

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: June 8, 2022

To: Board of Directors

From: Jason Webber, Fire Chief
Kevin Yeager, Deputy Director Fire
Jeff Zuba, Finance Director

Subject: Approve Adopted Budget for Fiscal Year 2022-2023

RECOMMENDATION:

That the Board approves Resolution 22-13 a resolution adopting the budget for the Ross Valley Fire Department for the fiscal year commencing July 1, 2022.

DISCUSSION/ANALYSIS:

The JPA requires, no later than June 1st of each year that the Executive Officer and the Fire Chief recommend to the Board a budget for the ensuing fiscal year. No later than June 15th of each year, the Board shall adopt a budget for the ensuing year.

As part of this year's budget document, we have included summary page for the General Fund and all other funds. These summary pages include revenues, expenditures, as well as beginning and ending fund balances.

At the meeting of May 11, 2022, the Board reviewed and conducting a public hearing on the 2022-2023 Proposed budget presented by staff.

The Board directed staff to proceed to adoption of the Budget. After the Board meeting, staff made an adjustment of \$262,633 to vehicle purchase line of the Vehicle Fund to account for acquisitions planned in FY2022-23, 1 prevention and 2 command vehicles.

FISCAL IMPACT:

The total proposed General Fund operating budget for FY 2022-2023 is \$12,688,315 which includes \$12,333,310 for the General Fund and a fund transfer of \$355,006 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$2,735,033 from Fairfax, \$2,331,397 from Ross, \$4,757,815 from San Anselmo, and \$1,502,502 from Sleepy Hollow.

Outside revenues are estimated at \$1,361,569. Member contributions increases include: \$232,476 for San Anselmo, \$133,620 for Fairfax, \$73,404 for Sleepy Hollow and \$68,611 for Ross.

The estimated total beginning fund balance for FY 2022-2023 is \$3,844,719 of which \$666,616 is Apparatus Replacement, \$2,812,481 is Unassigned, \$180,877 is Compensated Absences, \$64,745 is Technology, and \$120,000 Breathing Apparatus.

Estimated ending fund balance is \$3,613,263 of which \$435,160 is Apparatus Replacement, \$2,812,481 is Unassigned, \$180,877 is Compensated Absences, \$64,745 is Technology, and \$120,000 Breathing Apparatus.

Attachments: FY 2022-23 Budget – Attachment #1
Resolution 22-11 – Attachment #2