



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Board of Directors
Ross Valley Fire Department
777 San Anselmo Ave.
San Anselmo, CA 94960
Wednesday, May 8th, 2019
6:30 pm

Call to order.

1. Open time for public expression. The public is welcome to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following posting of the agenda.
2. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
3. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge Check Register 20553 – 20597 issued during March
 - b) Call report and out of jurisdiction report
 - c) Current Budget Report
 - d) Minutes from the March 13th, 2019 and April 17, 2019 Board Meetings
 - e) Authorize Fire Chief to sign the FAIRA Member Election Ballot – Governing Board of Directors Positions.
4. Verbal update on the status of the Defensible Space Inspection Program – Chief Weber
5. Review and Discussion of Proposed FY 18/19 Budget – Chief Weber/DDF Yeager
6. Announce Adjournment to Closed Session.

Closed Session: Conference with labor negotiator (Executive Officer) regarding negotiations with Ross Valley Firefighters Association, Ross Valley Fire Chief Officers Association pursuant to GC 54957.6.

Announce Action, if any, from Closed Session.

Next meeting – scheduled for Wednesday, June 12th, 2019, Ross Valley Fire Department, 777 San Anselmo Ave. San Anselmo.

JoAnne Lewis, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW

HEADQUARTERS: 777 San Anselmo Avenue, San Anselmo, CA 94960 TEL: (415) 258-4686 FAX: (415) 258-4689 www.rossvalleyfire.org



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 03/01/2019 - 03/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01151	Zoll	03/26/2019	Regular	0.00	-2,520.00	20450
01270	4LEAF INC.	03/04/2019	Regular	0.00	18,000.00	20553
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>J3687B</u>	Invoice	12/28/2018	Fire Inspection Services	0.00	8,000.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		8,000.00	
<u>J3687D</u>	Invoice	02/21/2019	Fire Inspection Services	0.00	10,000.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		10,000.00	
01058	Able Tire & Brake	03/04/2019	Regular	0.00	1,998.91	20554
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>605437</u>	Invoice	02/13/2019	Tire And Truck Supplies	0.00	1,998.91	
	<u>01.25.61600.00</u>		REPAIRS VEHICLE		1,998.91	
01075	Batteries Plus Bulbs	03/04/2019	Regular	0.00	138.10	20555
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>Feb212019</u>	Invoice	02/21/2019	General Supplies	0.00	138.10	
	<u>01.10.63131.00</u>		EQUIPMENT		138.10	
01054	BoundTree Medical	03/04/2019	Regular	0.00	42.38	20556
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>83116573</u>	Invoice	02/18/2019	Resuscitator Supplies	0.00	42.38	
	<u>01.10.62205.00</u>		EMERGENCY MEDICAL SU		42.38	
01226	CSG Consultants	03/04/2019	Regular	0.00	3,277.50	20557
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>Part2-INV20471</u>	Invoice	03/04/2019	8/7,8/8,8/15,8/22,8/29 totalling 3277.50	0.00	3,277.50	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		3,277.50	
01272	Diesel Direct West Inc	03/04/2019	Regular	0.00	2,070.95	20558
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>83035644</u>	Invoice	02/25/2019	Gasoline UNL	0.00	762.10	
	<u>01.25.62988.00</u>		FUEL		762.10	
<u>83035645</u>	Invoice	02/25/2019	ULSD Clear	0.00	1,308.85	
	<u>01.25.62988.00</u>		FUEL		1,308.85	
01017	Fairfax Lumber	03/04/2019	Regular	0.00	157.45	20559
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>180485</u>	Invoice	02/16/2019	Supplies	0.00	4.39	
	<u>01.10.62200.00</u>		GENERAL DEPARTMENT S		4.39	
<u>180518</u>	Invoice	02/17/2019	Supplies	0.00	20.17	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		20.17	
<u>180519</u>	Invoice	02/17/2019	Supplies	0.00	46.36	
	<u>01.10.60064.01</u>		VOLUNTEER LENGTH OF S		46.36	
<u>180988</u>	Invoice	02/23/2019	Supplies	0.00	86.53	

Check Report

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>01.14.61500.21</u>	BUILDING MAINTENANCE	Supplies		86.53	
01150	Fire Safety Supply Inc	03/04/2019	Regular	0.00	78.84	20560
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>110382</u>	Invoice	02/22/2019	Safety Supplies	0.00	78.84	
	<u>01.10.61410.00</u>	EQUIPMENT MAINTENAN	Safety Supplies		78.84	
01068	Jake Peterson	03/04/2019	Regular	0.00	100.00	20561
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>Jan32019</u>	Invoice	01/03/2019	Reimbursement and Comp Time Request	0.00	100.00	
	<u>01.10.61000.00</u>	TRAINING AND EDUCATIO	Reimbursement and Comp Time		100.00	
01280	American River Benefits Administrators	03/13/2019	Regular	0.00	30.00	20562
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>Statement date 0</u>	Invoice	03/06/2019	Group Account # 8525 - Statement date 0	0.00	30.00	
	<u>01.00.20273.00</u>	DISABILITY INSURANCE W	Group Account # 8525		30.00	
01026	AT&T Calnet	03/13/2019	Regular	0.00	2,845.10	20563
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>000012588914</u>	Invoice	02/10/2019	C3-A/B-12-10-TS-01	0.00	149.23	
	<u>01.14.61705.00</u>	TELEPHONE	C3-A/B-12-10-TS-01		149.23	
<u>000012588916</u>	Invoice	02/10/2019	C3-A/B-12-10-TS-01	0.00	1,559.28	
	<u>01.14.61705.00</u>	TELEPHONE	C3-A/B-12-10-TS-01		1,559.28	
<u>000012588917</u>	Invoice	02/10/2019	C3-A/B-12-10-TS-01	0.00	183.51	
	<u>01.14.61705.00</u>	TELEPHONE	C3-A/B-12-10-TS-01		183.51	
<u>000012662353</u>	Invoice	02/25/2019	C3-A/B-12-10-TS-01	0.00	248.50	
	<u>01.14.61705.00</u>	TELEPHONE	C3-A/B-12-10-TS-01		248.50	
<u>000012662354</u>	Invoice	02/25/2019	C3-A/B-12-10-TS-01	0.00	248.50	
	<u>01.14.61705.00</u>	TELEPHONE	C3-A/B-12-10-TS-01		248.50	
<u>000012662356</u>	Invoice	02/25/2019	C3-A/B-12-10-TS-01	0.00	456.08	
	<u>01.14.61705.00</u>	TELEPHONE	C3-A/B-12-10-TS-01		456.08	
01074	Avatar Community Bus Center	03/13/2019	Regular	0.00	21.32	20564
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>I-125311</u>	Invoice	03/01/2019	RVFD - Contact: Joanne	0.00	21.32	
	<u>01.05.62003.00</u>	POSTAGE	RVFD - Contact Joanne		21.32	
01054	BoundTree Medical	03/13/2019	Regular	0.00	1,671.26	20565
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>83123044</u>	Invoice	02/25/2019	Account # 201622 - Sales Order 10055927	0.00	277.18	
	<u>01.10.62205.00</u>	EMERGENCY MEDICAL SU	Account # 201622 - Sales Order		277.18	
<u>83124539</u>	Invoice	02/26/2019	Account # 201622 - Sales Order 10055927	0.00	75.02	
	<u>01.10.62205.00</u>	EMERGENCY MEDICAL SU	Account # 201622 - Sales Order		75.02	
<u>83129823</u>	Invoice	03/04/2019	Account # 201622 - Sales Orders 1005524	0.00	214.85	
	<u>01.10.62205.00</u>	EMERGENCY MEDICAL SU	Account # 201622 - Sales Orders		214.85	
<u>83131435</u>	Invoice	03/05/2019	Account # 201622 - Sales Order 10056368	0.00	1,104.21	
	<u>01.10.62205.00</u>	EMERGENCY MEDICAL SU	Account # 201622 - Sales Order		1,104.21	
01153	Burton's Fire Inc	03/13/2019	Regular	0.00	66.82	20566

