

## ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Workshop and Board Meeting of February 8, 2023

*Note: These are summary action minutes only. The zoom recording can be accessed by clicking [here](#)*

### RVFD BOARD MEETING MINUTES

#### 1. 6:30 pm Call to order. Announce action in closed session, if any.

**Board Present:** Cutrano, Brekhus, Kuhl, Burdo, Hellman, Shortall, Finn, Colbert

**Board absents:**

**Staff present:** Weber, Zuba, Mahoney

**Town Managers Present:** Donery, Johnson, Abrams

#### Agenda – February 8, 2023

#### 2. Announce action in closed session, if any..

The Board approved Resolutions 23-02 and 23-03 delegating authority to the Executive Officer Donery for an Industrial Disability for CalPERS for two RVFD employees.

#### 3. Open time for Public Expression: The public is welcome to address the Board on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.

No public comment concerning this item.

#### 4. Board requests for future agenda items, questions, and comments to Staff, staff miscellaneous items.

Burdo asked if the Department was applying for the SAFER Grant. Chief Weber provided the deadline to apply which is March 17, 2023, the RVFD Management Committee will discuss it, and a report might be provided as a possible policy item at the next Board meeting.

#### 5. Chief Report – Verbal Update by Chief Weber

**Update on Leadership and Governance Study:** Chief Weber reported that as requested by the Board, each individual Council is receiving a report for a more in-depth discussion, and clarity. The goal is to bring the report back to the Board at the next meeting focusing more on the

Leadership portion since the Governance portion will take a while to change. The next step is for the Board to direct staff to explore at least one of the options provided to get more details.

**MWPA Project Planning Update:** Chief Weber reported that the MWPA planning is underway, and also reminded the Towns to bring any concerns or projects to MWPA or RVFD, so the projects can be added to the queue for either local or core projects. Also, Sonoma Technologies is doing great progress with the evacuation study related to infrastructure changes, traffic control, and vegetation management. The Ross Valley area has had great success with grants from CALFire. The DSpace program is expanding and Southern Marin Fire is joining the program.

Burdo asked about the evacuation study progress. Chief Weber responded that the study is looking for all the evacuation routes, grading the routes, providing a visual of what the problems are, and how they can be corrected.

No public comment concerning this item.

**6. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.**

M/S Burdo/ Kuhl – roll call vote, eight ayes. Brekhus, Kuhl Colbert, Burdo, Finn, Shortall, Cutrano, Hellman.

No public comment concerning this item.

**7. Approve Resolution 23-06 Midyear Budget Report Revising FY2022-2023 Operating Budget**

Zuba summarized the report and explained that the two proposed revenue adjustment are not budgeted because they are unpredictable. The amended revenue amounts year-to-day are: \$380,315 for OES Out of County overtime for, and \$59,54 for Workers Compensation. Zuba also went over the expenses and the budget adjustments for regular salaries, hourly overtime, OES response overtime, and the cost reduction of the contracted services with MCFD.

No questions from the Board, and no public comment concerning this item.

M/S Shortall/Cutrano – roll call vote, 8 ayes. Brekhus, Kuhl, Colbert, Burdo, Finn, Shortall, Cutrano, Hellman.

**8. Receive update on changes related to remote access for Board meetings effective February 28, 2023. Recommendation: Receive update and prepare for in person meetings with remote access allowable under regulations within the Brown Act.**

Chief Weber explained that the State of Emergency ends on February 28, 2023. As such, the RVFD Board intent is to meet in-person, at the San Anselmo Town Hall for the regular recurring Board meetings. In addition, staff is recommending to continue web casting the meetings for the public to participate remotely. Chief Weber thanked San Anselmo Council for hosting the RVFD Board meetings.

Hellman thanked staff for adding the chart, and added that she might have a conflict for the April meeting since she will be away and not on official business. Donery added that per the previous Brown Act, Board members can join remotely as long as they post their location in the agenda and where they are.

No public comment concerning this item.

**9. Adjourn**

The next meeting is scheduled for March 8, 2023, San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via Zoom.

Respectfully submitted,

s/Mariana Gonzalez

Temporary Administrative Assistant