

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of June 14, 2023

To: Board of Directors

From: Jason Weber, Fire Chief
Dan Mahoney, Interim Deputy Chief
Jeff Zuba, Finance Director

Subject: Approve Resolution 23-11 Adopting Budget for FY2023-24

RECOMMENDATION:

That the Board approve Resolution 23-11 a resolution adopting the Ross Valley Fire Department budget for the fiscal year commencing July 1, 2023.

DISCUSSION/ANALYSIS:

The JPA requires, no later than June 1st of each year that the Executive Officer and the Fire Chief recommend to the Board a budget for the ensuing fiscal year. No, later than June 15th of each year, the Board shall adopt a budget for the ensuing year.

As part of this year's budget document, we have included a summary page for the General Fund and all other funds. These summary pages include revenues, expenditures, as well as beginning and ending fund balances.

At the meeting of May 10, 2023, the Board reviewed and conducted a public hearing on the 2023-2024 Proposed budget presented by staff.

The Board directed staff to proceed with the adoption of the Budget.

FISCAL IMPACT:

The total proposed General Fund operating budget for FY 2023-2024 is \$13,537,798, including \$13,172,142 for the General Fund and a fund transfer of \$365,656 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$2,896,525 from Fairfax, \$2,499,898 from Ross, \$5,038,722 from San Anselmo, and \$1,591,219 from Sleepy Hollow. Outside revenues are estimated at \$1,511,434. Member contributions increases include \$248,771 for San Anselmo, \$143,017 for Fairfax, \$78,567 for Sleepy Hollow, and \$149,970 for Ross.

The estimated total beginning fund balance for FY 2023-2024 is \$3,735,723 of which \$643,681 is Apparatus Replacement, \$2,726,619 is Unassigned, \$193,494 is Compensated Absences, \$83,423 is Technology, \$120,000 is Breathing Apparatus.

The estimated ending fund balance is \$3,628,633 of which \$236,052 is Apparatus Replacement, \$3,026,959 is Unassigned, \$193,494 is Compensated Absences, \$83,423 is Technology, and \$120,000 is Breathing Apparatus.

Encl.: FY 2023-24 Budget – **Attachment #1**

Resolution 23-11 Adopting Budget for FY2023-24 – **Attachment #2**