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>5 43996</u>	Invoice	02/26/2019	Customer # 100-0371 - PO# Vf	0.00	66.82	
	<u>01.25.62989.00</u>		PARTS VEHICLE		66.82	
01015	Curtis Tools	03/13/2019	Regular	0.00	48.94	20567
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV259770</u>	Invoice	02/26/2019	Customer# C35804 - Sale Order 462301	0.00	48.94	
	<u>01.10.63131.00</u>		EQUIPMENT		48.94	
01016	Diego Truck Repair Inc	03/13/2019	Regular	0.00	2,031.07	20568
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>57054</u>	Invoice	02/26/2019	RVFD - 2000 Pierce Sabor ALL Steer	0.00	2,031.07	
	<u>01.25.61600.00</u>		REPAIRS VEHICLE		2,031.07	
01272	Diesel Direct West Inc	03/13/2019	Regular	0.00	719.09	20569
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>83043681</u>	Invoice	03/04/2019	Customer# 17481	0.00	278.55	
	<u>01.25.62988.00</u>		FUEL		278.55	
<u>83043682</u>	Invoice	03/04/2019	Customer# 17481	0.00	440.54	
	<u>01.25.62988.00</u>		FUEL		440.54	
01150	Fire Safety Supply Inc	03/13/2019	Regular	0.00	43.50	20570
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>110629</u>	Invoice	12/20/2018	RVFD - Extinguisher Annual Maintenance	0.00	43.50	
	<u>01.10.61410.00</u>		EQUIPMENT MAINTENAN		43.50	
01279	Marin Health & Human Services	03/13/2019	Regular	0.00	142.00	20571
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>210219-01</u>	Invoice	02/21/2019	Herbertson - Juric	0.00	142.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		142.00	
01234	Napa Auto Parts	03/13/2019	Regular	0.00	49.10	20572
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>407736</u>	Invoice	03/01/2019	Customer # 5240	0.00	49.10	
	<u>01.25.62989.00</u>		PARTS VEHICLE		49.10	
01048	Oscar Arenas	03/13/2019	Regular	0.00	100.00	20573
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV01292019</u>	Invoice	01/29/2019	Bill of Rights, The Decision Makers, Labor	0.00	100.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		100.00	
01020	PG&E	03/13/2019	Regular	0.00	1,666.30	20574
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV02252019</u>	Invoice	02/25/2019	Account # 5908022875-8 , Satatement Da	0.00	1,666.30	
	<u>01.14.61702.00</u>		GAS AND ELECTRIC		1,666.30	
01131	Scott W Poppe	03/13/2019	Regular	0.00	385.00	20575

Check Report

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV021019</u>	Invoice	02/10/2019	Blue Card Incident Command Training	0.00	385.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		385.00	
01188	Staples Credit Plan	03/13/2019	Regular	0.00	684.99	20576
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV022119</u>	Invoice	02/21/2019	Account# 6035 5178 1283 6814 - Closing	0.00	684.99	
	<u>01.05.62000.00</u>		OFFICE SUPPLIES		684.99	
			Account# 6035 5178 1283 6814			
01182	The Copy Shop	03/13/2019	Regular	0.00	943.94	20577
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>8304</u>	Invoice	02/28/2019	RVFD - Joanne	0.00	299.75	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		299.75	
			RVFD - Joanne			
<u>8348</u>	Invoice	03/11/2019	RVFD - Joanne	0.00	644.19	
	<u>01.15.61131.00</u>		FIRE PREVENTION		644.19	
			RVFD - Joanne			
01255	TIAA Commercial Bank Inc.	03/13/2019	Regular	0.00	184.45	20578
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>6023398</u>	Invoice	03/07/2019	Contract # 20191921	0.00	184.45	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		184.45	
			Contract # 20191921			
01073	U S Bank	03/13/2019	Regular	0.00	4,154.24	20579
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>01222019</u>	Invoice	01/22/2019	4246 0445 5565 3801 01-22-2019	0.00	4,154.24	
	<u>01.00.60026.00</u>		OT TRAINING		123.41	
	<u>01.05.61121.00</u>		COMPUTER SOFTWARE/S		18.97	
	<u>01.05.61122.00</u>		WEB PAGE DESIGN AND		341.61	
	<u>01.05.61129.00</u>		HIRING EXPENSES		1,075.11	
	<u>01.05.62000.00</u>		OFFICE SUPPLIES		357.50	
	<u>01.05.62003.00</u>		POSTAGE		297.62	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		206.38	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		208.36	
	<u>01.10.61410.00</u>		EQUIPMENT MAINTENAN		115.53	
	<u>01.10.63131.00</u>		EQUIPMENT		57.36	
	<u>01.14.61500.18</u>		BUILDING MAINTENANCE		18.87	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		58.65	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		151.17	
	<u>01.14.63040.00</u>		APPLIANCES		869.99	
	<u>01.14.63042.00</u>		EXERCISE EQUIPMENT		96.77	
	<u>01.25.62989.00</u>		PARTS VEHICLE		156.94	
	Void	03/13/2019	Regular	0.00	0.00	20580
01098	Verizon Wireless	03/13/2019	Regular	0.00	635.98	20581
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9824864438</u>	Invoice	02/23/2019	Account # 842101678-0001 - Jan 24 - Feb	0.00	635.98	
	<u>01.14.61705.00</u>		TELEPHONE		635.98	
			Account # 842101678-0001 - Ja			
01232	Citygate Associates, LLC	03/19/2019	Regular	0.00	17,289.24	20582
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>24692</u>	Invoice	03/13/2019	Standards Coverage Assessment for Ross	0.00	5,544.00	
	<u>01.05.61106.00</u>		CONTRACT SERVICES - M		5,544.00	
			Standards Coverage Assessment			
<u>24718</u>	Invoice	02/28/2019	Standards Coverage Assessment for Ross	0.00	11,745.24	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>01.05.61106.00</u>	CONTRACT SERVICES - M	Standards Coverage Assessment	11,745.24		
01209	Air Exchange Inc	03/26/2019	Regular	0.00	5,981.95	20583
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>43886</u>	Invoice	03/13/2019	RVFD Plymovent service call - Travel Expe	0.00	250.00	
	<u>01.14.61500.00</u>	BUILDING MAINTENANCE	RVFD Plymovent service call		250.00	
<u>43887</u>	Invoice	03/13/2019	-RVFD Plymovent service call- Grabber, 6.	0.00	454.08	
	<u>01.14.61500.00</u>	BUILDING MAINTENANCE	-RVFD Plymovent service call- G		454.08	
<u>43889</u>	Invoice	03/13/2019	RVFD Plymovent service call - lower hose	0.00	5,277.87	
	<u>01.14.61500.00</u>	BUILDING MAINTENANCE	RVFD Plymovent service call - lo		5,277.87	
01026	AT&T Calnet	03/26/2019	Regular	0.00	23.79	20584
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>000012730824</u>	Invoice	03/10/2019	Contract # C3-A/B-12-10-TS-01	0.00	23.79	
	<u>01.14.61705.00</u>	TELEPHONE	Contract # C3-A/B-12-10-TS-01		23.79	
01054	BoundTree Medical	03/26/2019	Regular	0.00	611.08	20585
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>83134459</u>	Invoice	03/07/2019	Sales Order 100563686	0.00	12.45	
	<u>01.10.62205.00</u>	EMERGENCY MEDICAL SU	Sales Order 100563686		12.45	
<u>83137590</u>	Invoice	03/11/2019	Sales order 100567519	0.00	53.83	
	<u>01.10.62205.00</u>	EMERGENCY MEDICAL SU	Sales order 100567519		53.83	
<u>83142149</u>	Invoice	03/14/2019	Sales Order 100567519	0.00	244.69	
	<u>01.10.62205.00</u>	EMERGENCY MEDICAL SU	Sales Order 100567519		244.69	
<u>83143493</u>	Invoice	03/18/2019	Sales Order 100559272	0.00	300.11	
	<u>01.10.62205.00</u>	EMERGENCY MEDICAL SU	Sales Order 100559272		300.11	
01235	California Fire Exploring Association	03/26/2019	Regular	0.00	2,900.00	20586
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV03252019</u>	Invoice	03/25/2019	EXPLORER POST	0.00	2,900.00	
	<u>01.10.60065.02</u>	EXPLORER POST	EXPLORER POST		2,900.00	
01017	Fairfax Lumber	03/26/2019	Regular	0.00	3.91	20587
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>182233</u>	Invoice	03/15/2019	14" Cinch Strap	0.00	3.91	
	<u>01.10.63131.00</u>	EQUIPMENT	14" Cinch Strap		3.91	
01049	Fishman Supply Company	03/26/2019	Regular	0.00	1,182.26	20588
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1181307</u>	Invoice	03/18/2019	2128 - PO# Scott	0.00	1,182.26	
	<u>01.14.62206.00</u>	JANITORIAL MAINTENAN	2128 - PO# Scott		1,182.26	
01068	Jake Peterson	03/26/2019	Regular	0.00	250.00	20589
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>WR01032019</u>	Invoice	01/03/2019	Training Reimbursement	0.00	250.00	
	<u>01.10.61000.00</u>	TRAINING AND EDUCATIO	Training Reimbursement		250.00	
01099	Marin County Fire Department	03/26/2019	Regular	0.00	900.00	20590

