with thirty (30) days written notice of such intended cancellation. If RVFD fails to maintain the insurance provided herein, RVPA may secure such insurance and deduct the cost thereof from any funds owing to RVFD.
2. Minimum Scope of Insurance. RVFD shall procure insurance covering general liability, automobile liability, and workers' compensation. Coverage shall be at least as broad as:
 - (a) Insurance Services Office (ISO) Commercial General Liability Occurrence form number CG 0001 or equivalent ISO form. A non-ISO form must be reviewed by RVFD prior to acceptance of the Subcontract.
 - (b) Except as otherwise provided in (e)(ii)(bb) Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" and Endorsement CA 0029.
 - (c) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers Liability insurance.
 - (d) Professional Errors and Omissions Liability Insurance, coverage form subject to RVFD Approval.
3. Other Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:
 - (a) General Liability and Automobile Liability Coverages. RVPA and its officials, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of RVFD; products and completed operations of RVFD; premises owned, leased, or used by RVFD; or automobiles owned, leased, hired or borrowed by RVFD. The coverage shall contain no special limitations on the scope of protection afforded to RVPA, its officials, employees, or volunteers.
 - (i) RVFD's insurance coverage shall be primary insurance as respects RVPA, its officials, employees and volunteers and any other insureds under this contract. Any insurance of self-insurance maintained by RVPA, its officials, employees and volunteers or other insureds shall be excess of RVFD's insurance and shall not contribute with it.

- (ii) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to RVPA, its officials, employees and volunteers or other insureds under this contract.
 - (iii) Coverage shall state that RVFD's insurance shall apply separately to each 'insured' against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (b) Workers' Compensation and Employers Liability Coverage.
 - (c) Professional Errors and Omissions insurance.
 - 1. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to RVPA.
4. Acceptability of Insurers. Insurance is to be placed with insurers with a current AM. Best's rating of no less than A-VII if admitted. A non-admitted insurer shall have a Best's rating of no less than A-X.
5. Minimum Limits of Insurance. RVFD shall maintain limits no less than:
- (a) Commercial General Liability: One Million Dollars (\$1,000,000) combined single limit per occurrence for bodily injury, personal injury and property damage with a general aggregate limit of \$2,000,000.
 - (b) Automobile Liability: Subject to the option of RVPA either: (aa) \$1,000,000 combined single limit per accident for bodily injury or property damage or; (bb) Personal Automobile liability coverage of \$500,000 bodily injury and property damage.
 - (c) Workers' Compensation and Employers Liability: Workers' compensation limits as required by the Labor Code of the State of California and Employers Liability limits of One Million Dollars (\$1,000,000) per accident.
 - (d) Professional Errors and Omissions Liability: Policy limits of not less than One Million Dollars (\$1,000,000) per incident and One Million Dollars (\$1,000,000) annual aggregate, with deductible or self-insured portion not to exceed Two Thousand Five Hundred Dollars (\$2,500). Coverage may be made on a claims made basis with a "Retro Date" either prior to the date of the Subcontract or the Beginning of the Subcontract work. If claims-made, coverage must extend to a minimum of twelve (12) months beyond completion of project. If coverage is canceled or non-renewed, and not replaced with another claims made policy form with a "Retro Date" prior to the contract effective date, RVFD must purchase "extended reporting" coverage for a minimum of twelve (12) months after completion of contract work.

