

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 22-02

A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT UPDATING AND AMENDING THE POSITION AND COMPENSATION PACKAGE FOR THE WILDFIRE MITIGATION SPECIALIST - DEFENSIBLE SPACE LEAD II

WHEREAS, in February 10, 2021, Ross Valley Fire adopted Resolution 21-03 establishing the limited term (one-year) full-time position of Wildfire Mitigation Specialist - Defensible Space Lead as a non-safety position within the Department; and

WHEREAS, Ross Valley Fire wishes to update and amend the Wildfire Mitigation Specialist - Defensible Space Lead position to a limited term (two-year) full-time position of Wildfire Mitigation Specialist - Defensible Space Lead II, as a non-safety positions within the Department; and

WHEREAS, the Wildfire Mitigation Specialist Defensible Space Lead II is exempt from the Fair Labor Standards Act (“FLSA”). Any overtime is contractual and not an obligation under the FLSA; and

WHEREAS, the overtime rate shall be one and a half (1.5) times the hourly rate of the Wildfire Mitigation Specialist Defensible Space Lead II and shall be approved by the Fire Chief or designee; and

WHEREAS, the duties, responsibilities, and compensation of the Wildfire Mitigation Specialist Defensible Space Lead II shall continue to be as established in Resolution 21-03; and

WHEREAS, the Wildfire Mitigation Specialist - Defensible Space Lead II position will continue to be funded by the Marin Wildfire Prevention Authority (MWPA); and

NOW THEREFORE BE IT RESOLVED, that the following are the salary and benefits for this position; and

BE IT FURTHER RESOLVED, that the Ross Valley Fire Department adopts the following terms and conditions for the Wildfire Mitigation Specialist - Defensible Space Lead II effective February 16, 2022 or when hire:

Wildfire Mitigation Specialist - Defensible Space Lead II

Step A	Step B	Step C
6,590	7,249	7,974

Step placement and advancement shall be in accordance with the provisions of Section 11 of Authority’s Civil Service Rules and Regulations.

Salary Adjustments: The Fire Board will review the Wildfire Mitigation Specialist - Defensible Space Lead II compensation annually.

Retirement: PERS PEPRA for Miscellaneous Members

Vacation Leave Schedule:	1-36 Months	10 days
	36 to 144 Months	15 days
	145 to 240 Months	20 days
	Over 240 Months	24 days

Holidays: 13 Days off per year: New Year’s Day; Martin Luther King, Jr. Day; Lincoln’s Birthday; Washington’s Birthday; Memorial Day; Independence Day; Labor Day; Admission Day; Veterans’ Day; Thanksgiving Day; Friday after Thanksgiving Day; December 24, 1/2 day; Christmas Day; December 31, 1/2 day. In addition to the above, any other single day appointed by the President of the United States or the Governor of California and observed by the Authority as a public fast, Thanksgiving or holiday.

Sick Leave: 12 days per year

Uniform: A uniform allowance of \$60 per month.

Cafeteria Plan: The amount of the cafeteria plan shall be an amount equal to the full single cost of Kaiser (PERS Kaiser Bay Area Plan) which at this time is \$857.06 per month. Any unused amount can be applied toward other benefits including dental, life, and disability.

I do hereby certify that the above Resolution 22-02 is a true and correct copy as passed by the Ross Valley Fire Board on January 12, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RVFD Board President

Attest:

Mariana Gonzalez, Administrative Assistant