Check Report

Date Range: 03/01/2019 - 03/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV Feb 25-Mar 1</u>	Invoice	03/01/2019	S-290/ S-230/231/215 training Pastaka/H	0.00	900.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		900.00	
01036	Marin County Tax Collector	03/26/2019	Regular	0.00	135.44	20591
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV 03082019</u>	Invoice	03/08/2019	RVFD Account # 180674	0.00	135.44	
	<u>01.10.61101.00</u>		RADIO REPAIR		135.44	
01037	Marin Municipal Water District	03/26/2019	Regular	0.00	445.97	20592
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Serv 3759</u>	Invoice	03/11/2019	Service Address 777 San Anselmo Av - Cus	0.00	143.83	
	<u>01.14.61703.00</u>		WATER		143.83	
<u>Serv 8069</u>	Invoice	03/12/2019	Service Address 150 Butterfield - Cust #14	0.00	149.44	
	<u>01.14.61703.00</u>		WATER		149.44	
<u>Serv 8816F</u>	Invoice	03/12/2019	Service Address 150 Butterfield rd - Cust	0.00	76.35	
	<u>01.14.61703.00</u>		WATER		76.35	
<u>Serv 8817F</u>	Invoice	03/11/2019	Service Address 777 San Anselmo Av - cu	0.00	76.35	
	<u>01.14.61703.00</u>		WATER		76.35	
01276	Municipal Emergency Services	03/26/2019	Regular	0.00	2,396.97	20593
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV1319489</u>	Invoice	03/12/2019	RVFD - C223475	0.00	2,396.97	
	<u>01.10.62210.00</u>		BREATHING APPARATUS		2,396.97	
01048	Oscar Arenas	03/26/2019	Regular	0.00	300.00	20594
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>WR01062019</u>	Invoice	01/06/2019	Training Reimbursement	0.00	300.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		300.00	
01142	Otis Guy Teaching Svcs	03/26/2019	Regular	0.00	6,000.00	20595
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>045</u>	Invoice	03/16/2019	2019 EMT Refresher class Jan-May	0.00	6,000.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		6,000.00	
01134	Patrick Rosecrans	03/26/2019	Regular	0.00	85.00	20596
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>WR01112019</u>	Invoice	01/11/2019	Training Reimbursement	0.00	85.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		85.00	
01151	Zoll	03/26/2019	Regular	0.00	1,044.25	20597
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV00028550-2</u>	Invoice	12/01/2018	FireRMS Enterprise	0.00	1,044.25	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		1,044.25	

Check Report

Date Range: 03/01/2019 - 03/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01097	MidAmerica	03/18/2019	Bank Draft	0.00	25,104.21	DFT0001131
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0001807</u>	Invoice	03/18/2019	MidAmerica retiree health reimb 4.1.201	0.00	25,104.21	
	<u>01.00.60231.00</u>		RETIREES' HEALTH INSUR		25,104.21	
Account Number	Account Name	Item Description	Distribution Amount			

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	68	44	0.00	81,837.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-2,520.00
Bank Drafts	1	1	0.00	25,104.21
EFT's	0	0	0.00	0.00
	69	47	0.00	104,421.30

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	68	44	0.00	81,837.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-2,520.00
Bank Drafts	1	1	0.00	25,104.21
EFT's	0	0	0.00	0.00
	69	47	0.00	104,421.30

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	3/2019	104,421.30
			104,421.30

Ross Valley Fire Dept

San Anselmo, CA

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Incident Type Count per Station for Date Range

Start Date: 03/01/2019 | End Date: 03/31/2019

INCIDENT TYPE	# INCIDENTS
Station: 18 - STATION 18	
321 - EMS call, excluding vehicle accident with injury	10
324 - Motor vehicle accident with no injuries.	1
411 - Gasoline or other flammable liquid spill	1
551 - Assist police or other governmental agency	1
553 - Public service	2
554 - Assist invalid	1
671 - HazMat release investigation w/no HazMat	1
733 - Smoke detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1

Incidents for 18 - Station 18 : 22

Station: 19 - STATION 19	
131 - Passenger vehicle fire	1
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	30
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	2
400 - Hazardous condition, other	1
445 - Arcing, shorted electrical equipment	3
550 - Public service assistance, other	3
551 - Assist police or other governmental agency	1
553 - Public service	5
554 - Assist invalid	13
571 - Cover assignment, standby, moveup	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	8
651 - Smoke scare, odor of smoke	2
730 - System malfunction, other	1
733 - Smoke detector activation due to malfunction	3

Only REVIEWED incidents included.



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AGENDA ITEM # 313
Date 5/8/19

INCIDENT TYPE	# INCIDENTS
735 - Alarm system sounded due to malfunction	1
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1
# Incidents for 19 - Station 19:	
82	

Station: 20 - STATION 20	
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	1
444 - Power line down	1
550 - Public service assistance, other	1
553 - Public service	4
554 - Assist invalid	2
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	2
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	1
# Incidents for 20 - Station 20:	
40	

Station: 21 - STATION 21	
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	47
322 - Motor vehicle accident with injuries	2
323 - Motor vehicle/pedestrian accident (MV Ped)	1
444 - Power line down	1
550 - Public service assistance, other	1
553 - Public service	11
554 - Assist invalid	7
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	11
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	1
743 - Smoke detector activation, no fire - unintentional	1
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
900 - Special type of incident, other	1

Incidents for 21 - Station 21: 91

Only REVIEWED incidents included.



Ross Valley Fire Dept

San Anselmo, CA

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Incident Type Count per Station for Date Range

Start Date: 04/01/2019 | End Date: 04/30/2019

INCIDENT TYPE	# INCIDENTS
Station: 18 - STATION 18	
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	12
322 - Motor vehicle accident with injuries	1
553 - Public service	3
571 - Cover assignment, standby, moveup	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
743 - Smoke detector activation, no fire - unintentional	2

Incidents for 18 - Station 18 : 24

Station: 19 - STATION 19	
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	36
323 - Motor vehicle/pedestrian accident (MV Ped)	1
445 - Arcing, shorted electrical equipment	1
553 - Public service	6
554 - Assist invalid	8
611 - Dispatched & cancelled en route	5
651 - Smoke scare, odor of smoke	2
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	3

Incidents for 19 - Station 19: 65

Station: 20 - STATION 20	
100 - Fire, other	1
321 - EMS call, excluding vehicle accident with injury	12
322 - Motor vehicle accident with injuries	1

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
412 - Gas leak (natural gas or LPG)	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	1
554 - Assist invalid	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	2
650 - Steam, other gas mistaken for smoke, other	1
735 - Alarm system sounded due to malfunction	1
746 - Carbon monoxide detector activation, no CO	1

Incidents for 20 - Station 20: 24

Station: 21 - STATION 21	
100 - Fire, other	1
151 - Outside rubbish, trash or waste fire	1
321 - EMS call, excluding vehicle accident with injury	29
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	1
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	1
550 - Public service assistance, other	1
553 - Public service	3
554 - Assist invalid	4
611 - Dispatched & cancelled en route	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 21 - Station 21: 45

Only REVIEWED incidents included.





Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2018-2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
<u>01.00.47501.00</u>	FAIRFAX	1,940,832.00	1,940,832.00	161,736.00	1,455,624.00	-485,208.00	75.00 %
<u>01.00.47502.00</u>	ROSS	1,949,787.00	1,949,787.00	162,482.25	1,462,340.25	-487,446.75	75.00 %
<u>01.00.47503.00</u>	SAN ANSELMO	3,376,047.00	3,376,047.00	281,337.25	2,532,035.25	-844,011.75	75.00 %
<u>01.00.47504.00</u>	SLEEPY HOLLOW	1,066,208.00	1,066,208.00	88,850.67	799,656.03	-266,551.97	75.00 %
<u>01.00.47507.00</u>	PRIOR AUTHORITY RETIREE HEALTH	394,757.00	394,757.00	32,896.42	296,067.78	-98,689.22	75.00 %
<u>01.00.47508.00</u>	PRIOR AUTHORITY MERA BOND	38,288.00	38,288.00	3,190.66	28,715.94	-9,572.06	75.00 %
<u>01.00.47510.00</u>	PRIOR AUTHORITY RETIREMENT	646,332.00	646,332.00	53,861.00	484,749.00	-161,583.00	75.00 %
<u>01.00.49501.00</u>	COUNTY OF MARIN	197,500.00	201,094.00	0.00	201,094.00	0.00	100.00 %
<u>01.00.49502.00</u>	OES REIMBURSEMENT OUT OF CO	0.00	396,096.00	53,077.22	368,684.00	-27,412.00	93.08 %
<u>01.00.49504.00</u>	RVPA REIMBURSEMENT MEDIC PR	219,210.00	219,210.00	0.00	0.00	-219,210.00	0.00 %
<u>01.00.49506.00</u>	RVPA RENTAL	29,556.00	29,556.00	0.00	30,089.82	533.82	101.81 %
<u>01.00.49507.00</u>	LAIF INTEREST	7,000.00	10,000.00	0.00	9,797.79	-202.21	97.98 %
<u>01.00.49509.00</u>	RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	0.00	0.00	-47,290.00	0.00 %
<u>01.00.49510.00</u>	PLAN CHECKING FEES	245,000.00	245,000.00	16,468.02	168,469.47	-76,530.53	68.76 %
<u>01.00.49511.00</u>	RE-SALE INSPECTION FEES	44,000.00	44,000.00	5,301.00	38,657.40	-5,342.60	87.86 %
<u>01.00.49512.00</u>	MISCELLANEOUS INCOME	2,500.00	2,500.00	4.44	5,556.36	3,056.36	222.25 %
<u>01.00.49513.00</u>	WORKERS COMP REIMBURSEMENT	0.00	19,271.00	12,152.70	33,853.81	14,582.81	175.67 %
<u>01.00.49516.00</u>	GRANTS/DONATIONS	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
<u>01.00.49523.00</u>	APPARATUS REPLACEMENT	300,000.00	300,000.00	19,157.50	242,527.50	-57,472.50	80.84 %
<u>01.00.49524.00</u>	TECHNOLOGY FEES	21,700.00	21,700.00	1,638.53	15,697.98	-6,002.02	72.34 %
<u>01.00.49526.18</u>	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
<u>01.00.49526.19</u>	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
<u>01.00.49526.20</u>	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
<u>01.00.49526.21</u>	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
Department: 00 - UNDESIGNATED Total:		10,596,007.00	11,017,968.00	892,153.66	8,173,616.38	-2,844,351.62	74.18 %
Revenue Total:		10,596,007.00	11,017,968.00	892,153.66	8,173,616.38	-2,844,351.62	74.18 %
Expense							
Department: 00 - UNDESIGNATED							
<u>01.00.60000.00</u>	REGULAR SALARIES	3,703,233.00	3,703,233.00	305,574.03	2,689,082.60	1,014,150.40	72.61 %
<u>01.00.60010.00</u>	TEMPORARY HIRE	15,000.00	15,000.00	0.00	9,582.09	5,417.91	63.88 %
<u>01.00.60020.00</u>	MINIMUM STAFFING	680,000.00	680,000.00	68,629.02	640,370.74	39,629.26	94.17 %
<u>01.00.60021.00</u>	HOURLY OVERTIME	83,000.00	83,000.00	4,141.83	51,390.36	31,609.64	61.92 %
<u>01.00.60024.00</u>	SHIFT DIFFERENTIAL OT	20,000.00	20,000.00	1,335.93	8,886.05	11,113.95	44.43 %
<u>01.00.60025.00</u>	OT OES RESPONSE	0.00	337,959.00	0.00	337,959.41	-0.41	100.00 %
<u>01.00.60026.00</u>	OT TRAINING	40,000.00	40,000.00	1,068.14	8,945.64	31,054.36	22.36 %
<u>01.00.60027.00</u>	HOLIDAY	181,977.00	181,977.00	15,026.58	129,210.12	52,766.88	71.00 %
<u>01.00.60028.00</u>	PARAMEDIC TRAINING OVERTIME	22,000.00	22,000.00	0.00	2,671.04	19,328.96	12.14 %
<u>01.00.60029.00</u>	FLSA O/T	105,183.00	105,183.00	8,298.37	67,384.50	37,798.50	64.06 %
<u>01.00.60030.00</u>	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<u>01.00.60035.00</u>	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<u>01.00.60039.00</u>	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	2,700.00	900.00	75.00 %
<u>01.00.60040.00</u>	BOARD MEMBER STIPEND	8,000.00	8,000.00	800.00	6,200.00	1,800.00	77.50 %
<u>01.00.60100.00</u>	RETIREMENT	1,405,860.00	1,405,860.00	62,954.69	1,176,664.32	229,195.68	83.70 %
<u>01.00.60200.00</u>	CAFETERIA HEALTH PLAN	709,006.00	709,006.00	57,428.77	496,265.47	212,740.53	69.99 %
<u>01.00.60210.00</u>	RETIREE HEALTH SAVINGS MATCH	19,364.00	19,364.00	1,574.64	14,171.76	5,192.24	73.19 %
<u>01.00.60215.00</u>	WORKERS' COMPENSATION INSUR	551,951.00	551,951.00	0.00	316,638.00	235,313.00	57.37 %
<u>01.00.60220.00</u>	PAYROLL TAXES	78,101.00	78,101.00	5,590.78	56,042.48	22,058.52	71.76 %
<u>01.00.60221.00</u>	HOUSING ALLOWANCE	44,400.00	44,400.00	3,400.00	31,700.00	12,700.00	71.40 %
<u>01.00.60223.00</u>	UNIFORM REIMBURSEMENT	24,120.00	24,120.00	1,860.00	16,650.00	7,470.00	69.03 %