6. In addition to the above policies, if RVFD is to hire a subcontractor under this Subcontract, RVFD shall require subcontractor to provide insurance identical to the coverage required under this Subcontract, and shall require subcontractor to name RVPA as additional insured under its Subcontract. Certificate(s) of Insurance(s) and original endorsement(s) providing such coverage shall be provided to RVPA under Paragraph 6 (h) of this Subcontract.
7. Deductibles and Self-Insured retentions. Except as otherwise provided in this Subcontract, any deductibles or self-insured retentions must be declared to and approved by RVPA. At the option of RVPA: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects RVPA, its officials and employees; or RVFD shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
8. Verification of Coverage. RVFD shall furnish RVPA with Certificate(s) of Insurance and with original endorsement(s) affecting coverage required by this clause. The certificate(s) and endorsement(s) for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificate(s) and endorsement(s) are to be on forms provided by RVPA or on forms received and approved by it before work commences. RVPA reserves the right to require complete, certified copies of all required insurance policies, at any time.
9. RVFD shall not render services under the terms and conditions of this Subcontract unless each type of insurance coverage and endorsement is in effect and it has delivered the certificate(s) of insurance and endorsement(s) to RVPA as previously described. If RVFD fails to procure and maintain said insurance, RVPA may, but shall not be required to, procure and maintain the same, and the premiums of such insurance shall be paid by RVFD to RVPA upon demand. The policies of insurance provided herein which are to be provided by RVFD shall be for a period of not less than one year, it being understood and agreed that thirty (30) days prior to the expiration of any policy of insurance, RVFD will deliver to RVPA a renewal or new policy to take the place of the policy expiring.
10. RVPA shall have the right to request such further coverages and/or endorsements on the insurance as it deems necessary, at RVFD's expense. The amounts, insurance policy forms, endorsement(s) and insurer(s) issuing the insurance shall be satisfactory to RVPA in its sole and absolute discretion.

APPENDIX F
GENERAL LIABILITY ENDORSEMENT FORM

(Current Form To Be Obtained/Approved By Parties)

Emergency Preparedness Ross Valley Fire

Miranda Miller
Emergency Preparedness Coordinator



The Big Picture

- Develop programs supporting wildfire preparedness
- Align with Measure C
- Expand emergency preparedness
- Improve the survivability related to wildfire and other disasters
- We serve all towns and fire district in Ross Valley

What We've Done

Goals

How We'll Accomplish

What We've Done: Training

Ross Valley Evacuation Drill

Sat, Oct 1, 9:22 AM

**** THIS IS ONLY A DRILL ****
Evacuation Drill Now. Prep your Go Bag, practice evacuating to your driveway. Post drill survey marinoes.org/3BkQfEd Current status: <https://marinoes.org/e0egxw1> . For more info <https://evbg.co/> . Reply with YES to confirm receipt.

Lifesaving Skills Training



Marin County CERT



What We've Done: Education

Flooding in Marin Broadcast



Preparedness Presentations



5th Grade Wildfire Education



What We've Done: Communications

PIO Training

Preparedness Coalition

Community Events



Goals

Newsletter
Outreach

Fairfax Community
Emergency Prep
Committee

Evacuation Drills

Community
Engagement

4th Grade
Ambassador Program

Funding Opportunities

How We'll Accomplish

Partner with
Regions

Relationships

Connecting with
Residents

Build Neighbor Helping
Neighbor Program

Partnerships with
Local Schools

Support Vulnerable
Populations

Feedback From Our Community:

“I think these messages go a long way to keep fire safety front of mind.”

“Thanks for doing what you do!”

"I appreciate your energy, enthusiasm, preparation, and general style."

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the Meeting of September 13, 2023

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief

Subject: Appoint One Board Member from Ross to Fill the Town of Ross's Vacancy on the Labor-Management Subcommittee.

RECOMMENDATION:

Staff recommends that the Board appoints one Board Member from Ross to fill the Town of Ross's vacancy on the Labor-Management Subcommittee.

BACKGROUND:

The Ross Valley Fire Department created a Labor-Management Subcommittee on January 8, 2020.

During the Ross Fire Station #18 discussions in 2021 and 2022, and as part of the agreement with the labor group, the Department would expand membership of the Labor-Management Subcommittee to include at least one Association member representing labor, one Board member from each member agency and the management committee. This Subcommittee would meet at least quarterly to ensure effective communications between labor and management on a range of issues including current and future staffing, deployment and fiscal impacts.

DISCUSSION:

At the February 9, 2022 Board meeting, the Board appointed one Board Member from each JPA Member Agency to the Labor-Management Subcommittee.

