

**Ross Valley Fire Department Board of Directors  
STAFF REPORT**

For the meeting of May 10, 2023

To: Ross Valley Fire Board

From: Dan Mahoney, Interim Deputy Chief

Subject: Approve a Five-year Agreement with the County of Marin (Auto Aid Agreement) for Ross Valley Fire Department to Provide Fire Protection Services to the Unincorporated Areas Adjacent to the Department's Jurisdiction.

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**RECOMMENDATION:**

The Board approve a new five-year agreement with the County of Marin (Auto Aid Agreement) for Ross Valley Fire Department to provide fire protection services to the unincorporated areas within our sphere of influence.

**BACKGROUND:**

The Department first entered into an agreement with the County of Marin in 1982 to provide first response services to approximately 438 parcels located in the unincorporated areas adjacent to our jurisdiction. Since then, there have been numerous contract renewals.

In 2018 a five-year agreement was reached, taking into consideration the following relating to terms and conditions: call volume had doubled from 2005 to 2017, increase in complexity and duration of incidents. In exchange for the aforementioned items, the contract funding amount was increased by 26% in 2018 including an annual escalator based on RVFD personnel costs.

**DISCUSSION:**

The new agreement continues the existing agreement's yearly escalator calculations. Calculations account for the increase/decrease in labor cost (top step salary/benefits) associated with the RVFD "Engineer" position. These calculations will be used in each future year of the agreement. The annual contract amount for Fiscal Year 2023/24 is \$258,021.

Staff is recommending the Board approves the new five-year agreement. Staff believes the proposed agreement provides reasonable compensation for the services provided under the contract. Additionally, Ross Valley Fire Department and the Marin County Fire Department have a longstanding, excellent working relationship. This relationship provides mutual benefit for both organizations and the communities we serve.

**FISCAL IMPACT:**

The proposed agreement will provide compensation in the amount of \$258,021 in Fiscal Year 2023/24; this represents an increase of \$12,728 from the previous year. The adopted budget is consistent with the proposed contact amount.

**Encl:** County of Marin Auto Aid Agreement – **Attachment #1**