AGENDA ITEM # 300
Date 5/8/19

Budget Report

For Fiscal: 2018-2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.00.60225.00</u>	EDUCATION REIMBURSEMENT	102,546.00	102,546.00	8,217.22	72,520.93	30,025.07	70.72 %
<u>01.00.60231.00</u>	RETIREES' HEALTH INSURANCE	877,913.00	877,913.00	29,728.21	285,731.62	592,181.38	32.55 %
<u>01.00.61115.00</u>	LIABILITY INSURANCE	26,950.00	26,950.00	0.00	15,189.00	11,761.00	56.36 %
<u>01.00.62999.00</u>	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.00.67099.00</u>	TRANSFERS OUT	300,000.00	300,000.00	0.00	300,000.00	0.00	100.00 %
Department: 00 - UNDESIGNATED Total:		9,071,204.00	9,409,163.00	575,928.21	6,735,956.13	2,673,206.87	71.59 %
Department: 05 - ADMINISTRATION							
<u>01.05.61103.00</u>	AUDIT & BOOKKEEPING SERVICES	26,000.00	26,000.00	325.15	21,393.42	4,606.58	82.28 %
<u>01.05.61105.00</u>	OTHER CONTRACT SERVICES	131,316.00	131,316.00	941.95	99,508.33	31,807.67	75.78 %
<u>01.05.61106.00</u>	CONTRACT SERVICES - MCFD	300,000.00	300,000.00	5,544.00	157,509.78	142,490.22	52.50 %
<u>01.05.61107.00</u>	ATTORNEY/LEGAL FEES	10,000.00	10,000.00	0.00	912.00	9,088.00	9.12 %
<u>01.05.61112.00</u>	PERS ADMINISTRATIVE FEE	2,800.00	2,800.00	185.17	1,982.44	817.56	70.80 %
<u>01.05.61120.00</u>	CONTRACT SERVICES-SAN ANSELM	80,000.00	80,000.00	0.00	40,000.00	40,000.00	50.00 %
<u>01.05.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	25,000.00	25,000.00	-18.97	11,399.18	13,600.82	45.60 %
<u>01.05.61122.00</u>	WEB PAGE DESIGN AND MAINTENA	8,000.00	8,000.00	-341.61	2,961.26	5,038.74	37.02 %
<u>01.05.61127.00</u>	HEALTH AND WELLNESS	24,690.00	24,690.00	0.00	16,110.00	8,580.00	65.25 %
<u>01.05.61129.00</u>	HIRING EXPENSES	5,300.00	5,300.00	-1,075.11	7,246.18	-1,946.18	136.72 %
<u>01.05.61300.00</u>	PUBLICATIONS AND DUES	4,000.00	4,000.00	0.00	2,028.97	1,971.03	50.72 %
<u>01.05.62000.00</u>	OFFICE SUPPLIES	4,500.00	4,500.00	-357.50	2,734.84	1,765.16	60.77 %
<u>01.05.62003.00</u>	POSTAGE	1,000.00	1,000.00	-276.30	2,448.51	-1,448.51	244.85 %
<u>01.05.62200.00</u>	GENERAL DEPARTMENT SUPPLIES	12,000.00	12,000.00	-414.74	5,715.94	6,284.06	47.63 %
Department: 05 - ADMINISTRATION Total:		634,606.00	634,606.00	4,512.04	371,950.85	262,655.15	58.61 %
Department: 10 - OPERATIONS							
<u>01.10.60060.01</u>	VOLUNTEER SHIFT PAY/DRILLS	16,600.00	16,600.00	1,080.00	4,740.00	11,860.00	28.55 %
<u>01.10.60063.01</u>	VOLUNTEER DRILLS	0.00	0.00	0.00	113.99	-113.99	0.00 %
<u>01.10.60064.01</u>	VOLUNTEER LENGTH OF SERVICE	4,000.00	4,000.00	0.00	4,650.36	-650.36	116.26 %
<u>01.10.60065.02</u>	EXPLORER POST	15,825.00	15,825.00	2,900.00	2,900.00	12,925.00	18.33 %
<u>01.10.60220.01</u>	PAYROLL TAXES - VOLUNTEER	0.00	0.00	15.66	68.73	-68.73	0.00 %
<u>01.10.61000.00</u>	TRAINING AND EDUCATION	40,000.00	40,000.00	6,900.00	19,243.94	20,756.06	48.11 %
<u>01.10.61100.00</u>	DISPATCH	164,678.00	164,678.00	0.00	131,394.47	33,283.53	79.79 %
<u>01.10.61101.00</u>	RADIO REPAIR	4,000.00	4,000.00	135.44	614.07	3,385.93	15.35 %
<u>01.10.61102.00</u>	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	703.58	296.42	70.36 %
<u>01.10.61108.00</u>	HAZARDOUS MATERIAL CONTRACT	8,925.00	8,925.00	0.00	8,925.00	0.00	100.00 %
<u>01.10.61110.00</u>	MERA OPERATING EXPENSE	41,473.00	41,473.00	0.00	42,091.53	-618.53	101.49 %
<u>01.10.61402.00</u>	HYDRANT MAINTENANCE	2,000.00	2,000.00	0.00	208.80	1,791.20	10.44 %
<u>01.10.61410.00</u>	EQUIPMENT MAINTENANCE	10,896.00	10,896.00	-115.53	6,896.15	3,999.85	63.29 %
<u>01.10.62203.00</u>	EMERGENCY RESPONSE SUPPLIES	4,000.00	4,000.00	0.00	1,398.49	2,601.51	34.96 %
<u>01.10.62204.00</u>	PARAMEDIC RESPONSE SUPPLIES	20,000.00	20,000.00	0.00	10,261.81	9,738.19	51.31 %
<u>01.10.62205.00</u>	EMERGENCY MEDICAL SUPPLIES	7,500.00	7,500.00	1,930.14	5,551.23	1,948.77	74.02 %
<u>01.10.62210.00</u>	BREATHING APPARATUS	5,700.00	5,700.00	2,396.97	2,461.03	3,238.97	43.18 %
<u>01.10.62211.00</u>	BREATHING APPARATUS-CONTRACT	6,900.00	6,900.00	0.00	4,981.73	1,918.27	72.20 %
<u>01.10.62213.00</u>	PROTECTIVE CLOTHING	10,000.00	10,000.00	0.00	2,992.97	7,007.03	29.93 %
<u>01.10.63131.00</u>	EQUIPMENT	21,500.00	21,500.00	-53.45	11,256.24	10,243.76	52.35 %
<u>01.10.63140.00</u>	HYDRANTS	21,000.00	21,000.00	0.00	16,443.00	4,557.00	78.30 %
<u>01.10.63150.00</u>	COMMUNICATIONS EQUIPMENT	15,000.00	15,000.00	0.00	1,703.37	13,296.63	11.36 %
<u>01.10.63160.00</u>	TURNOUTS	15,765.00	15,765.00	0.00	13,917.83	1,847.17	88.28 %
<u>01.10.63165.00</u>	GRANT EXPENSE	20,000.00	20,000.00	0.00	8,767.98	11,232.02	43.84 %
<u>01.10.64401.00</u>	MERA BOND PAYMENT PRIOR AUT	38,288.00	38,288.00	0.00	38,288.18	-0.18	100.00 %
Department: 10 - OPERATIONS Total:		495,050.00	495,050.00	15,189.23	340,574.48	154,475.52	68.80 %
Department: 14 - FACILITIES							
<u>01.14.61500.00</u>	BUILDING MAINTENANCE AND LAN	16,000.00	16,000.00	5,981.95	5,981.95	10,018.05	37.39 %
<u>01.14.61500.18</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	-18.87	973.13	14,026.87	6.49 %
<u>01.14.61500.19</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	971.77	14,028.23	6.48 %
<u>01.14.61500.20</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	-58.65	92.51	14,907.49	0.62 %
<u>01.14.61500.21</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	-151.17	1,740.03	13,259.97	11.60 %
<u>01.14.61702.00</u>	GAS AND ELECTRIC	40,000.00	40,000.00	0.00	26,791.65	13,208.35	66.98 %
<u>01.14.61703.00</u>	WATER	6,750.00	6,750.00	445.97	5,452.39	1,297.61	80.78 %

Budget Report

For Fiscal: 2018-2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.14.61704.00</u>	SEWER	2,563.00	2,563.00	0.00	2,181.60	381.40	85.12 %
<u>01.14.61705.00</u>	TELEPHONE	38,000.00	38,000.00	23.79	26,326.69	11,673.31	69.28 %
<u>01.14.62206.00</u>	JANITORIAL MAINTENANCE SUPPLI	9,780.00	9,780.00	1,182.26	4,742.43	5,037.57	48.49 %
<u>01.14.62501.00</u>	FURNISHINGS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<u>01.14.63040.00</u>	APPLIANCES	6,000.00	6,000.00	-869.99	1,039.98	4,960.02	17.33 %
<u>01.14.63041.00</u>	OFFICE EQUIPMENT	11,000.00	11,000.00	0.00	765.47	10,234.53	6.96 %
<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	12,500.00	12,500.00	-96.77	5,998.34	6,501.66	47.99 %
<u>01.14.63044.00</u>	TECHNOLOGY PURCHASES	21,700.00	21,700.00	0.00	1,339.55	20,360.45	6.17 %
	Department: 14 - FACILITIES Total:	230,293.00	230,293.00	6,438.52	84,397.49	145,895.51	36.65 %
	Department: 15 - COMMUNITY RISK REDUCTION						
<u>01.15.60220.00</u>	PAYROLL TAXES - COMMUNITY EDU	0.00	0.00	1.04	31.78	-31.78	0.00 %
<u>01.15.61131.00</u>	FIRE PREVENTION	4,500.00	4,500.00	644.19	1,137.25	3,362.75	25.27 %
<u>01.15.62220.00</u>	COMMUNITY EDUCATION & PREP.	8,500.00	8,500.00	81.50	2,528.03	5,971.97	29.74 %
	Department: 15 - COMMUNITY RISK REDUCTION Total:	13,000.00	13,000.00	726.73	3,697.06	9,302.94	28.44 %
	Department: 25 - FLEET						
<u>01.25.61411.00</u>	BURN TRAILER MAINTENANCE	9,100.00	9,100.00	0.00	445.16	8,654.84	4.89 %
<u>01.25.61600.00</u>	REPAIRS VEHICLE	107,500.00	107,500.00	0.00	51,087.89	56,412.11	47.52 %
<u>01.25.62988.00</u>	FUEL	36,000.00	36,000.00	719.09	21,915.46	14,084.54	60.88 %
<u>01.25.62989.00</u>	PARTS VEHICLE	9,500.00	9,500.00	-107.84	4,089.83	5,410.17	43.05 %
	Department: 25 - FLEET Total:	162,100.00	162,100.00	611.25	77,538.34	84,561.66	47.83 %
	Expense Total:	10,606,253.00	10,944,212.00	603,405.98	7,614,114.35	3,330,097.65	69.57 %
	Fund: 01 - GENERAL FUND Surplus (Deficit):	-10,246.00	73,756.00	288,747.68	559,502.03	485,746.03	758.59 %
	Fund: 15 - VEHICLE FUND						
	Revenue						
	Department: 00 - UNDESIGNATED						
<u>15.00.49512.00</u>	PROCEED OF SALES	0.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
<u>15.00.50000.00</u>	OTHER FINANCING SOURCES	0.00	0.00	0.00	708,535.00	708,535.00	0.00 %
<u>15.00.51999.00</u>	TRANSFERS IN	300,000.00	300,000.00	0.00	300,000.00	0.00	100.00 %
	Department: 00 - UNDESIGNATED Total:	300,000.00	350,000.00	0.00	1,008,535.00	658,535.00	288.15 %
	Revenue Total:	300,000.00	350,000.00	0.00	1,008,535.00	658,535.00	288.15 %
	Expense						
	Department: 00 - UNDESIGNATED						
<u>15.00.63154.00</u>	VEHICLE PURCHASE	435,000.00	1,283,534.00	0.00	0.00	1,283,534.00	0.00 %
	Department: 00 - UNDESIGNATED Total:	435,000.00	1,283,534.00	0.00	0.00	1,283,534.00	0.00 %
	Expense Total:	435,000.00	1,283,534.00	0.00	0.00	1,283,534.00	0.00 %
	Fund: 15 - VEHICLE FUND Surplus (Deficit):	-135,000.00	-933,534.00	0.00	1,008,535.00	1,942,069.00	-108.03 %
	Report Surplus (Deficit):	-145,246.00	-859,778.00	288,747.68	1,568,037.03	2,427,815.03	-182.38 %

