

## **Plan Submittal Application**

Number:	New Address/Residence? Yes No		
**Applicant, please complete this section:**	**FOR DEPARTMENT USE ONLY**		
Project Address	Received by	Date	
City/ZipAP#	Plan check fees received:		
Project Contact:	Balance due:	Invoiced:	
Address	Balance paid:	Entered in ERS	
City/ZipPhone #			
Email address:	Hold/resub needed	ERS	
Owner	Resub Received	ERS	
Address	PC complete	ERS	
City/ZipPhone #	Called Applicant	ERS	
Email address:	Issued permit	ERS	
Scope of work:	Final Inspection	ERS	
	Plans to Archive box	ERS	

Committed to the protection of life, property, and environment.