

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the Meeting of July 13, 2022

TO: Ross Valley Fire Department Board of Directors

FROM: Jason Weber, Fire Chief

SUBJECT: Approve Resolution 22-13 A Resolution Approving Salaries for all Ross Valley Fire Department employees for the 2022-2023 fiscal year

---

**RECOMMENDATION**

That the Board of Directors approve the attached resolution adopting a Publicly Available Pay Schedule in accordance with California Public Employees Retirement System (CalPERS) regulations.

**BACKGROUND AND DISCUSSION**

In 2011, Cal PERS pursuant to Government Code Sections 20630, 20636, and 20636.1 adopted regulations setting forth the required elements necessary to meet the definition of a publicly available pay schedules. The required elements are as follows:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the payrate.

**FISCAL IMPACT:**

There is no fiscal impact associated with publishing the attached document on the Fire Department's website.

**Attachment:** Resolution No. 22-13, A Resolution Approving Salaries for all Ross Valley Fire Department employees for the 2022-2023 fiscal year. – **Attachment #1**