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	10,596,007.00	11,017,968.00	892,153.66	8,173,616.38	-2,844,351.62	74.18 %
Revenue Total:	10,596,007.00	11,017,968.00	892,153.66	8,173,616.38	-2,844,351.62	74.18 %
Expense						
00 - UNDESIGNATED	9,071,204.00	9,409,163.00	575,928.21	6,735,956.13	2,673,206.87	71.59 %
05 - ADMINISTRATION	634,606.00	634,606.00	4,512.04	371,950.85	262,655.15	58.61 %
10 - OPERATIONS	495,050.00	495,050.00	15,189.23	340,574.48	154,475.52	68.80 %
14 - FACILITIES	230,293.00	230,293.00	6,438.52	84,397.49	145,895.51	36.65 %
15 - COMMUNITY RISK REDUCTION	13,000.00	13,000.00	726.73	3,697.06	9,302.94	28.44 %
25 - FLEET	162,100.00	162,100.00	611.25	77,538.34	84,561.66	47.83 %
Expense Total:	10,606,253.00	10,944,212.00	603,405.98	7,614,114.35	3,330,097.65	69.57 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	-10,246.00	73,756.00	288,747.68	559,502.03	485,746.03	758.59 %
Fund: 15 - VEHICLE FUND						
Revenue						
00 - UNDESIGNATED	300,000.00	350,000.00	0.00	1,008,535.00	658,535.00	288.15 %
Revenue Total:	300,000.00	350,000.00	0.00	1,008,535.00	658,535.00	288.15 %
Expense						
00 - UNDESIGNATED	435,000.00	1,283,534.00	0.00	0.00	1,283,534.00	0.00 %
Expense Total:	435,000.00	1,283,534.00	0.00	0.00	1,283,534.00	0.00 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-135,000.00	-933,534.00	0.00	1,008,535.00	1,942,069.00	-108.03 %
Report Surplus (Deficit):	-145,246.00	-859,778.00	288,747.68	1,568,037.03	2,427,815.03	-182.38 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-10,246.00	73,756.00	288,747.68	559,502.03	485,746.03
15 - VEHICLE FUND	-135,000.00	-933,534.00	0.00	1,008,535.00	1,942,069.00
Report Surplus (Deficit):	-145,246.00	-859,778.00	288,747.68	1,568,037.03	2,427,815.03

Ross Valley Fire Board
Meeting Minutes
March 13, 2019

Lacques absent
Shortall absent
Brekhus absent
Sharon Adams – for Shortall

Member Finn – Vice Chair

Open time – none

Board requests: Member Reed asked about where information about mobility status would be kept for disaster preparedness. Chief Weber replied that the focus is on neighbor knowing and helping neighbor. There are recommendations against keeping a centralized list with that information. Public meetings will be held regarding the kick off of the inspection program for the public.

Consent agenda: M/S Greene/Kuhl all ayes.

Adoption of a Local Debt Policy – Deputy Director Yeager presented the staff report and explained that this was required in order to go forward with the incurrence of debt. M/S Brown/Greene to move approval of Resolution 19-02 to approve and adopt a local debt policy. All Ayes.

Authorize Fire Chief to enter into Memorandum of Agreement between US Special Operations Command and Ross Valley FD to engage in a Warrior Care Internship Program. Chief Weber explained the program and how it would work if there were military members were interested in positions being offered by RVFD. Brief discussion regarding the program and how people are selected for available positions. There is one person, currently, that is interested in Disaster Preparedness and Emergency Management. M/S to authorize the MOA with RVFD all ayes.


Adopt Resolution 19-03 – Establishing the Position and Compensation Package for the Disaster Coordinator. Chief Weber provided the staff report and explained that the recommendation from the managers and the chiefs to put together a position to re-energize the Get Ready Program. The focus of this position would be to promote that program. Brief discussion regarding how this position was created and how it will be funded. The position will be entirely funded by all participating agencies in the counties. This is a fixed term, two year position, that will build a sustainable program to move forward after the term ends. M/S Kuhl/Greene to approve as presented. All ayes.

AGENDA ITEM # 3D
Date 5/8/19

Adoption Resolution 19-04 Approving the incurrence of debt, financing half of the purchase price of two new fire engines and approve the execution of a promissory note and a security agreement in connection with such debt and take related actions. Deputy Director Yeager provided the staff report and explained the savings the department received, approximately \$60,000, by paying for the two engines up front. M/S Kuhl/Greene to approve Resolution as presented. All ayes.

Next meeting – scheduled for Wednesday, April 10, 2019, Ross Valley Fire Department.

Minutes respectfully submitted, from recording,

A handwritten signature in black ink, appearing to read "JoAnne Lewis". The signature is fluid and cursive, with the first name "JoAnne" and the last name "Lewis" clearly distinguishable.

JoAnne Lewis
Administrative Assistant

Fire Forum dates: Monday April 29th in Fairfax
Tuesday, May 7th, in San Anselmo

Ross Valley Fire Board Meeting
Closed Session
April 17, 2019

Present: Finn, Lacques, Kuhl, Greene, Shortall, Brown

Meeting called to order at 6:04 pm.

Adjourned to closed session.

Board provided direction to staff related to labor negotiations.

Meeting adjourned.

Minutes respectfully submitted,

A handwritten signature in black ink, appearing to read 'JoAnne Lewis', written in a cursive style.

JoAnne Lewis
Administrative Assistant



Fire Agencies Insurance Risk Authority

Susan Blankenburg, General Manager
1255 Battery Street, Suite 450
San Francisco, CA 94111
Office 415.536.4005 Fax 415.536.8499

April 26, 2019

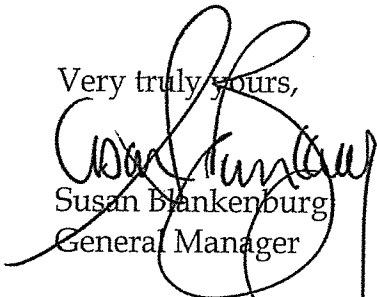
**RE: REPLACEMENT BALLOT
NOTICE OF NOMINATION RESULTS AND VOTING PROCEDURE
FOR THE FIRE AGENCIES INSURANCE RISK AUTHORITY -
GOVERNING BOARD OF DIRECTORS POSITIONS**

Dear FAIRA Member:

Enclosed is the replacement ballot, with which we ask you to cast your vote for the 2019 slate of Officers, coming up on July 1st, 2019. Please note that there are seven (7) Directors up for election, rather than six (6).

If you have already cast your vote, we would appreciate your signing and returning the replacement ballot to this office, or by email to Susan at susan_blankenburg@faira.org, no later than June 1, 2019.

Very truly yours,


Susan Blankenburg
General Manager

cc: FAIRA Board of Directors
Dale E. Bacigalupi, Authority Counsel

AGENDA ITEM # 3E
Date 5/8/19

BALLOT

FAIRA MEMBER ELECTION BALLOT FOR GOVERNING BOARD OF DIRECTORS

The _____ (Member Name), a member of FAIRA, hereby votes for the following seven (7) individuals listed below to represent the District, and to fill the seven (7) FAIRA Board of Directors positions effective June 1, 2019.

The _____ (Member Name), has authorized the election by motion of the Board made and passed on _____, 2019.

Mark the box for the candidate of choice.

<u>Title/Name</u>	<u>Member Agency</u>	
Chief Mark Johnson	Fresno County FPD	<input type="checkbox"/>
Chief Mark Pomi	Kentfield FPD	<input type="checkbox"/>
Chief Sean Bailey	Northstar CSD FD	<input type="checkbox"/>
Chief Criss Brainard	San Miguel Consolidated FPD	<input type="checkbox"/>
Chief Eric Walder	South Placer FPD	<input type="checkbox"/>
Chief Richard Pearce	Tiburon FPD	<input type="checkbox"/>
Chief Howard Wood	Vacaville FPD	<input type="checkbox"/>

Dated: _____, 2019 _____

Chairman of District/ Authority Board or
Designated Person

ATTEST:

District/ Authority Board Clerk or Designated Person

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of May 8, 2019

To: Board of Directors

From: Jason Webber, Fire Chief
Kevin Yeager, Deputy Director Fire
Helen Yu Scott, Finance Director

Subject: Fiscal Year 2019-2020 Draft Budget

RECOMMENDATION:

That the Board review and consider the proposed Fiscal Year 2019-2020 budget and provide recommendations to staff. Recommended changes by the Board will be incorporated into the budget that will be submitted for approval at the June meeting.

DISCUSSION/ANALYSIS:

The JPA requires, no later than June 1st of each year that the Executive Officer and the Fire Chief recommend to the Board a budget for the ensuing fiscal year. No later than June 15th of each year, the Board shall adopt a budget for the ensuing year.

As part of this year's budget document, we have included a summary page for the General Fund and all other funds. These summary pages include revenues, expenditures, as well as beginning and ending fund balances.

