

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 21-11

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT AMENDS AND
RESTATES THE POSITION AND COMPENSATION PACKAGE FOR THE
EMERGENCY PREPAREDNESS COORDINATOR**

WHEREAS, Ross Valley Fire adopted Resolution 21-02 on February 10, 2021, to establish a two-year fixed-term Emergency Preparedness Coordinator position

WHEREAS, Ross Valley Fire wishes to update and amend the Emergency Preparedness Coordinator position benefits to include a cafeteria plan for health benefits such as health, dental, vision, life, or disability; and

WHEREAS Ross Valley Fire hereby amends and restates the limited-term (two-year) position of Emergency Preparedness Coordinator as a non-safety position within the Department; and

NOW THEREFORE BE IT RESOLVED, that the following are the salary and benefits for this position;

BE IT FURTHER RESOLVED that the Ross Valley Fire Department adopts Exhibit A Emergency Preparedness Coordinator class specifications, which the Fire Chief may make minor amendments from time-to-time effective September 8, 2021:

Disaster Preparedness Coordinator

Step A	Step B
5,458	5,731

Step placement and advancement shall be in accordance with the provisions of Section 11 of Authority's Civil Service Rules and Regulations.

Salary Adjustments: The Fire Board will review the Disaster Preparedness Coordinator's compensation annually.

Retirement: PERS PEPRA for Miscellaneous Members

Vacation Leave Schedule: 10 days

Holidays: 13 Days off per year: New Year's Day; Martin Luther King, Jr. Day; Lincoln's Birthday; Washington's Birthday; Memorial Day; Independence Day; Labor Day; Admission Day; Veterans' Day; Thanksgiving Day; Friday after Thanksgiving Day; December 24, 1/2 day; Christmas Day; December 31, 1/2 day. In addition to the above, any other single day appointed by the President of the United States or the Governor of California and observed by the Authority as a public fast,

Thanksgiving, or holiday.

Sick Leave: 3 days per year, capped at 6 days.

Cafeteria Plan: The amount of the cafeteria plan shall be an amount equal to the full single cost of Kaiser (PERS Kaiser Bay Area Plan), which at this time is \$813.64 per month. Any unused amount can be applied toward other benefits, including dental, life, and disability.

I do hereby certify that the above Resolution 21-11 is a true and correct copy as passed by the Ross Valley Fire Board on September 8, 2021, by the following vote:

AYES: 6

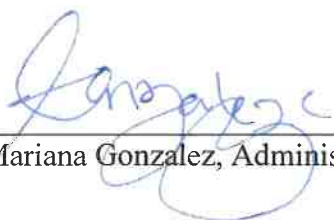
NOES: 0

ABSENT: 2

ABSTAIN: 0



Ford Greene, Board President



Mariana Gonzalez, Administrative Assistant