- Ross: Director Beach Kuhl
- San Anselmo: Director Steve Burdo
- Sleepy Hollow FPD: Director Thomas Finn
- Fairfax: Director Stephanie Hellman

On July 19, 2023, Director Elizabeth Robbins, was appointed to replace Director Beach Kuhl. As a result of Director Kuhl's departure, a new member from Ross will need to be appointed.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

Encl.: 2022 Staffing/Deployment Side Letter - **Attachment #1**

SIDE LETTER

**STAFFING / DEPLOYMENT
BETWEEN**

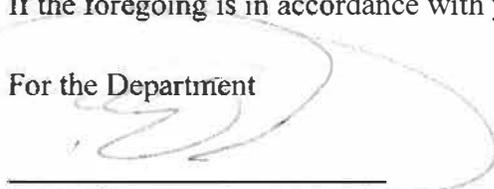
**ROSS VALLEY FIRE DEPARTMENT
AND
ROSS VALLEY FIREFIGHTERS' ASSOCIATION LOCAL 1775**

The Ross Valley Fire Department (hereinafter Department) and the Ross Valley Firefighters' Association (hereinafter Association) have mutually agreed to the following:

- Upon the closure of Fire Station 18 located in Ross, California, scheduled for July 1, 2025, the six assigned personnel (three Fire Captains and three Firefighter Engineers) shall be moved West to increase staffing from two to three personnel at Fire Stations 19 and 21;
- The parties further agree the third person on each engine will be converted to a Firefighter Paramedic Position through attrition.
- Nothing in this letter agreement shall affect the minimum number of personnel required for daily staffing under the parties' MOU.
- The parties agree that the labor-management sub-committee will meet at minimum quarterly, beginning the first quarter of 2022, with the goal of determining how to also increase the staffing to three personnel at Fire Station 20 in Sleepy Hollow. This sub-committee will include at least one Association member representing labor, a Board member from each member agency, and the management committee.

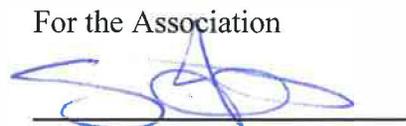
If the foregoing is in accordance with your understanding, please sign below:

For the Department



Date: 24-Feb-22

For the Association



Date: 01/10/2022

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the Meeting of September 13, 2023

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief

Subject: Receive Recommendation from Undesignated Reserve Subcommittee and Provide Direction to Staff as Necessary.

RECOMMENDATION:

Staff recommends that the Board Receive Recommendation from Undesignated Reserve Subcommittee and Provide Direction to Staff as Necessary.

BACKGROUND:

At the May 2023 Fire Board meeting, staff presented information and a recommendation for the “Use of reserves for partial funding of Capital Outlay at three Ross Valley Fire Stations”. The Board held discussions relating to staff’s presentation and recommendation. Staff was asked about the Board’s legal authority to use undesignated reserve funds for proposed station projects based on the JPA Section 9.2a. Staff suggested “tabling” the item to discuss this question with legal counsel, and return back to the Board in June with information on the Board's decision making powers.

The item was brought back for discussion at the June 2023 Fire Board meeting. After consulting with legal counsel, staff presented legal counsel’s position on this matter. Staff presented options for reallocation of the funding from undesignated reserves for these projects. A motion was made for one of the two options to “Approve the one-time use of \$800,000 from undesignated reserves to partially fund San Anselmo Station 19 , San Anselmo Station 20 and Fairfax Station 21 remodel projects. One time proposed funding amounts of \$200,000 for Station 19, \$300,000 for Station 20 and \$300,000 for Station 21, totaling \$800,000, shall be considered for approval”. A unanimous vote was needed to pass this motion per JPA section 2.3 (d)(i). The motion did not pass due to multiple board members voting “no” on the motion. Staff was asked to return to the next board meeting and present an option that would not require a unanimous vote and suggested the option should include utilizing funds not in excess of 3% of the current FY operating budget.