The FY 2019-2020 budget was prepared by staff using revenue and expense projections for the next fiscal year. The total proposed operating budget for FY 2019-2020 is \$11,157,454 which includes \$10,845,454 for the General Fund and a fund transfer of \$312,000 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$2,431,154 from Fairfax, \$2,125,214 from Ross, \$4,229,157 from San Anselmo, and \$1,335,565 from Sleepy Hollow. Outside revenues are estimated at \$1,036,364.

Vehicle/SCBA Fund: In addition to the \$312,000 transfer from the operating budget, there is a \$572,712 transfer from the Apparatus Replacement reserves to fund the Purchase of a Type 3 Fire Engine, utility/command/staff vehicles according to the vehicle replacement schedule that were approved by the Board in FY2017-2018, and \$154,712 to make the first installment payment to Sleepy Hollow for the Type 1 Fire Engine acquisition financing.

Total General Fund expenses have increased by \$551,201 from the Adopted 2018-2019 budget. Multiple items have contributed to the increase, including:

- A transfer of \$312,000 to the Vehicle Fund, which is a \$12,000 increase from FY2018/19
- Increase \$103,800 for regular salaries and benefits due to an anticipated negotiation pay increase
- CalPERS unfunded liability payment increased by \$166,613. Additionally, Employer Contribution Rates for both Classic and PEPRA employees have increases
- Increase \$18,513 for health insurance premium for six months
- Add the Disaster Coordinator position, which will be funded through reimbursement from neighbor jurisdictions
- During the budget development, in consideration of the increasing expenses, staff and management have made considerable effort to limit cost increases.

FISCAL IMPACT:

The total proposed operating budget for FY 2019-2020 is \$11,157,454, which includes \$10,845,454 for the General Fund and a fund transfer of \$312,000 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$2,431,154 from Fairfax, \$2,125,214 from Ross, \$4,229,157 from San Anselmo, and \$1,335,565 from Sleepy Hollow. Outside revenues are estimated at \$1,036,364. Member contributions increases include: \$160,530 for San Anselmo, \$92,291 for Fairfax, \$50,701 for Sleepy Hollow and \$105,317 for Ross.

The estimated total beginning fund balance for FY 2019/20 is \$1,820,575 of which \$669,899 is Apparatus Replacement, \$878,965 is Unassigned, \$122,515 is Compensated Absences, \$29,196 is Technology, and \$120,000 Breathing Apparatus.

Estimated ending fund balance is \$1,247,863 of which \$97,187 is Apparatus Replacement, \$878,965 is Unassigned, \$122,515 is Compensated Absences, \$29,196 is Technology, and \$120,000 Breathing Apparatus.

Attachment: FY 2019-2020 Proposed Budget

Ross Valley Fire Department - 2019-2020 Proposed Budget Summary

	2018-2019		2019-2020		Change
	Adopted Budget	Revised Budget	Estimated Actual	Proposed Budget	
Fund: 01 - GENERAL FUND					
Beginning Fund Balance	754,364	931,222	931,222	1,030,676	
Revenue					
00 - UNDESIGNATED	10,596,007	11,017,968	11,040,982	11,157,454	561,447
Expense					
00 - UNDESIGNATED	9,071,204	9,409,163	9,407,504	9,663,255	592,051
05 - ADMINISTRATION	634,606	634,606	634,300	571,350	(63,256)
10 - OPERATIONS	495,050	495,050	494,281	509,149	14,099
14 - FACILITIES	230,293	230,293	230,293	230,000	(293)
15 - COMMUNITY RISK REDUCTION	13,000	13,000	13,050	13,400	400
25 - FLEET	162,100	162,100	162,100	170,300	8,200
Total Expense	10,606,253	10,944,212	10,941,528	11,157,454	551,201
Ending Fund Balance	744,118	1,004,978	1,030,676	1,030,676	
Fund: 15 - APPARATUS FUND/SCBA					
Beginning Fund Balance	1,139,434	1,148,434	1,148,434	789,899	
Revenue					
00 - UNDESIGNATED	300,000	1,058,535	1,058,535	312,000	12,000
Expense					
00 - UNDESIGNATED	435,000	1,992,069	1,417,070	884,712	449,712
Ending Fund Balance	1,004,434	214,900	789,899	217,187	
Beginning Fund Balance - All Funds	1,893,798	2,079,656	2,079,656	1,820,575	
Total Revenue - All Funds	10,896,007	12,076,503	12,099,517	11,469,454	573,447
Total Expense - All Funds	11,041,253	12,936,281	12,358,598	12,042,166	1,000,913
Surplus/(Deficit)	(145,246)	(859,778)	(259,081)	(572,712)	
Ending Fund Balance - All Funds	1,748,552	1,219,878	1,820,575	1,247,863	
Fund Balances	2018-2019	2018-2019	2018-2019	2019-2020	
Compensated Absences	94,020	122,515	122,515	122,515	
Technology	27,478	29,196	29,196	29,196	
Apparatus Replacement	884,434	94,900	669,899	97,187	
Breathing Apparatus	120,000	120,000	120,000	120,000	
Unassigned	622,620	853,267	878,965	878,965	
Total	1,748,552	1,219,878	1,820,575	1,247,863	

ROSS VALLEY FIRE DEPARTMENT
2019-2020

Fire Service Cost by Agency

	San Anselmo	Fairfax	Sleepy Hollow	Ross	Total
Base Contribution	3,559,251	2,046,152	1,124,067	2,052,299	8,781,769
Retirement Unfunded Liability	429,616	246,887	135,626		812,129
Vehicle Replacement Fund	126,454	72,696	39,936	72,914	312,000
OPEB Prior Liability	93,630	53,806	29,558		176,994
MERA Bond	20,207	11,612	6,379		38,198
Sub Total	4,229,157	2,431,154	1,335,565	2,125,214	10,121,090
Total	4,229,157	2,431,154	1,335,565	2,125,214	10,121,090
18/19 contribution	4,068,627	2,338,863	1,284,864	2,019,897	9,712,251
Change	160,530	92,291	50,701	105,317	408,839
	3.95%	3.95%	3.95%	5.21%	

Ross Valley Fire Department - 2019-2020 Proposed Budget

	2018-2019			2019-2020		
	Adpoted Budget	Revised Budget	Estimated Actual	Proposed Budget	Change	
Fund: 01 - GENERAL FUND						
Revenue						
Department: 00 - UNDESIGNATED						
01.00.47501.00	FAIRFAX	1,940,832	1,940,832	1,940,832	2,046,152	105,320
01.00.47502.00	ROSS	1,949,787	1,949,787	1,949,787	2,052,299	102,512
01.00.47503.00	SAN ANSELMO	3,376,047	3,376,047	3,376,047	3,559,251	183,204
01.00.47504.00	SLEEPY HOLLOW	1,066,208	1,066,208	1,066,208	1,124,067	57,859
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	394,757	394,757	394,757	176,994	(217,763)
01.00.47508.00	PRIOR AUTHORITY MERA BOND	38,288	38,288	38,288	38,198	(90)
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	646,332	646,332	646,332	812,129	165,797
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PROGRAM	219,210	219,210	219,210	232,394	13,184
01.00.49501.00	COUNTY OF MARIN	197,500	201,094	201,094	211,685	14,185
01.00.49502.00	OES REIMBURSEMENT OUT OF COUNTY	-	396,096	396,096	-	-
01.00.49506.00	RVPA RENTAL	29,556	29,556	29,556	30,295	739
01.00.49507.00	LAIF INTEREST	7,000	10,000	13,500	7,000	-
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIMB.	47,290	47,290	47,290	47,290	-
01.00.49510.00	PLAN CHECKING FEES	245,000	245,000	245,000	245,000	-
01.00.49511.00	RE-SALE INSPECTION FEES	44,000	44,000	44,000	44,000	-
01.00.49512.00	MISCELLANEOUS INCOME	2,500	2,500	5,000	2,500	-
01.00.49513.00	WORKERS COMP REIMBURSEMENT	-	19,271	36,285	-	-
01.00.49516.00	GRANT/DONATIONS	10,000	10,000	10,000	-	(10,000)
01.00.49517.00	DISASTER COORDINATOR REIMBURSEMENT	-	-	-	134,500	134,500
01.00.49523.00	APPARATUS REPLACEMENT	300,000	300,000	300,000	312,000	12,000
01.00.49524.00	TECHNOLOGY FEES	21,700	21,700	21,700	21,700	-
01.00.49525.00	TRAINING REIMBURSEMENT	-	-	-	-	-
01.00.49526.18	STATION MAINT REVENUE #18	15,000	15,000	15,000	15,000	-
01.00.49526.19	STATION MAINT REVENUE #19	15,000	15,000	15,000	15,000	-
01.00.49526.20	STATION MAINT REVENUE #20	15,000	15,000	15,000	15,000	-
01.00.49526.21	STATION MAINT REVENUE #21	15,000	15,000	15,000	15,000	-
	Total Revenue	10,596,007	11,017,968	11,040,982	11,157,454	561,447
Expense						
Department: 00 - UNDESIGNATED						
01.00.60000.00	REGULAR SALARIES	3,703,233	3,703,233	3,610,000	4,030,350	327,117
01.00.60010.00	TEMPORARY HIRE	15,000	15,000	15,000	15,450	450
01.00.60020.00	MINIMUM STAFFING	680,000	680,000	885,600	700,400	20,400
01.00.60021.00	HOURLY OVERTIME	83,000	83,000	83,000	85,490	2,490
01.00.60024.00	SHIFT DIFFERENTIAL OT	20,000	20,000	20,000	20,600	600
01.00.60025.00	OT OES RESPONSE	-	337,959	337,959	-	-
01.00.60026.00	OT TRAINING	40,000	40,000	40,000	45,700	5,700
01.00.60027.00	HOLIDAY	181,977	181,977	175,000	189,460	7,483
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	22,000	22,000	22,000	22,000	-
01.00.60029.00	FLSA O/T	105,183	105,183	98,000	109,507	4,324
01.00.60030.00	S/L BUY BACK	4,000	4,000	4,000	4,000	-
01.00.60035.00	RETIRED S/L COMPENSATION	50,000	50,000	-	50,000	-
01.00.60039.00	EXECUTIVE OFFICER	3,600	3,600	3,600	3,600	-
01.00.60040.00	BOARD MEMBER STIPEND	8,000	8,000	8,000	8,000	-
01.00.60100.00	RETIREMENT	1,405,860	1,405,860	1,380,000	1,663,029	257,169
01.00.60200.00	CAFETERIA HEALTH PLAN	709,006	709,006	685,000	759,014	50,008
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	19,364	19,364	19,364	23,557	4,193
01.00.60215.00	WORKERS' COMPENSATION INSURANCE	551,951	551,951	551,951	568,510	16,559
01.00.60220.00	PAYROLL TAXES	78,101	78,101	78,101	80,170	2,069
01.00.60221.00	HOUSING ALLOWANCE	44,400	44,400	44,400	45,600	1,200
01.00.60223.00	UNIFORM REIMBURSEMENT	24,120	24,120	24,120	25,200	1,080
01.00.60225.00	EDUCATION REIMBURSEMENT	102,546	102,546	102,546	108,744	6,198

