

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: July 13, 2022

To: Board of Directors

From: Jason Webber, Fire Chief
Kevin Yeager, Deputy Director Fire
Jeff Zuba, Finance Director

Subject: Approve Resolution 22-14 Adopting Revised Budget for FY2022-23

RECOMMENDATION:

That the Board approve Resolution 22-14 a resolution revising the budget for the Ross Valley Fire Department for the fiscal year commencing July 1, 2022.

DISCUSSION/ANALYSIS:

The JPA requires, no later than June 1st of each year that the Executive Officer and the Fire Chief recommend to the Board a budget for the ensuing fiscal year. No later than June 15th of each year, the Board shall adopt a budget for the ensuing year.

As part of this year's budget document, we have included summary page for the General Fund and all other funds. These summary pages include revenues, expenditures, as well as beginning and ending fund balances.

At the meeting of June 8, 2022, the Board adopted the 2022-2023 budget presented by staff. Following the presentation of the budget, staff mentioned that it may need to return with a revised budget due to ongoing negotiations with labor. A tentative agreement with labor was reached and brought to the Board on June 14, 2022, at a special meeting.

The attached revised budget includes an adjustment for the 2022-23 agreement of \$79,291, which includes the salary increase minus the elimination of the housing allowance.

FISCAL IMPACT:

The total proposed General Fund operating budget for FY 2022-2023 is \$12,821,245 which includes \$12,466,239 for the General Fund and a fund transfer of \$355,006 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$2,753,508 from Fairfax, \$2,349,928 from Ross, \$4,789,951 from San Anselmo, and \$1,512,651 from Sleepy Hollow.

Outside revenues are estimated at \$1,415,207. Member contributions increases include: \$264,612 for San Anselmo, \$152,095 for Fairfax, \$83,553 for Sleepy Hollow and \$87,142 for Ross.

The estimated total beginning fund balance for FY 2022-2023 is \$3,844,719 of which \$666,616 is Apparatus Replacement, \$2,812,481 is Unassigned, \$180,877 is Compensated Absences, \$64,745 is Technology, and \$120,000 Breathing Apparatus.

Estimated ending fund balance is \$3,613,263 of which \$435,160 is Apparatus Replacement, \$2,812,481 is Unassigned, \$180,877 is Compensated Absences, \$64,745 is Technology, and \$120,000 Breathing Apparatus.

Attachments: FY 2022-23 Revised Budget – Attachment #1
Resolution 22-14 Budget – Attachment #2