A special meeting was called on July 19, 2023. Four options were presented to the Board. Three of the options provided an opportunity to spend undesignated reserve money. One of the options did not require a unanimous vote. The Board was unable to come to consensus on either of the

three spending options. Chief Mahoney recommended the Board choose the last option to “ form a Subcommittee consisting of at least one board member representing the Town of Ross and two other board members representing the remaining member agencies in the JPA”. The Board voted to support this recommendation. It was decided that not only directors, but the RVFD Management Committee would also serve on the subcommittee. Subcommittee members were chosen. The subcommittee consisted of the following people: Elizabeth Robbins (Ross), Tom Finn (SHFPD), Chance Cutrano (Fairfax) and the RVFD Management Committee (Dave Donery, Christa Johnson, Heather Abrams, Dan Mahoney).

DISCUSSION:

The subcommittee has held extensive discussions about the services provided by the Department. The Department expects a number of upcoming expenses, including the need for a new shared dispatch center. In addition, in 2022 the Department established a Labor-Management Subcommittee with the goal of determining how to establish three-person engine companies. With these expenses, the Subcommittee believes that the most prudent course would be to leave the undesignated reserves in the reserve fund, which is the recommendation of the Subcommittee.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the Meeting of September 13, 2023

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief

Subject: Receive Future Board of Directors Agenda Items and Provide Direction to Staff as Necessary.

RECOMMENDATION:

Staff recommends that the Board Receive Future Board of Directors Agenda Items and Provide Direction to Staff as Necessary.

DISCUSSION:

Pursuant to the Board’s direction of exploring a possible Shared Services agreement with Central Marin Fire, a number of time sensitive items have been identified over the last few months that staff would like to bring to the Board's attention. Staff recommends that these additional items be addressed within the timelines noted below.

- The Labor-Management Subcommittee will hold a meeting before October 6, 2023. This timeline will allow for an update to be provided to the Board at the October 11, 2023 Board meeting.
- Staff will bring to the Board, no later than February 14, 2024 a detailed plan with timelines on the process required to close Station 18 effective July 1, 2025. Accelerated timelines may also be presented for consideration if they are feasible.
- Staff will bring to the Board, no later than March 13, 2024, a recommendation on best practices relating to accounting for all “California Fire Assistance Reimbursement” revenues.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

8-14-2023

DEAR R.V.F.D. 1ST RESPONDERS:

THANK YOU FOR YOUR HELP
ON THE MORNING OF JANUARY
, 2023. YOUR QUICK RESPONSE
MAY HAVE SAVED MY LIFE.

PLEASE ACCEPT THESE HOME-
MADE COOKIES AS A SMALL
TOKEN OF APPRECIATION.

SINCERELY,

JOHN

Mariana.

Thank you so much for
getting those fire report
for me and I do really
appreciate your help
and again

Thank you

Josese.

Samantha

Thank you so much for
getting those fire report
for me and I do really
appreciate your help
and again

Thank you

Josese.

↳ determined that he'd had a tonic clonic seizure.

We feel immensely grateful to those two firefighters and to the whole Ross Valley Fire Department. San Anselmo has always been a superb place to live. Because of your team, it's a fantastically safe place to live too.

Ever grateful,

Ali Chris Grayson
Ainsley , Dani , Shannon
Cornelius and Cesci

Dear Ross Valley Fire Dept. team,

No words can express how thankful we are for your expert help on August, 2023 at our home.

Our Dad had suddenly lost consciousness and collapsed on the floor of our bedroom. He was thankfully breathing, but otherwise motionless until after you arrived. Your team showed up so quickly, even on our tiny road. The 2 gentlemen who came into our home were consummate professionals. They were both compassionate, considerate (even checking on our Mom's possible need for help while she was struggling to process all that was happening.) Above all, they were knowledgeable, careful and efficient! They transported our Dad to Marin Health Hospital, where the doctor ↗