Ross Valley Fire Department - 2019-2020 Proposed Budget

		2018-2019		2019-2020		
		Adpoted Budget	Revised Budget	Estimated Actual	Proposed Budget	Change
01.14.61500.20	BUILDING MAINTENANCE STATION 20	15,000	15,000	15,000	15,000	-
01.14.61500.21	BUILDING MAINTENANCE STATION 21	15,000	15,000	15,000	15,000	-
01.14.61702.00	GAS AND ELECTRIC	40,000	40,000	40,000	41,200	1,200
01.14.61703.00	WATER	6,750	6,750	6,750	7,000	250
01.14.61704.00	SEWER	2,563	2,563	2,563	2,600	37
01.14.61705.00	TELEPHONE	38,000	38,000	38,000	40,300	2,300
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLIES	9,780	9,780	9,780	10,000	220
01.14.62501.00	FURNISHINGS	6,000	6,000	6,000	5,000	(1,000)
01.14.63040.00	APPLIANCES	6,000	6,000	6,000	5,000	(1,000)
01.14.63041.00	OFFICE EQUIPMENT	11,000	11,000	11,000	10,000	(1,000)
01.14.63042.00	EXERCISE EQUIPMENT	12,500	12,500	12,500	10,000	(2,500)
01.14.63044.00	TECHNOLOGY PURCHASES	21,700	21,700	21,700	22,400	700
Total Facilities		230,293	230,293	230,293	230,000	(293)
Department: 15 - COMMUNITY RISK REDUCTION						
01.15.60220.00	PAYROLL TAXES	-	-	50	-	-
01.15.61131.00	FIRE PREVENTION	4,500	4,500	4,500	4,600	100
01.15.62220.00	COMMUNITY EDUCATION & PREP.	8,500	8,500	8,500	8,800	300
Total Community Risk Reduction		13,000	13,000	13,050	13,400	400
Department: 25 - FLEET						
01.25.61411.00	BURN TRAILER MAINTENANCE	9,100	9,100	9,100	9,300	200
01.25.61600.00	REPAIRS VEHICLE	107,500	107,500	107,500	105,000	(2,500)
01.25.61601.00	VEHICLE LEASE	-	-	-	9,600	9,600
01.25.62988.00	FUEL	36,000	36,000	36,000	37,000	1,000
01.25.62989.00	PARTS VEHICLE	9,500	9,500	9,500	9,400	(100)
Total Fleet		162,100	162,100	162,100	170,300	8,200
Total Expenses		10,606,253	10,944,212	10,941,528	11,157,454	551,201
Fund: 15 - VEHICLE FUND / SCBA						
Revenue						
Department: 00 - UNDESIGNATED						
15.00.49512.00	PROCEED OF SALES	-	50,000	50,000	-	-
15.00.50000.00	OTHER FINANCING SOURCES	-	708,535	708,535	-	-
15.00.51999.00	TRANSFERS IN	300,000	300,000	300,000	312,000	12,000
	Total Revenue	300,000	1,058,535	1,058,535	312,000	12,000
Expense						
Department: 00 - UNDESIGNATED						
	FIRE ENGINE PURCHASE	435,000	1,992,069	1,417,070	730,000	295,000
	FIRE ENGINE LEASE PAYMENT	-	-	-	154,712	154,712
	Total Expenses	435,000	1,992,069	1,417,070	884,712	449,712



Ross Valley Fire Department
777 San Anselmo Avenue, San Anselmo, CA 94960

Mark
FIRE C

Customer Satisfaction Survey: Fire Prevention Bureau

Ross Valley Fire Department, Customer Satisfaction Survey for public interactions with Fire Prevention Bureau personnel during inspections, or at the Fire Department front counter.

Date: 4, 22, 2019

Date of interaction with Fire Department Prevention Bureau. If multiple dates, please select (approximate) first date of contact.

Address: 550 Sequoia Dr San Anselmo

Address or Location of inspection or prevention activity.

Your Full Name: Robert Floyd employee of K5 Family LLC / TB M Funding

Your Email (contact): RJFloyd87@gmail.com

* If you request a response or follow up, your email address is required. If you do not have an email address use your phone number.

What was your role in your most recent interaction with the Fire Department? *

- Homeowner or renter
- Contractor, building professional, Architect or engineer
- Developer, realtor, or consultant
- Other: _____

How did you interact with the Fire Prevention Bureau?

- In person at fire station
- In person at property or business location Telephone
- Email
- Online (through www.rossvalleyfire.org)
- Other: over the phone

Rob,
Thanks for sharing
this and for the
effort your putting
in. Much Appreciate
Jason

AGENDA ITEM # WISO
Date 5/8/19

What services were you seeking?

- Resale Inspection
- New Construction Inspection
- Existing Building Inspection
- Fire Code Information
- Life Safety System Inspection (Sprinkler, Fire Alarm, Kitchen Hood)
- General Information
- Invoice Information
- Request a hazard abatement Public Education Information File a Complaint
- Other: MISC. requests from San Anselmo Planning Department

Fire Department personnel were Courteous, Helpful and Professional

Strongly Disagree 1 2 3 5 (5) Strongly Agree

Fire Department personnel were professional in appearance

Strongly Disagree 1 2 3 5 (5) Strongly Agree

Fire Department personnel were knowledgeable and informative

Strongly Disagree 1 2 3 5 (5) Strongly Agree

Requests for additional information were answered quickly

Strongly Disagree 1 2 3 5 (5) Strongly Agree

Information provided was accurate and complete

Strongly Disagree 1 2 3 5 (5) Strongly Agree

Fire Department personnel provided follow up (when required or requested) in a timely manner

Strongly Disagree 1 2 3 5 (5) Strongly Agree

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW

Fire Department personnel returned email and phone calls in a timely and professional manner

Strongly Disagree 1 2 3 4 5 (5) Strongly Agree

Our officer hours were convenient

Strongly Disagree 1 2 3 4 5 (5) Strongly Agree

The Fire Department web site was well organized and informative

Strongly Disagree 1 2 3 4 5 (5) Strongly Agree

Comments, Questions, Concerns:

Rob did a great job in explaining different codes and resources available to us. This is the first time we've done work in this area. He helped walk us through what the city was asking of us. Excellent ~~at~~ people skills are the best whether communicating on the phone, email, or in person.

The most important thing for us was never making us feel inadequate for having to ask questions.

From K5 & TBM

Thank You!

Note - Fire Department personnel can only respond to comments and questions if you provide contact information, above.

Committed to the protection of life, property, and environment.
SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW